



Town Council Meeting
Council Chambers, *conducted through Zoom and
streamed live to Facebook and uploaded to YouTube*
Wednesday, May 28, 2025
6:00 pm

AGENDA

1. Call to Order

2. Approval of Agenda

Page 1

3. Approval of Minutes – Regular Council Meeting – April 23, 2025
Special Council Meeting – May 14, 2025

Pages 2 - 8 – April 23, 2025

Pages 9 - 11 – May 14, 2025

4. Business

4.1 RFD – Draft Town of Oxford Accessibility Plan

Pages 12 – 27 – Accessibility Plan

4.2 RFD – Draft 2025 / 2026 Budgets

Pages 28 – 49 – Operating and Capital Budget Report

5. Correspondence

nil

6. In-Camera

6.1 *acquisition, sale, lease and security of municipal property*

7. Adjournment



Minutes of the Regular Council Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, April 23, 2025
Presiding Officer: Mayor Greg Henley
Councillor Present: Deputy Mayor Carla Black and Councillors Brenton Colborne, Olivia Canning-Sweet, Padraic Moore, and Chrystal McNutt.
Councillors Regrets: Paul Jones

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney – CAO, Ruthann Brookins – Manager of Finance, and Stan McDougall - Admin Assistant (recording secretary).

Gallery (media and public) in attendance: Marion Abbott, Giancarlo Piccin, Torben Laux, and Mark Rushton - Hello Oxford/Radio for Hope Centre

1. Call to Order

Mayor Henley called the meeting to order at 6:02 PM and welcomed Marion Abbott, Giancarlo Piccin and Mark Rushton in the gallery.

2. Approval of Agenda, Page 1 – 2

Moved by Councillor McNutt and seconded by Councillor Canning-Sweet, that the agenda of the Regular Council Meeting for April 23, 2025, be approved, as presented.

Motion Carried

3. Presentations

- 3.1 **Asset Management Plan Review** – Matt Delorme, P.Eng., Executive Director with AIM Network, Pages 3 – 33 – Town of Oxford Capital Program

Mayor Henley introduced Matt Delorme, Executive Director with AIM (Atlantic Infrastructure Management) Network to present the Asset Management Plan Review via Zoom to the Council. AIM is a non-profit organization providing training, education and technical assistance to local governments. Aim Networks help communities build capacity for long-term service planning that considers service levels, risk and investment.

Matt has been working closely with the Town of Oxford for the past several years on Oxford's Asset Management Plan.

A copy of the presentation is filed with the Council Package.

3.2 Draft Water Rate Study – Gerry Isenor with G. A. Isenor Consulting Limited and Blaine Rooney with Blaine S. Rooney Consulting Limited. Pages 34 - 87 – Water Rate Study, Page 88 – Water Utility Comparison of Water Rates

Mayor Henley introduced Gerry Isenor with G.A. Isenor Consulting Limited and Blaine Rooney with Blaine S. Rooney Consulting Limited to present the Water Rate Study to the Council.

Blaine and Gerry have been working together on water rate studies for over 12 years and have prepared water rate studies and represented most of the Water Utilities at public hearings before the Nova Scotia Regulatory and Appeals Board.

Blaine provided an overview of the process of how water rate studies are performed and how water rates are set in Nova Scotia.

- Blaine discussed that the Council must approve the water rate study before the study can begin.
- The last study was conducted in 2022. Due to the needs of the Capital Plan, in relation to the Asset Management Plan, a rate study is recommended to increase the rates to replace aging infrastructure.

- Fire protection as well as supply of water is all part of the water rate study. Oxford is unique in that one commercial entity utilizes most of the water supplied by the Town of Oxford.

Gerry provided the Council with a presentation on the Water Utility Water Rate Study.

- If rate study is conducted, new rates would not be available until October 2025.
- Gerry provided an overview of the capital water budget, expenditures, depreciation fund levels, as well as the forecasted amount of money required over the next several years including fire protection and water supply.
- Fire protection allows for the supply and maintenance of fire hydrants and reservoirs. Oxford Frozen foods use a large portion of fire protection water supply during a short-term demand period each year.
- The remainder of the funds required are divided among the rate payers by using a capacity ratio and the number of rate payers once fire protection is deducted.
- A comparison of the amount of water sold was presented which indicated that there is a reduction in the amount of water that Oxford Frozen Foods utilizes over the past few years resulting in decrease in revenues as processes change in their conservation of water usage.
- The projected rate increases, if the water rate study moves forward, for all pipe sizes and rate payers was discussed with an average of 17 – 56% increases depending on the connection size which includes base and consumption charges. The largest increases are in the 4” and 6” pipe size for the first year. In the following years, the rates level out if not decrease slightly towards 2027/28. Until the rate study is completed and new rates set in October 2025 at the earliest, there is a forecasted loss in water revenue for 2025/26.
- Lastly, the schedule of fees and rules and regulations were reviewed with the Council. None of the schedule of fees has changed in the proposed rate study.

- The Rules and Regulations of the proposed rate study had one change. For broken water meters, a separate rule to bill rate payers based on previous year's records has been removed.

Blaine discussed with the Council the process that happens after the rate study has been approved. Members of the public are allowed to attend with pre-registration to speak at the hearing. Also, letters are permitted to be sent in for questions.

Blaine and Gerry reviewed the table of rates to compare Oxford with several other communities in Nova Scotia, which indicated that Oxford is still less than the median rates in Nova Scotia. Communities with larger customer bases, more commercial users will have smaller rates compared with others. It was reviewed that several communities that have much higher water rates compared with the Town of Oxford. Other communities in Nova Scotia are about to enter a rate study in coming months.

**4. Approval of Minutes – Regular Council Meeting – March 26, 2025
Special Council Meeting – April 9, 2025**

Pages 89 - 91 – March 26, 2025, Pages 92 - 93 – April 9, 2025

Approved by _____
Mayor Greg Henley, on April 23, 2025

5. Business

5.1 RFD - Oxford Water Utility application to the Nova Scotia Utility and Review Board – motion - As per presentation from 3.2

Linda reviewed with the Council that in consideration of the presentation Council was given on the Draft Water Rate Study under section 3.2, the Town of Oxford would need to start the application to the Nova Scotia Utility and Review Board as soon as possible to begin new proposed rates on October 1, 2025. With the presentation of both the Asset Management Plan and Draft Water Rate Study, the necessity for changes for water, water rate services and fire protection seem to be necessary.

Moved by Councillor McNutt and seconded by Councillor Moore that the Town of Oxford Water Utility apply to the Nova Scotia Utility and Review Board for changes in its rates for Water and Water Service, Fire Protection to the Town of Oxford and changes to its rules and regulations for customers served by the utility, as set out in the Water Rate Study prepared by G. A. Isenor Consulting Limited in association with Blaine S. Rooney Consulting Limited.

Motion Carried

5.2 RFD – Accessibility Report Card and Action Items List (services for review, research and planning), Pages 94 - 97 – Achievement Report Card Pages 98 - 102 – Action Items List

As per the current Town of Oxford Accessibility Plan, one of the items that the Accessibility Committee would create based on the work of the Accessibility Plan is an Accessibility Report Card, which was to be presented to the Council on March 31, 2025. The Accessibility Report Card is to be a public document and posted on the Town of Oxford Website once approved by the Council. The Accessibility Report Card is known as the Accessibility Achievement Report Card.

Linda reviewed with the Council some of the highlights of the report card.

Moved by Deputy Mayor Black and seconded by Councillor McNutt that the Town of Oxford approve the Town of Oxford Accessibility Plan Achievement Report Card and post it on the Town's website as a public document as it is presented.

Motion Carried

6. Correspondence

6.1 Letter from Becky Druhan, Attorney General and Minister of Justice - re: Adapting the Additional Officer Program, Pages 103 – 104

Linda reviewed the letter with the Council addressed to Mayor Henley regarding the Additional Officer Program which helps address policing in the Province of Nova Scotia.

6.2 Letter from Honourable John Lohr, Minister of Municipal Affairs, to NSFAM – re: 12 months notice 2026-2027, Pages 105 – 106

Linda reviewed the letter with the Council which gives 12-month yearly notice under the MGA (Municipal Government Act), of any provincial legislation, regulation or administrative actions that could have the effect of decreasing revenue or increasing the required expenditures of municipalities for the 2026-27 fiscal year. Staff are monitoring this for upcoming changes.

7. In-Camera

7.1 acquisition, sale, lease and security of municipal property

At 7:13 PM it was moved by Councillor McNutt and seconded by Councillor Canning-Sweet to go in-camera to discuss the acquisition, sale, lease and security of municipal property.

Motion Carried

At 7:54 PM it was moved by Councillor Canning-Sweet and seconded by Councillor McNutt to come out of in-camera and resume the Regular Council Meeting.

Motion Carried

A Site Plan for 4812 Main Street had been applied for by Mr. Blake for a 4-unit townhouse at PID 25388208, a mixed-use zone. Under this zone, townhouses are permitted through Site Plan Approval. This process is outlined in the Municipal Government Act under Sections 231 and 232.

After reviewing the application, the proposal was approved, and notice was provided to every property owner within 30 metres of 4812 Main Street. The 14-day appeal period ended on Friday, April 4th.

One appeal was received and considered, and no further correspondence had been received.

Based on the application, and the information provided, a site visit was conducted and recommended that this development be allowed to

proceed with a required storm water management plan to obtain permits.

Moved by Councillor Colborne and seconded by Councillor McNutt that Council approves the site plan approval for 4812 Main Street as presented.

Motion Carried

8. Adjournment

The meeting adjourned at 7:58 PM

Greg Henley, Mayor, Chair

Stan McDougall, Admin Assistant

Date Approved



Minutes of the Special Council Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, May 14, 2025
Presiding Officer: Mayor Greg Henley
Councillors Present: Deputy Mayor Carla Black, Padraic Moore, Chrystal McNutt, Brenton Colborne, and Paul Jones
Councillor Regrets: Olivia Canning-Sweet

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney – CAO, Stan McDougall – Admin Assistant / Recording Secretary, Nick Purdy – Public Works Supervisor (via Zoom), and Ruthann Brookins – Manager of Finance

Media in attendance: Nil

Gallery in attendance: Nil

1. **Call to Order – Mayor Henley**

At 6:47 PM, Mayor Henley called the meeting to order and welcomed all in attendance.

2. **Approval of Agenda**

Moved by Councillor Jones and seconded by Councillor McNutt that the agenda of the Special Council Meeting for Wednesday, May 14, 2025, be approved, as presented.

Motion Carried

3. **Water and Sewer Services to 4812 Main Street**

Robin Blake is requesting water and sewer service connection to 4812 Main Street. This is a new development previous approved by Council and the connections are needed to move forward with the development of the 4-unit townhouse project.

Moved by Councillor McNutt and seconded by Councillor Moore to approve the request for water and sewer services to 4812 Main Street.

Motion Carried

4. **Sewer Services to 80 Horton Street**

Karen M. Barclay is requesting sewer service connection to 80 Horton Street. A mini home is being placed on a pad that is being put in place. Water services are already in place at this location.

Moved by Councillor Jones and seconded by Deputy Mayor Black to approve the request for sewer services connection to 80 Horton Street.

Motion Carried

5. **In-Camera**

5.1 acquisition, sale, lease and security of municipal property

At 6:51 PM it was moved by Councillor Jones and seconded by Councillor McNutt to go in-camera to discuss the acquisition, sale, lease and security of municipal property.

Motion Carried

At 7:10 PM it was moved by Councillor Colborne and Seconded by Councillor McNutt to come out of in-camera and resume the Special Council Meeting.

Motion Carried

Town has received a letter from the Sunset Communities requesting a grant or property tax exemption 5228 Main Street.

The Sunset Community is a registered non-profit organization committed to supporting individuals living with disabilities providing meaningful

employment opportunities to people with disabilities, promoting inclusion, independence, and dignity through work.

Moved by Councillor Jones and seconded by Councillor Colborne to award a one-time grant of \$2000 for 2025-26 tax year and request early notice for consideration for 2026-27 tax year.

Motion Carried

6. **Adjournment**

The meeting adjourned at 7:14 PM

Mayor Greg Henley

Stan McDougall, Admin Assistant

Date Approved

Town of Oxford

Accessibility Plan



Last Updated: May 21, 2025

Approved by Council: May 28, 2025

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WELCOME MESSAGE

The Town of Oxford is committed to creating a welcoming and inclusive community for everyone. This includes working toward accessibility for individuals with disabilities in all facilities and outdoor spaces in the Town of Oxford and the mandated goal of full accessibility by March 31, 2030.

Since October 28, 2021, the town has been actively working on an Accessibility Plan to comply with universal accessibility standards. This plan is being implemented gradually to make it both practical and cost-effective. As required by section 44(2) of the Accessibility Act, the Oxford Accessibility Advisory Committee is made up of diverse members, with at least half being individuals with disabilities or representatives of organizations that support them.

The work of the Town of Oxford staff, the Accessibility Advisory Committee, and community members resulted in this plan. As part of this effort, the Accessibility Committee organized an Accessibility Expo in 2022. This event allowed community members to visit booths hosted by local organizations, ask questions, and share their concerns about accessibility in the Town of Oxford.

In addition to the Accessibility Expo, the committee developed and distributed an accessibility survey. This survey allowed community members to anonymously highlight barriers they encountered within the Town.

The Town of Oxford and the Accessibility Advisory Committee are committed to addressing accessibility challenges. We aim to identify, remove, and prevent barriers while adhering to Nova Scotia's Accessibility Act. We consider our Accessibility Plan a living document and invite your feedback and suggestions to help us improve it continuously.

If you have any questions, comments or feedback regarding this plan, please contact our office. You can reach us by email: info@oxfordns.ca. For feedback through our website, visit: <https://oxfordns.ca/how-do-i-report-a-complaint>. While this may not be a complaint, it is our universal form for suggestions, feedback and town-related inquiries.

The Town of Oxford Accessibility Advisory Committee



Committee Members Present (from left to right): Tracy Briggs, Megan Marchant, Amanda Purdy, Danielle Laurie, Oliva Canning-Sweet, Theresa Ryan and Mandy Blake.

Committee Members Absent: Padraic Moore and Ashlyn Brownell

GLOSSARY OF TERMS

Accessibility Act (2017)

The provincial law enacted to achieve accessibility by preventing and removing barriers for people with disabilities. The law defines the role and responsibilities of the Accessibility Directorate and the Accessibility Advisory Board, and addresses standards, compliance, and enforcement. Please see: (nslegislature.ca/sites/default/files/legc/statutes/accessibility.pdf)

Accessibility Advisory Committee

A volunteer committee established by a municipality to advise municipal council about identifying, preventing, and eliminating barriers to people with disabilities in municipal programs, services, initiatives, and facilities. The committee plays a pivotal role in helping the municipality become a barrier-free community that complies with the Nova Scotia Accessibility Act (2017). At least one half of the members of the advisory committee must have a disability or represent an organization that represents people with disabilities.

Accessibility Lens

An Accessibility Lens is a tool for identifying and clarifying issues affecting people with disabilities used by policy developers and analysts to assess and address the impact of all initiatives (policies, programs, or decisions) on people with disabilities. It is also a resource in creating policies and programs reflective of the rights and needs of people with disabilities.

Barrier

Something that makes it harder for some people to participate. Nova Scotia's Accessibility Act defines a barrier as "anything that hinders or challenges the full and effective participation in society of persons with disabilities, including a physical barrier, an architectural barrier, an information or communications barrier, an attitudinal barrier, a technological barrier, a policy, or a practice."

Braille

A reading and writing system for people who are visually impaired.

CCTS

Cumberland County Transportation Services

CSA

Canadian Standard Association

Disability

As defined in Nova Scotia's Accessibility Act: "a physical, mental, intellectual, learning or sensory impairment, including an episodic disability that, in interaction with a barrier, hinders an individual's full and effective participation in society." A condition that makes it harder for a person to participate. The condition may always interfere, or only sometimes.

Equitable/Equity

A commitment to fairness. Equitable access is different from equal access. Equality means everybody is treated the same; equity means everybody is treated fairly, based on their needs and abilities. Equity recognizes and values differences, removing systemic barriers and accommodating individual differences, as needed.

EMO

Emergency Management Office.

Government of Nova Scotia Accessibility Plan

A multi-year plan setting specific priorities and commitments for achieving accessibility within the Government of Nova Scotia. The first plan was published in 2018 and covers the years 2018-2021. (novascotia.ca/accessibility/plan).

Infrastructure

The "underlying structure" that makes a place livable and keeps its systems working (e.g., roads, sewers, clean water, electricity, and more).

Meaningful

In the context of our Accessibility work, the term meaningful is used to ensure the efforts being made are deemed valuable by those affected by the efforts.

NSFM

Nova Scotia Federation of Municipalities.

Pedestrian

A person walking outside or using an assistive device outside to travel at a walking speed.

Plain Language

Clear, conversational communication that makes sense to the intended audience. The goal of plain language is to communicate so clearly that the intended audience can easily find what they need, understand what they find, and use the information (plainlanguagenetwork.org/).

Prescribed

Means “prescribed in the Accessibility Act General Regulations.” The Accessibility Act enables the government to use the regulations to identify which organizations must comply with certain requirements. These requirements include forming an Accessibility Advisory Committee and developing an accessibility plan within one year. The use of the word “prescribed” in legislation is intended to give wide authority for regulations to be made that set down a specific rule or direction.

Retrofit

To add features that were not included in the original design.

RHF

Rick Hansen Foundation.

RHFAC

Rick Hansen Foundation Accessibility Certification. (Learn more at www.rickhansen.com/become-accessible/rating-certification.)

Tactile

Related to the sense of touch.

Whole Journey Approach

The "whole journey approach" acknowledges that all parts of an accessible journey are interlinked and equally important. A single obstacle or element in a person's journey can make it impossible to complete. For this reason, it is important to take the holistic approach when auditing municipal buildings and outdoor spaces.

WCAG

Web Content Accessibility Guidelines. (Learn more at www.w3.org/WAI/standards-guidelines/wcag.)

INTRODUCTION

The Town of Oxford Accessibility Plan was developed through collaboration among staff, the Accessibility Advisory Committee, and community members. The Oxford Town Council continues to gather feedback and recommendations to identify, eliminate, and prevent barriers for individuals with disabilities in municipal programs, services, and facilities.

Nearly one in three people in Nova Scotia lives with some form of disability, the highest rate in Canada. Disabilities can include physical, visual, hearing, mental health, intellectual, or learning challenges. Many individuals experience multiple disabilities, while some have disabilities that remain undiagnosed.

Like many other municipalities in Nova Scotia, the Town of Oxford is committed to ensuring fair access to community life and opportunities for people of all abilities. The town is also dedicated to helping individuals maintain their dignity and independence.

It's important to ensure our community is accessible to everyone, especially those who face difficulties with space, services, or information. This means identifying and removing barriers, preventing new ones, and complying with Nova Scotia's Accessibility Act.

The committee and staff have put a lot of effort into developing and overseeing this plan. It outlines the actions we'll take to make the Town of Oxford more accessible for all.

GOALS OF THE ACCESSIBILITY PLAN

Our goal is to ensure fair access for everyone by concentrating on key areas that identify, prevent, and remove barriers. This will enable people with disabilities to fully participate in our community. The Accessibility Plan is built on shared standards. The Government of Nova Scotia's Accessibility Plan (2018–2021) highlights six main areas to enhance accessibility, which include:

- Services & Built Environment
- Recreation
- Information and Communication
- Transportation
- Employment

DRAFT

SERVICES AND BUILT ENVIRONMENT

Our aim is to ensure that people of all ages and abilities have fair access to the services offered by the Town of Oxford.

Our goal is to ensure that all public buildings and spaces are accessible to people of all ages and abilities, regardless of whether we own, lease, or operate them. We will also encourage residents and businesses to enhance accessibility in both public and private spaces.

Some of the key services, public buildings, and spaces that the Town of Oxford has identified as essential to public accessibility in delivery of services include:

- Streets, sidewalks, and crosswalks
- Access to buildings providing stable ramps and railings
- Snow and ice removal
- Directional municipal signage
- Communication Services (website, printed resources, and customer service counter)
- Parking lots and parking spaces
- Black River Park
- Oxford Ball Field and Soccer Fields
- Capitol Theatre
- Arena
- Library
- Medical Centre

The Town of Oxford is committed to providing all goods and services fairly, ensuring that no one is denied service due to a disability. We will continue to enhance and improve the delivery and availability of goods and services in all key areas of the Town of Oxford.

RECREATION

The Town of Oxford offers recreational activity services through the guidance of the Municipal Physical Activity Leader. We want to make sure that everyone, regardless of age or ability, can access our recreational programs and services.

Here are some key areas we focus on to make recreational activity services more accessible to the public:

- Streets, sidewalks, and crosswalks
- Snow and ice removal
- Access to all town-owned facilities for programs, events, and daily operations
- Clear signage for all areas of the town and town-owned facilities
- Access to updated information via the town website, in print, and verbally via the customer service counter
- Parking lots and parking spaces
- Green spaces, parks, fields, and trails

The Town of Oxford is committed to providing all recreational activity services fairly, ensuring that no one wishing to participate is unable to play. We will continue to enhance and improve the delivery and availability of recreational activity services in all key areas of the Town of Oxford.

INFORMATION & COMMUNICATION

The Town of Oxford is committed to ensuring that information and communication is clear and accessible to people of all ages and abilities. We will also raise awareness about accessibility, help identify barriers and promote understanding of accessibility rights for everyone.

The Town of Oxford delivers information to the public in many ways, including:

- Our website, social media, newspapers, mail, and email.
- Meetings of Town Council which are open to the public and streamed live on social media.
- Meetings of Committees of Council are open to the public
- Open houses, town hall meetings and other public meetings
- Displays and bulletin boards to promote events (Theatre, Post Office, Library, and local businesses)

The Town of Oxford is committed to providing all information and communication fairly, in accessible formats and with communication support as needed. We will continue to:

- promote access to updated information and communication services at accessible locations.
- promote our digital presence through our website and social media and continue to enhance delivery of information
- continue to hold all in-person and online meetings in as barrier-free locations as possible, observing the 'Guide to Planning Accessible meetings and Events', Nova Scotia Accessibility Directorate, Department of Justice.

TRANSPORTATION

The Town of Oxford is committed to ensuring that all residents, regardless of age or ability, have fair access to safe and regulated transportation options. Currently, these options include Cumberland County Transportation Services (CCTS), a non-profit rural transportation service seeking to provide reliable, affordable, and accessible transportation service, and My Cab taxi service, which uses accessible vehicles.

The Town of Oxford is committed to exploring opportunities to enhance accessible local transportation options and working with current providers and local organizations where it is possible to promote essential, accessible, and cost-effective services for residents in Oxford and surrounding areas.

EMPLOYMENT

The Town of Oxford is dedicated to making employment opportunities accessible to people of all ages and abilities by removing barriers to work. Our workforce will reflect the diverse population of our community. We will enhance our hiring processes and workplace environments to ensure they are more inclusive and accessible for both new and existing employees, regardless of age or ability.

The Town of Oxford will continue to offer employment opportunities that are accessible to people of all ages and abilities by identifying and removing barriers to work. We will continue to improve processes regarding employment, job descriptions, hiring processes, and promote an accessible workplace.

The Town of Oxford owns, leases, and operates public facilities such as the Town Hall, Medical Centre, Theatre, Arena, Library, sidewalks, parking areas, and a variety of other buildings, parks, and infrastructure.

IMPLEMENTING THE PLAN

Responsibilities

Town Council is responsible for:

- Approving the Accessibility Plan
- Support future projects that improve accessibility

The Chief Administrative Officer is responsible for:

- Implementing the Accessibility Plan
- Appointing a staff member/or members as Accessibility Coordinator
- Overseeing the Accessibility Plan with the Accessibility Advisory Committee

The Accessibility Advisory Committee is responsible for:

- Developing and updating the Accessibility Plan as needed
- Monitoring and evaluating the Plan
- Feedback and recommendations to Council

The Accessibility Coordinator is responsible for:

- Supporting the work of the Accessibility Advisory Committee and leading it in its responsibilities
- Monitoring progress in implementation of the Plan
- Assuring that Town budgets, planning documents and processes align with the Plan
- Apply for grants and funding opportunities that support accessibility improvements
- Continuing efforts to improve organizational awareness of accessibility
- Supporting staff who may need accessibility accommodation to succeed at their jobs
- Receiving and responding to public concerns, complaints, and suggestions

Monitoring

- The Town of Oxford Accessibility Advisory Committee will prepare an Accessibility Achievement Report for the Council by March 31st of each year. The Accessibility Achievement Report will update the Council on the progress being made in each area of the plan and highlight ongoing accessibility projects.

- The Accessibility Advisory Committee will conduct public surveys as required and include those results in the Accessibility Achievement Report.
- The Plan will be reviewed yearly and updated as required and presented to Council for approval.
- The Town of Oxford Accessibility Achievement Report will be posted to the website yearly as an update to the Town of Oxford's accessibility progress on the plan.

Feedback and Public Engagement

- When an approved updated Accessibility Plan has been posted, a corresponding news article will be posted to encourage everyone to read the plan and respond to the plan by contacting the Town of Oxford by phone, email to the Accessibility Coordinator and/or via the "How do I Report a Complaint" form under "Departments" on the Town of Oxford website (www.oxfordns.ca).
- The Accessibility Coordinator will respond within a reasonable time regarding the feedback, questions and/or complaints. Responses to the feedback, questions and/or complaints may involve reviewing the matter with the Accessibility Advisory Committee and/or Council as needed.
- Anyone can appeal directly in writing to the Council. The Council may refer to any appeal to the Accessibility Advisory Committee for additional review and recommendations before issuing a final response to the inquiry.
- The Accessibility Coordinators will keep a record of all inquiries, questions, and concerns and will review any inquiries with the Accessibility Advisory Committee at future scheduled meetings. These updates will become part of the Committee's continual review of the Accessibility Plan and may inform future changes to the plan.

REFERENCE LIST

The Town of Oxford Accessibility Committee would like to acknowledge the following sources of reference in the development of this Accessibility Plan:

- Nova Scotia Accessibility Act
- The Accessibility Planning Toolkit for Municipalities
- Wolfville: Access by Design - an Accessibility Plan for 2019 – 2022
- Wolfville: Access by Design – an Accessibility Plan for 2022 - 2025
- Accessible Cumberland Joint Accessibility Plan
- Rick Hansen Foundation (Information from Accessibility Expo)
- Town of Oxford Accessibility Study Survey 2022
- Town of Oxford Accessibility Committee Terms of Reference
- Town of Oxford Website (www.oxfordns.ca)
- Cumberland County Transportation Services, (<https://cctscumberland.ruralrides.ca>)
- Google Maps (<https://maps.google.ca>)

Town of Oxford

Operating and Capital Budget Report

2025/2026





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 Web: <https://oxfordns.ca>

Town of Oxford Operating and Capital Budget Report 2025/2026

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Tax Rates

The Town of Oxford has issued an interim tax bill, which is due June 6. The bill will be calculated at 50% of the prior year's bills.

Sewer charges will be determined by the Council through separate bylaw and/or policy and the full amount for the year will be included on the interim tax bill.

The final tax bill will be typically due on September 30 of each year.

Interest will be calculated and accrued monthly, on arrears, starting immediately after the due date on all taxes/rates/liens outstanding. The rate of interest charged will be 1.5% per month compounded annually (18% / year).

Accounts that have current year tax outstanding and part or all prior year tax outstanding shall be in tax sale position. The CAO is authorized to adopt administrative guidelines that identify minimum amounts below which the second year's taxes will not trigger the tax sale procedures.

2025-26 Residential Tax Rate: \$1.7874 per \$100 of assessment
2025-26 Commercial Tax Rate: \$4.2804 per \$100 of assessment



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SEWER RATES (2023/2024)

Sewer Code	Rate
SEWR	\$325.00
SW2	\$4875.00
SW01	\$15,725.00
SW10	\$325.00
SW12	\$487.00
SW13	\$569.00
SW14	\$650.00
SW15	\$731.00
SW16	\$812.00
SW17	\$975.00
SW18	\$1381.00
SW19	\$1137.00
SW20	\$1300.00
SW21	\$1462.00
SW22	\$3635.00
SW23	\$6337.00
SW25	\$7812.00
SW28	\$974.00



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Water Rates

The Town of Oxford is governed by regulations in effect for its water utility that have been approved by the Nova Scotia Utility Review Board.

SCHEDULE "B" TOWN OF OXFORD WATER UTILITY SCHEDULE OF RATES FOR WATER AND WATER SERVICES

RATES

The rates set out below are the rates approved by the Board for water and water services when payment is made within 30 days from the date rendered as shown on the bill.

When payment is made after 30 days from the date rendered as shown on the bill, the rates will include interest charges of 1.25 % per month, or part thereof. Each bill shall show the amount payable within 30 days from the date rendered as shown on the bill.



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Effective for water supplied on and after 1 April 2024

Rates

Base Charges	Quarterly Rate
Unmetered (based on 15,000 imp. gal. per quarter)	109.55
Size of Meter	
5/8"	80.30
3/4"	117.84
1"	192.92
1.5"	380.61
2"	605.85
3"	1,206.47
4"	1,882.18
6"	3,759.14
Consumption Rate (per 1000 Imp. Gallons)	
\$1.95	per 1000 Imp. Gallons

Minimum Bill

The minimum bill shall be the Base Charge.



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**** Oxford Rate Study – to be presented to UARB for approval on July 30, 2025 ****

Effective for water supplied on and after 1 October 2025

Rates

Base Charges	Quarterly Rate
Unmetered (based on 15,000 imp. gal. per quarter)	135.02
Size of Meter	
5/8"	87.96
3/4"	128.82
1"	210.54
1.5"	414.83
2"	605.85
3"	1,313.75
4"	2,049.22
6"	4,092.21
Consumption Rate (per 1000 Imp. Gallons)	
\$1.95	per 1000 Imp. Gallons

Minimum Bill

The minimum bill shall be the Base Charge.



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Inflation using CPI from previous year	1.04		1.023
General Operating Fund Revenue Budget 2025-2026	Approved Budget 2024/25	Unaudited 2024/25 year end	Budget 2025/26
REVENUES			
<i>Res Tax Rate</i>	<i>0.017874</i>		<i>0.017874</i>
<i>Comm Tax Rate</i>	<i>0.042804</i>		<i>0.042804</i>
Tax Revenue			
Residential Tax	1,079,386	1,084,689	1,195,756
Commercial Tax	1,373,217	1,431,957	1,382,719
New Build Rebates & Debt Relieif	-111,156	-106,228	-88,626
Resource Tax	13,123	13,123	27,631
Forest (Under 50,000 Acres)	180	174	174
Based on Revenue - Aliant	1,952	1,887	1,887
Sewer Rates	204,449	207,591	208,241
Deed Transfer Tax	50,000	115,869	75,000
Total Taxes	2,611,150	2,749,062	2,802,783
<i>Percentage of total revenues</i>	84%	85%	84%
Grants in Lieu			
Federal Government - Canada Post	3,612	3,612	3,689
Federal Government - RCMP	25,226	24,798	24,285
Provincial Government - DNR	16,980	16,980	15,615
Provincial Government - Liquor Comm	20,511	20,511	19,865
Total Grants in Lieu	66,330	65,902	63,454
<i>Percentage of total revenues</i>	2%	2%	2%
Services to Other Governments			
Cumberland County - Fire Protection	69,089	69,089	120,000
Total Services to Other Governments	69,089	69,089	120,000
<i>Percentage of total revenues</i>	2%	2%	4%
Own Source Revenue			
Recreation Revenues	2,357	2,892	4,000
Arena Lease-payment	809	6,117	6,897
Eastward Energy Gas Revenue & Permits	26,866	21,200	21,687
Theatre Revenue	2,281	2,603	4,000
Dog Licences	94	100	100
Building Permits	4,160	1,126	2,000
Fine Revenue	716	19	732
Office Rent Water	6,068	6,068	6,190



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Inflation using CPI from previous year	1.04		1.023
General Operating Fund Revenue Budget 2025-2026	Approved Budget 2024/25	Unaudited 2024/25 year end	Budget 2025/26
REVENUES			
Medical Centre Rents	21,510	21,510	22,005
Probation Office Rent	2,683	2,458	2,745
Interest on Taxes	23,005	20,835	20,835
Tax Certificates & Certificate of Sales	1,850	4,250	3,000
Sales of materials	9,528	4,055	4,055
Total Own Source Revenue	101,927	93,232	98,246
<i>Percentage of total revenues</i>	3%	3%	3%
Unconditional Transfers			
Municipal Financial Capacity Grant	198,592	198,592	198,592
Farm Acreage Grant	3,062	3,162	3,210
HST Offset Payment	14,800	8,727	300
Total Unconditional Transfers	216,454	210,481	202,102
<i>Percentage of total revenues</i>	7%	7%	6%
Other Transfers			
EMO Grant Civic #	1,000	1,000	1,000
Fed Gov Funding - Summer Students	5,370	1,368	2,378
MPAL Funding Province	25,000	5,800	27,015
Covid RESTART Fund	15,685	16,602	0
Provincial Grants for Operations	3,000	2,499	3,000
Grants from Other Org for Operation	3,000	6,614	3,000
TRANSFER FROM OPERATING RESERVE	2,451		0
Total Other Transfers	55,506	33,975	36,394
<i>Percentage of total revenues</i>	2%	1%	1%
Total General Operating Revenues	3,120,456	3,221,740	3,322,978



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CPI Increase	1.04		1.023
General Operating Fund General Operating Expenses 2025/26	Approved Budget for 2024/25	Unaudited year end for 2024/25	Budget 2025/26
Expenditures			
General Administration			
Mayor Honorarium	12,434	12,358	12,720
Mayor Expenses	1,059	809	1,084
Council Honorariums	49,200	48,200	50,332
Council Expenses	5,120	1,681	3,069
Salary - CAO	68,613	68,739	70,191
Salary - Accountant	57,876	58,586	59,207
Salary - Office Staff	92,478	93,154	92,778
Admin Salaries paid by Water	-65,690	-66,144	-66,653
Legal Fees	21,114	18,035	21,600
CAO Contracted Services	3,014	2,440	21,083
Administration Contracted Services	3,317	2,397	6,210
CPP paid by employer	26,871	25,022	27,126
EI Paid by employer	9,665	10,175	9,754
Health Plan paid by employer	9,394	12,379	16,064
Pension Plan paid by employer	27,226	27,056	28,837
Administration Appreciation Bonus	962	970	984
Travel, Seminars and Professional Development	11,022	8,573	7,934
Audit Fee	28,000	24,875	25,447
Town Hall Insurance	6,555	4,932	5,046
Office Postage	1,806	1,831	5,236
Office Supplies & Advertsing	7,403	6,703	9,629
IT software, support and apps	10,173	11,337	11,598
Town Hall Janitor & Supplies	7,456	7,445	7,628
Town Hall Telephones	4,481	5,181	4,584
Town Hall Electricity	4,234	4,635	4,331
Town Hall Natural Gas	6,437	5,689	6,585
Town Hall Water	499	462	578



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CPI Increase	1.04		1.023
General Operating Fund General Operating Expenses 2025/26	Approved Budget for 2024/25	Unaudited year end for 2024/25	Budget 2025/26
Expenditures			
Town Hall Sewer	325	325	325
Workplace Wellness	1,405	1,881	1,437
Town Hall Maintenance	8,299	6,255	8,490
Office Expense Paid to Water		-11,307	-19,299
Municipal Election	17,000	11,960	10,000
Public Official Liability Ins	3,174	3,271	3,346
Dues - AMANS/FCM/CNTA/POL BD	5,511	7,704	5,637
Sponsorship for Cumb Co Exhibition	0	0	750
Grant for Oxford Community Center	0	0	40,000
Bursary OREC	2,000	2,000	2,000
NSCC Foundation	5,000	5,000	0
COVID - 19 Costs	15,685	15,685	0
PVSC - Assessment Costs	18,382	18,736	19,328
Valuation Allowance - Taxes	12,000	12,000	12,000
Bad debts other	1,000	0	0
Bank Service Charges	6,295	6,025	6,439
Cash Over/Short	100	0	0
Credit Card Fees & Interest	385	0	394
Total for General Administration	507,279	477,056	533,827
<i>Percentage of total expenditures</i>	16%	16%	16%
Protective Services - Police			
RCMP Contract	596,811	596,811	610,538
School Crosswalk Guard	10,494	8,873	10,626
Corrections	0	0	0
Total Police	607,305	605,684	621,164
<i>Percentage of total expenditures</i>	19%	20%	19%



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CPI Increase	1.04		1.023
General Operating Fund General Operating Expenses 2025/26	Approved Budget for 2024/25	Unaudited year end for 2024/25	Budget 2025/26
Expenditures			
Protective Services - Fire Department			
Fire Inspection Cost	7,000	1,260	7,000
Firefighters Honorariums/Incentives	21,804	23,235	21,730
Fire Phones	2,057	2,368	2,104
Fire Communication System	5,338	5,672	5,461
Public Fire Protection Charge	165,794	165,794	184,057
Fire Chief's Convention	3,512	3,453	3,593
Fire Training	4,560	2,778	4,664
Fire Hall Lights & Power	5,718	6,664	6,817
Fire Hall Natural Gas	11,476	8,888	9,092
Fire Hall Insurance	1,667	1,655	1,705
Fire Hall Maintenance	9,515	8,769	8,609
Firefighters Liability Insurance	10,351	10,052	10,283
Fire Hall Water	502	438	548
Fire Hall Sewer	325	325	325
Fire Trucks Insurance	6,196	7,016	7,177
Fire Trucks Fuel	6,959	6,214	7,119
Fire Trucks Repairs & Maintenance	21,318	15,957	10,000
Fire Equipment & Supplies	16,277	15,147	16,651
Fire Equipment Repairs & Maint	13,975	7,533	11,799
Fire B.A. - MFC Interest	146	203	131
INTEREST 2024 Fire Truck CX 44-A-1		17,375	32,762
Total for Fire Department	314,489	310,795	351,627
<i>Percentage of total expenditures</i>	10%	10%	11%
Emergency Management			
Regional Emergency Mgmt Officer	7,938	4,701	4,809
Emergency Measures Expenses	633	0	648



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CPI Increase	1.04		1.023
General Operating Fund General Operating Expenses 2025/26	Approved Budget for 2024/25	Unaudited year end for 2024/25	Budget 2025/26
Expenditures			
Special Hazard Response Unit	692	608	708
Total for Emergency Management	9,263	5,310	6,165
<i>Percentage of total expenditures</i>	<i>0.3%</i>	<i>0.2%</i>	<i>0.2%</i>
Other Protective Services			
Building Inspection Officer	7,826	7,000	7,161
Animal Control	224	225	229
Digital Speed Signs	0	0	10,000
Total Other Protective Services	8,050	7,225	17,390
<i>Percentage of total expenditures</i>	<i>0.3%</i>	<i>0.2%</i>	<i>0.5%</i>
TOTAL PROTECTIVE SERVICES	939,106	929,014	996,346
<i>Percentage of total expenditures</i>	<i>33%</i>	<i>30%</i>	<i>30%</i>
Transportation Services			
Salary - PW Supervisor	38,880	39,578	41,100
Labour - PW	150,094	162,455	162,128
Supervisor Phone	1,055	300	1,079
Town Truck & Van	10,031	10,722	8,216
Loader and Plow #624 & 544	15,318	25,450	20,670
Kubota Lease & 2013 Trackless	13,524	18,411	8,002
Backhoe	5,000	5,486	5,115
Salt Truck/ Dump Truck	14,745	17,036	15,084
Equipment and Small Tools	19,363	20,368	19,808
OPH Insurance	1,670	1,857	0
OPH Expenses	1,000	36	0
OPH Taxes	2,422	2,422	0
Town Garage Insurance	4,457	4,531	4,635



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CPI Increase	1.04		1.023
General Operating Fund General Operating Expenses 2025/26	Approved Budget for 2024/25	Unaudited year end for 2024/25	Budget 2025/26
Expenditures			
Town Garage Fuel (Wood)	2,795	2,972	2,859
Town Garage (2 Buildings) Maintenance	16,891	12,472	7,050
Town Garage Phone	1,647	1,419	1,685
Town Garage Electricity	4,822	4,806	4,933
Workers Compensation	11,051	13,418	13,015
Liability Insurance	20,906	21,065	21,550
Diesel	13,257	12,347	13,562
Gasoline & Oil	17,678	17,671	18,085
Public Works Clothing Allowance	3,000	2,500	4,500
Health and Safety/ Professional Development	12,000	8,598	9,923
Salt	43,943	42,210	44,954
Street Maintenance	107,619	107,756	110,094
Street Lighting	7,672	7,597	7,849
Contingency Account/Capital Projects	23,038	0	0
Paving/Sidewalks 2016-MFC Interest	2,545	2,546	1,635
Salt Truck 2016 - MFC Interest	477	477	307
Total Transportation Services	566,899	566,508	547,837
<i>Percentage of total expenditures</i>	<i>18%</i>	<i>19%</i>	<i>16%</i>
Environmental Health Services			
Sewer Admin Supervisor	6,480	6,596.30	3,977
Sewer Other Labour	12,337	13,352.43	12,099
Sewer Safety Equipment	71	0	0
Sewer Maintenance	38,150	44,699	39,027
Sewer Power	59,195	42,958	43,946
Transfer Station Contract (FERO) /Wages/ Bait	119,007	118,740	140,432
Tip Fees GFL	36,658	42,297	37,501
Total Environmental Health Services	271,897	268,643	276,982



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CPI Increase	1.04		1.023
General Operating Fund General Operating Expenses 2025/26	Approved Budget for 2024/25	Unaudited year end for 2024/25	Budget 2025/26
Expenditures			
<i>Percentage of total expenditures</i>	9%	9%	8%
Development			
Medical Centre	37,490	32,538	33,286
Deficit Regional Housing Authority	0	5,338	0
Planning - Town of Amherst	16,204	15,581	16,577
Tree Removal	7,370	4,949	7,539
Development	61,064	58,406	57,402
<i>Percentage of total expenditures</i>	2%	2%	2%
Recreation and Cultural			
Arena Expenses			
Arena Telephone	551	529	564
Arena Electricity	42,088	44,648	45,675
Arena Maintenance	2,235	1,146	2,287
Arena Natural Gas	5,572	7,756	7,935
Arena Water	2,612	2,530	3,163
Arena Sewer	338	325	325
Arena Insurance	9,268	9,596	9,817
Arena Automation MFC Nov 18 Int	950	950	960
Total Arena Expenses	63,614	67,481	70,726
<i>Percentage of total expenditures</i>	2%	2%	2%
Fields and Library			
Festive Décor	2,124	3,603	7,173
Sports Fields & Parks, Tennis Courts	1,269	658	16,237
Trails	5,118	3,521	4,500
Ball and Soccer Fields	2,532	423	0



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CPI Increase	1.04		1.023
General Operating Fund General Operating Expenses 2025/26	Approved Budget for 2024/25	Unaudited year end for 2024/25	Budget 2025/26
Expenditures			
Skateboard/ Black River Park	1,118	35	0
Mural Lights	674	719	689
Library Expense	15,949	12,710	13,002
Regional Library Board Transfer	10,487	12,785	13,079
Total Fields and Library	39,271	34,453	54,680
<i>Percentage of total expenditures</i>	<i>1%</i>	<i>1%</i>	<i>2%</i>
Theatre			
Theatre Electricity	1,747	1,448	1,788
Theatre Maintenance	4,350	4,933	7,450
Theatre Natural Gas	5,510	5,975	6,112
Theatre Water	328	325	348
Theatre Sewer	348	325	325
Theatre Property Tax	2,846	2,846	3,009
Theatre Insurance	1,544	1,663	1,702
Total Theatre	16,674	17,516	20,734
<i>Percentage of total expenditures</i>	<i>1%</i>	<i>1%</i>	<i>1%</i>
Recreation			
Recreation Community Garden Project	8,883	4,096	4,190
Recreation Co-ord Salary	44,372	11,013	39,585
Recreation Co-ord Travel	1,778	367	1,819
Recreation Summer Students	4,883	2,916	4,396
Recreation Postage/office supplies	2,257	84	2,309
Recreation Telephone	236	571	241
Recreation - Misc	2,964	4,090	4,000
Recreation - Grant Expenditures	6,217	4,420	3,000
Total Recreation	71,590	27,557	59,541



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CPI Increase	1.04		1.023
General Operating Fund	Approved	Unaudited	
General Operating Expenses	Budget for	year end for	Budget
2025/26	2024/25	2024/25	2025/26
Expenditures			
<i>Percentage of total expenditures</i>	2%	1%	2%
Total Recreation and Cultural	191,148	147,006	205,680
<i>Percentage of total expenditures</i>	6%	5%	6%
Fiscal Services			
MFC Principal - 2016 Breathing App	3,200	3,200	3,200
MFC Principal - 2018 Breathing App	7,400	0	
MFC Principal - 2016 Paving/Salt Tr	47,500	47,500	47,500
MFC Principal - 2018 Arena Auto	6,200	6,200	6,200
MFC Principal 2024 Fire Truck			90,000
Debenture Discount		0	
Transfer to Reserves	285,000	285,000	264,322
District School Board	233,763	267,120	293,682
Total Fiscal Services	583,063	609,020	704,904
<i>Percentage of total expenditures</i>	19%	20%	21%
Total General Operating Expenditures	3,120,457	3,055,652	3,322,978



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Town of Oxford Water Operating Revenue Budget 2025-26	Approved Budget for 2024/25	Unaudited Year End 2024/25	Budget for 2025/26
REVENUES			
Water Revenue			
Metered Water/Base Charge	188,406	192,558	207,161
Metered Water/Consumption	38,211	35,050	50,154
Metered Water/O.F.F. Base Charge	30,656	30,094	32,763
Metered Water/O.F.F. Consumption	277,659	269,415	327,586
Total Metered Sales	534,933	527,116	617,664
Flat Rate Sales	2,191	12,370	13,379
Public Fire Protection	165,794	165,794	184,057
Sale of Services	1,500	2,550	2,550
Sprinkler Service	200	200	400
Interest on O/S Arrears	5,251	2,400	3,500
Amortization of deferred contribution			
Total Other Sales	174,936	183,314	203,886
Total Revenues for Water Operating	709,869	710,431	821,550



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Town of Oxford Water Operating Expenditures 2025/26	Approved Budget for 2024/25	Unaudited Year end 2024/25	Budget for 2025/26
Source, Power and Pumping			
P&P Supervisor Salary	19,440	19,789	21,213
P&P Power	60,966	70,324	72,633
P&P Labour	1,201	1,201	5,275
P&P Repairs and Maintenance	21,880	55,355	74,499
Source, Power and Pumping Total	103,487	146,668	173,620
Treatment			
Treatment Insurance property	464	375	477
Treatment Chemicals & Testing	27,285	40,510	41,442
Treatment Power	5,947	5,457	6,125
Treatment Labour	2,334	2,334	9,147
Treatment Maintenance	38,606	32,381	35,797
Treatment Total	74,635	81,059	92,988
Transmission and Distribution			
T&D Meters	6,111	4,369	6,294
T&D Labour	39,643	43,198	53,332
T&D Maintenance & Services	48,948	68,526	31,836
Lead Sampling	2,950	1,250	3,039
T & D Hydrants	2,185	4,324	4,500
Cross connection Control program	14,853	0	15,299
Transmission and Distribution Total	114,690	121,667	114,300
Administration			
Admin Salaries	65,690	66,144	66,653
Admin CPP	7,698	7,698	9,337
Admin EI	2,735	2,735	3,367
Admin Pension	8,738	8,738	11,315
Admin Health Plan	3,253	3,253	4,466
Admin WCB	3,300	3,300	4,372



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Town of Oxford Water Operating Expenditures 2025/26	Approved Budget for 2024/25	Unaudited Year end 2024/25	Budget for 2025/26
Admin Rentals	6,010	6,068	6,190
Admin Legal Fees/ Consulting fees	0	0	
Special Services / Regulatory Fees	2,122	1,740	21,213
Admin Office Expense (rent \$500/ month utility no	39,155	37,144	28,199
Admin Audit Fee	12,000	10,661	12,360
Admin Bank Charges	545	410	561
Valuation expense	3,278	3,278	3,376
Administration Total	154,525	151,169	171,409
Other			
Depreciation	109,033	125,332	159,132
Town Taxes	20,564	19,342	19,400
MFC Interest 2016 Water Upgrades	2,736	2,737	2,098
MFC Duke Street Interest	12,351	12,351	12,131
MFC Principal Watermain Upgrades	43,000	43,000	43,000
MFC Principal 2021Watermain Duke St	30,755	30,755	30,755
Amortization of debenture discount	1,000	1,000	1,000
MFC Main Street Interest			
MFC Main Street Debenture		0	
Capital out of Revenue for planed capital projects	43,093	43,093	1,717
Total	262,532	277,609	269,233



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Town of Oxford	
Capital Budget 2025-26	Estimated Cost
<i>Revenue Land Sale</i>	40,000.00
<i>Total Revenue to Capital</i>	40,000.00
<i>General</i>	
Update Asset Management Plan	12,000
Design Plans for Main Street- Road , Sewer & Storm Replacement (James to Hanlon)	60,000
Town Hall-Deck & Siding	75,000.00
6 AED (Town Hall, Theatre,MPAL(portable), Public Works (2) for Vehicles	20,085.48
<i>Transportation</i>	
Sidewalks	50,000.00
Sweeper & Bush pull for Trackless	10,000.00
<i>Sewer Additions</i>	
Waste Water pump	10,000.00
Culvert for Birchwood Road	40,000.00
<i>General Capital Total Expenditures</i>	\$ 277,085.48
<i>Water Utility</i>	
Land Survey / Costs to buy Wellfield Property	20,000.00
VFD & associated proگرامing For Wells1,2,4	87,600.24
Fence for Wells	23,500.00
Trench Box for Public Works	15,000.00
Chlorine Doser Meter	8,000.00
Purchase & Replace temperature Gage at compliance point (Reservoir)	5,000.00
Maintenance of Little River water reservoir	40,000.00
Upgrade the HVAC in the Water Treatment Plant	15,000.00
Dry Hydrant for Black River Road	2,605.00
Across the Highway- remainder of PCAP Grant from 2024/25	22,637.94
<i>Water Capital Total Expenditures</i>	\$ 239,343.18
<i>Capital Expenditures combined (General & Water)</i>	\$ 516,428.66



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2025/26 General & Water Capital Source Financing	
Capital Operating Reserve -Replinish \$ 264,322 at year end from General Operating	253,085
Provincial Grant from 2024/25- CPAC for across the highway plans	11,319
Water Capital Reserve-Replinish with \$125,332 from depreciation and borrow from water operating	252,024
Total	516,428