

Town of Oxford: Summer Recreation Student Position

Job Description:

Assist with the creation and development of Summer Programs provided by the MPAL.

Implement Summer programs: including day camps, summer soccer, summer games for all ages, town events, theatre events,

Supervise and provide leadership for children participating in summer programs to ensure a safe and caring environment that promotes positive child development.

Assist with set up and cleanup of all activities.

Assist with planning and implementation of special town events throughout the summer.

Administrative and other duties as required, including inventory, updating databases, etc.

Follow any Occupational Health and Safety regulations and practices as determined by the Province of Nova Scotia and/or the Town of Oxford.

Help the residents of Oxford have one of the most memorable summers of their lives.

Funding:

The Town of Oxford has received 50% funding for one (1) summer student through the Canada Summer Jobs funding program. Funding covers up to 8 weeks of employment with wages of \$15.70/hour working 35 hours/week.

Qualifications:

Directly reporting to the Municipal Physical Activity Leader (MPAL), the successful candidate will have the following requirements:

Highly positive and enthusiastic style: capable of motivating others.

Passionate about connecting and engaging with community.

Excellent written and verbal skills.

Good conflict management abilities.

Works well independently and within a team environment.

Standard First Aid and CPR are an asset.

Enrolled in school (secondary or post-secondary) for Fall 2025.

Ability to stay off their personal device for long periods of time.

Candidates will be required to work up to 35 hours a week and will be required to work some evenings and weekends. Due to the nature of the work, the times needed will fluctuate week to week.

Deadline for applications is Monday, June 2 at 4:00 PM.

You can send your resume and cover letter by email to info@oxfordns.ca or drop it off at the Oxford Town Hall - 105 Lower Main Street, Oxford, Nova Scotia, B0M 1P0. **Be sure to include in the subject line “Summer Student Recreation Job”.**