



## Minutes of the Police Advisory Board

### Notice of Meeting

**Place:** Council Chambers  
**Date:** Tuesday, January 21, 2025  
**Chair:** Thomas Shears  
**Members Present:** Mike Masters, Myra Thiemann, Brenton Colborne, S/Sgt Jarret MacDonald, and S/Sgt. Andrew Clarke  
**Regrets:** Padraic Moore

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney - CAO and Stan McDougall – Admin Assistant (recording secretary).

**Gallery in attendance:** *Nil*

#### **1. Call to Order – Welcome / Regrets Padraic Moore**

At 5:57 PM, Thomas Shears called the meeting to order and welcomed all who were in attendance including S/Sgt. Jarret MacDonald, and acknowledged regrets from Padraic Moore.


Round table introductions were had for each member to welcome S/Sgt. Jarett MacDonald.

#### **2. Approval of Agenda**

Moved and seconded that the agenda of the Police Advisory Board Meeting for Tuesday, January 21, 2025, be approved, as presented.

***Motion Carried***

### **3. Approval of the Minutes – October 15, 2024**

Approved by  \_\_\_\_\_  
Thomas Shears, Chair, on January 21, 2025

## **4. Business**

### **4.1 Oath of Office**

Committee members reviewed that annually an oath of office is required for any new members and presented members with a copy of the composition of the Police Advisory Board Committee and Roles and Responsibilities of the Advisory Board.

New member Padraic Moore, replacing former member Arnold MacDonald will be presented with the Oath of Office at the next meeting.

### **4.2 Code of Conduct**

Committee members reviewed that in the Composition of the Police Advisory Board documentation was the Code of Conduct that was included in the Oath of Office section for members to review.

### **4.3 Election of Chair and Vice-Chair**

Committee members reviewed that annually an election for chair and vice chair for the committee is to be held.

For chair, a member nominated current Chair Thomas Shears to continue as chair. Thomas Shears accepted the nomination but further nominated a committee member who declined the nomination.

Three times a call for nominations were given for Chair. Upon hearing no further nominations, Thomas Shears was declared Chair for the Police Advisory Board through acclamation.

For vice chair, a member nominated current Vice Chair Brenton Colborne to continue as Vice Chair. Brenton Colborne accepted the nomination.

Three times a call for nominations were given for Vice Chair. Upon hearing no further nominations, Brenton Colborne was declared Vice Chair for the Police Advisory Board through acclamation.

#### **4.4 RCMP Report – S/Sgt Andrew Clarke**

S/Sgt. Clarke presented the October 1 to December 31, 2024, RCMP report to the Police Advisory Board members.

S/Sgt. Clark that 24-hour community policing is now in effect and all uniformed RCMP officers are now equipped with body cams and are now in use.

Moved and seconded that the RCMP report for October 1 to December 31, 2024, be accepted, as presented.

***Motion Carried***

#### **4.5 Board Member Issues**

##### **4.5.1 – Round Table – *all members***

*Nil*

#### **4.6 Municipal Issues**

##### **4.6.1 – Speed signs – capital – recommendation to Council**

Committee members reviewed that no award was given for an applied grant for the purchase speed signs for the Town of Oxford. However, this could be brought forward as a recommendation to Council to consider through the 2025-26 Budget the purchase of speed signs for the Town of Oxford.

Moved and seconded to recommend to the Council to consider through the 2025-26 budget process, the purchase of speed signs for the Town of Oxford.

**Motion Carried**

#### 4.6.2 Round Table – *all members*

Committee members reviewed that there was no RCMP presence at the Christmas Parade in 2024. S/Sgt. Clark discussed that while a list of all parades was known and presence was as a good number of parades, the presence of the RCMP at a parade is dependent on operational availability and unfortunately there were no available resources for the Oxford parade.

Committee members discussed the need for more resources to aid in the blocking of side streets to prevent traffic from accessing the parade route and members will bring it forward to the parade committee for 2025 for review.

#### 4.7 Correspondence

*Nil*

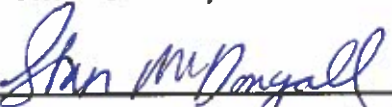
#### 4.8 Date and time for next meeting

The next Police Advisory Board Meeting was tentatively scheduled for Tuesday, April 8, 2025, at 6:00 PM.

#### 5. Adjourn

The meeting adjourned at 6:45 PM

  
\_\_\_\_\_  
Thomas Shears, Chair

  
\_\_\_\_\_  
Stan McDougall, Admin Assistant

*2025-04-08*  
\_\_\_\_\_  
Date Approved