



Minutes of the Police Advisory Board

Place: Council Chambers

Date: Tuesday, October 7, 2025

Chair: Thomas Shears

Members Present: Mike Masters, Myra Thiemann, Brenton Colborne, and S/Sgt. Andrew Clarke

Regrets: Padraic Moore

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney - CAO and Stan McDougall – Admin Assistant (recording secretary), and Paul Macdonald – Bylaw Enforcement Officer.

Gallery in attendance: Nil

1. **Call to Order – Welcome**

At 6:00 PM, Thomas Shears called the meeting to order and welcomed all who attended the meeting.

2. **Approval of Agenda**

Moved and seconded that the agenda of the Police Advisory Board Meeting for Tuesday, October 7, 2025, be approved, as presented.

Motion Carried

3. **Approval of the Minutes – April 8, 2025**

Approved by _____
Thomas Shears, Chair, on October 7, 2025

4. **Business**

4.1 **RCMP Report – S/Sgt Andrew Clarke**

S/Sgt. Clarke presented the April 1, 2025 – June 30, 2025, and the July 1 to September 30, 2025, RCMP report to the members.

Moved and seconded to accept the RCMP reports for April 1 – June 30 and July 1 – September 30, 2025, as presented.

Motion Carried.

4.2 **Board Member Issues**

4.2.1 – **Round Table – all members**

Question regarding the speed signs. It was explained that the grant applied for had not been awarded it would be revisited as a budget wish item for the 2026-2027 budget.

A member discussed that recent police patrols were helping to reduce speeding on town streets. Having members visible has helped people be more cautious.

NO Stopping vs. NO Parking signs – the bylaw officer Inquired to have NO stopping signs on both sides of the road from the Irving gas station. The NO stopping sign is currently on the opposite side of the highway to Irving. S/Sgt. Clarke discussed that it is not the Town’s responsibility for traffic – the driver is responsible for their actions. Reasonable signage is all that is required. Any complaints should be called in to the RCMP as they arise.

Parking is still an issue around the area of the post office on Main Street. Sign visibility, legibility, adherence to the code, and clear presentation, is necessary for enforcement.

4.3 Municipal Issues

4.3.1 – Bylaw Enforcement Officer – Part Time – Paul Macdonald

Paul Macdonald was introduced to the committee. Paul has been hired to work as the Town’s bylaw enforcement officer on a part-time basis. Paul is currently working on enforcement of the Oxford Depot recycling materials, dangerous and unsightly properties, and town bylaw development closely with the CAO.

Members discussed that the town employees are doing a great job at the Oxford Depot to help get the process of recycling fully adopted and enforced. Most people are adhering to it and have taken better steps to sort their materials. There are only a few that have had enforcement steps taken to get them on the correct path.

4.4 Correspondence – NIL

4.5 Date and time for next meeting

The next Police Advisory Board Meeting was tentatively scheduled for Tuesday, January 20, 2026, at 6:00 PM.

5. Adjourn

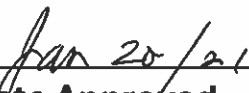
The meeting adjourned at 6:37 PM



Thomas Shears, Chair



Stan McDougall, Admin Assistant



Date Approved