



**Town of Oxford  
Committee of the Whole**

**Notice of Meeting**

Date: Wednesday, February 14, 2024  
Time: 6:00 pm  
Place: Council Chambers and conducted through and zoom streamed live to Facebook

**AGENDA**

1. Call to Order – Welcome
  
2. Approval of Agenda  
*pages 1 - 2*
  
3. Presentation
  - 3.1 Cumberland Business Connector – Jonathan McClelland, CEO
  
4. Approval of the Minutes – January 10, 2024  
*pages 3 - 6*
  
5. Town Departments Reports
  - 5.1 Public Works Department – presented by Nick Purdy, Public Works Supervisor  
*page 7*
  
  - 5.2 Fire Department – presented by Bruce Rushton, Fire Chief and Kyle Purdy, Deputy Fire Chief  
*Page 8*

5.3 Municipal Physical Activity Report – presented by Jimmy Ward, MPAL  
Leader

*Pages 9 - 10*

5.4 Administration Report – presented by Linda Cloney, CAO

*Pages 11 – 12 – Admin Assistant Report*

*Pages 13 – 14 – Revenue Clerk Report*

*Page 15 – Manager of Finance Report*

5.5 Cumberland Region Solid Waste Management Report – January 2024

*Pages 16 - 17*

6. Council Committees and Boards Reports – presented by Linda Cloney

6.1 Accessibility Advisory Committee Report

*Verbal report*

6.2 Police Advisory Board Report – includes RCMP Report

*Verbal report for Police Advisory Board Report*

*pages 18 – 22 – RCMP Report*

6.3 Policing Services Review Committee

*Verbal report*

6.4 Road Trails Act Committee

*Verbal report*

7. Items of discussion and correspondence – presented by Linda Cloney

7.1 Sponsorship Email and letter – Rylin Adams (Oxford Wildcats Bluenose  
Baseball)

*Page 23 – email from Lindsay Adams*

*Page 24 – Sponsorship Letter Request for Rylin Adams*

8. Adjournment



## Minutes of the Committee of the Whole Meeting

Place: Council Chambers, Zoom, streamed live to Facebook  
Date: Wednesday, January 10, 2023  
Presiding Officer: Deputy Mayor Arnold MacDonald  
Councillors Present: Mayor Greg Henley, Carla Black, Chrystal McNutt, Olivia Canning, Paul Jones, and Brenton Colborne  
Councillors Regrets: Nil

**Staff in attendance:** Linda Cloney - CAO, Stan McDougall - Admin Assistant (recording secretary), Ruthann Brookins, Manager of Finance.

**Public in attendance:** Denise Corey – Cumberland Public Libraries, MLIS Library Director, Gary McDonald, resident.

### 1. Call to Order – Welcome

At 6:00 PM, Deputy Mayor Arnold MacDonald called the meeting to order and welcomed all to the meeting including those members of the public in attendance.

### 2. Approval of Agenda - *pages 1 – 2*

Moved by Councillor Jones and seconded by Mayor Henley that the agenda of the Committee of the Whole Meeting for January 10, 2024, be approved, as presented.

***Motion Carried***

### 3. Presentation –

#### 3.1 Cumberland Public Libraries – Denise Corey, MLIS – Library Director - *pages 3 – 15*

Linda Cloney, CAO introduced Denise Corey, MLIS Library Director for Cumberland Public Libraries to present on providing adequate funding for a better Oxford branch library.

Cumberland County will see a deficit this year of \$80,000

In summary, the presentation to the Council reviewed that there are 9 library boards in the province of Nova Scotia, all run separately with their own Board of Directors. Cumberland County Libraries is headquartered in Amherst, NS and has 7 locations including outreach services and has seen growth in visits and checked-out items in the past years with increased services and offerings for items that can be checked out. Various programs are also offered to the public through the Cumberland County Libraries.

The Town of Oxford branch has seen in the past year 3,416 people visit, borrowing 10,456 items and 350 people attended programs provided at the Oxford branch. However, since a large increase in funding in 2020, there has been no increase to municipal funding despite increases in CPI and as such, Cumberland County Public Libraries has been the first to cut hours in Nova Scotia, but other library boards in the province will most likely follow.

The Amherst Town Council has extended additional funding this year and has also written a letter of advocacy to the Department of Communities, Culture, Tourism and Heritage to encourage them to provide some additional emergency funding. This request has been extended from all library regions in Nova Scotia to their respective branch location town councils.

Mayor Henley extended an offer to write a letter of advocacy to the Department of Communities, Culture, Tourism and Heritage to encourage them to provide extra funding, however, the Council would have to meet to discuss if there is any way to provide additional funding on behalf of the Town of Oxford.

4. Approval of the Minutes

4.1 Committee of the Whole Minutes - December 13, 2023 - *pages 16 – 18*

**Approved by** \_\_\_\_\_  
**Deputy Mayor Arnold MacDonald, Chair, on Jan 10, 2024**

5. **Town Departments Reports**

5.1 **Public Works Department** – presented by Councillor McNutt, *Pages 19 - 20*

5.2 **Fire Department** – presented by Councillor McNutt, *Page 21*

5.3 **Municipal Physical Activity Report** – presented by Councillor McNutt,  
*Pages 22 - 23*

5.4 **Administration Report** – presented by Linda Cloney, CAO, *Pages 24 – 25*

5.5 **Financial Reports** – presented by Ruthann Brookins, Manager of Finance

5.5.1 **General Operating** - *Pages 26 – 33*

5.5.2 **Water Operating** – *Pages 34 - 35*

Deputy Mayor Arnold MacDonald thanked the Town Department Heads and staff for their respective reports.

6. **Council Committees and Boards Reports** – presented by Linda Cloney – verbal reports

6.1 **Accessibility Advisory Committee Report**

6.2 **All Saints Community Health Care Foundation**

6.3 **Policing Services Review Committee**

6.4 **Road Trails Act Committee**

Deputy Mayor Arnold MacDonald thanked all Committees and Boards for their respective reports.

## **7. Items of discussion and correspondence – presented by Linda Cloney**

### **7.1 Nil**

## **8. Adjournment**

Prior to adjournment, Deputy Mayor Arnold MacDonald reviewed that the PVSC (Property Valuation Services Corporation) Property Valuation Assessments have been mailed out to all residents of Nova Scotia. This is a provincial assessment and to clarify the Council does not set these assessments. The Council's role is to set the tax rate. Please note that there is an opportunity to appeal your property assessment if you feel it is excessive, please send your appeal to the information provided on your property assessment no later than February 8, 2024. If you have any questions about that process, please contact the main office.

The meeting adjourned at 6:42 PM.

---

**Deputy Mayor, Arnold MacDonald, Chair**

---

**Stan McDougall, Admin Assistant**

---

**Date Approved**

## **Public Works Report January 2024**

**Salted and plowed street and sidewalks as needed.**

**Greased all machines.**

**Water meter reads.**

**Repaired wiring on salt truck.**

**Removed Christmas lights.**

**Cleaned out ditch on New Hansford Road.**

**Installed salter on new salt truck.**

**Weekly water test.**

**Weekly garbage pick ups.**

**Sewage lift station checks.**

**Filled potholes around town.**

**Started generator at wells.**

**Measurements for new shut offs.**

**New lights installed at the shop.**

**Replaced cut edge on 624 plow.**

**Fixed plugged sewer main on James Street, Vac truck called. (Fat/Grease)**

**Vac truck for sewer mains on Sunset Ave and Main Street.**

**Replaced bearings and conveyor on salt spreader.**

**Installed new water meters.**

**Repaired wires at Prince William lift station.**

**Thank you to all the residents for their co-operation during the recent storm. Greatly appreciated from the Public Works Department.**

**Any questions feel free to reach out, Thanks.**

**Nick Purdy**

**Public Works Supervisor**

**902-397-3002**

## Oxford Volunteer Fire Dept. Report to Council – Feb 9/24

This year is starting out quite busy for the department with 16 calls in January.

- 5 MVA (3 in our coverage area and 2 mutual aid)
- 4 medical related calls (1 in our coverage area, 3 in town)
- 1 structure fire (in our coverage area)
- 2 chimney fires (1 in our coverage area and 1 in town)
- 1 call for power lines arcing (in our coverage area)
- 5 mutual aid calls

3 of these calls were in town; 8 calls in our coverage area and 5 mutual aid calls assisting our neighboring departments.

We had a mutual aid practice planned in the downtown area on Thursday, Jan 11<sup>th</sup> that included Springhill Fire and Leicester Fire departments. This was a great success, and all members enjoyed the joint training exercise. We are planning more of these in the coming months and will be including more of our neighboring departments.

Truck 4 has been at Metalfab for the past few weeks and is now ready to return to our station with all the repairs completed. We discovered on the way there that we had a heat issue with the truck which was also repaired while it was at their shop.

Respectfully submitted,

Chief, Bruce Rushton

Deputy Chief, Kyle Purdy

**Jimmy Ward**

**Municipal Physical Activity Leader**

### **Board Report**

#### **Basketball and Pickleball**

- Happening every Monday from 8-9pm at the OREC School.
- No experience necessary
- \$2 drop-in fee.

#### **Community Game Night**

- Every last Friday of each month at the Nazarene Church at 6:30pm
- Bring your favorite game and snacks to share with the group. This is FREE and anyone can attend.

#### **Oxford Walking Group**

- Meet at Gazebo on Monday mornings at 11am and Wednesday's at 6pm.
- Typically, a 30–45-minute gentle walks suitable for all.
- The group stays together and walks at a pace that works for everyone.

#### **Heritage Day/Family Day**

- Monday February 19<sup>th</sup> – A day full of activities (A poster will be provided with time for each once confirmed)
- Movie in the morning at the Theatre
- Sledding at the Shady Rest Hill
- Face Painting, games, snacks, and hot chocolate at the Arena in the warm room
- Skating and games on the ice to end the day.

#### **Connecting Cultures Event**

- This event will be happening during March Break. Depending on the amount of interest we get, this will either be broken down into a few days or perhaps have a full week of activities. (Still finalizing some things)
- Funding for the event will be through Recreation NS for signing the Anti Racism Charter back on September 27<sup>th</sup> of last year.
- We are looking for people to show what recreation means to them where they are from, in their own culture. This can be anything from sports, arts and crafts, food, music and dance etc.
- There will be a Culture Day for people to demonstrate their activities to the community and people will have the opportunity to take part in each of these events to decide what it is they enjoy the most.
- At the end of the week, you can vote on your favorite activity and with this data we hope to create an ongoing event for the community based on these findings.
- This is a great opportunity for Oxford to showcase all the cultures we have in our community and help bring everyone together.

- There will be more details on this coming out in the next few weeks.
- If you would like to help or need more information, contact myself at 902-694-5928 or email at [mpal@oxfordns.ca](mailto:mpal@oxfordns.ca)

### **Adult Co-ed Softball League**

- We are looking at bringing a league to Town and need people interested in helping get the league organized and to help running it.
- The sooner we can start working on this the better as we need to figure out the registration cost per team, purchase equipment and supplies.
- Please reach out to myself if you would like to help or if you are interested in putting a team in.

### **Town Horticulturist**

- Linda and I applied for a grant to receive funding through the Clean Foundation to hire a Town Horticulturist for the summer and we have been approved to hire someone for a 9-week period.
- Clean Foundation will provide 60% of the funding and the Town will cover the other 40%. Clean Foundation will also cover any costs of Occupational Health and Safety, the Clean Professional Leadership Conference and any other career or skills building opportunities provided to the intern.
- The Horticulturist will be responsible for the Community Gardens, bringing back the Communities in Bloom program, beautification projects throughout the town, educating the community on proper gardening techniques, harvesting crops for Festivals and any other related duties and or tasks.

### **Digital Messaging Board**

- We have someone coming here next month from Daktronics to look at where we could potentially install a digital messaging display board and give recommendations on the types of boards they offer.
- The board would be used for not only promoting recreation events but also any general information the town may want to relay to the public. For example, if there is a water break somewhere.
- This is a great way to get communication out to the community as not everyone is on Facebook or has email.
- I'm also waiting on quotes for Outdoor Weatherproof Display Boards, and once I have all the quotes, I will bring those to the next meeting to discuss to possibility of purchasing a board that we feel would work best for our town.

### **Community Calendar**

- Starting in March we will be distributing a Community Calendar in the mail again. If you would like to have your event or activity listed in the calendar, please have your information sent to me by the 20<sup>th</sup> of each month prior to your event.
- Please send an email to myself at [mpal@oxfordns.ca](mailto:mpal@oxfordns.ca) with all of the details.



### January 2024

- Prepared Trial Meter Report and printed third-quarter water bills.
- Working with the Manager of Finance to prepare for the third-quarter water bills to analyze the remaining water meter reads for entry into TownSuite. Compare and update water meter sheets for new broke, broke, catch up, and other notes regarding water meters.
- Worked with the Manager of Finance to distribute credit to Casey Realty Ltd., which was the result of an investigation in the meter reads of account #23388 over the last 3 years across all 5 of their water accounts. Created a letter to attach to the credits and the latest water bill for each of their accounts after printing.
- Replacement laptop ordered for Clerk, Public Works Lead Hand, Returning Officer for Elections, and MPAL Summer Student with initial setup completed. Public Works Lead Hand laptop and returning officer has been completed.
- Worked with the Manager of Finance, clerk, and TownSuite second-level support to set up TownSuite with the ability to credit a resident's account to pay back a credit balance on water or a tax account when requested (reset the balance to \$0.00). Setup a cheat sheet
- Worked with the CAO and staff to wrap up a long-term for the intersection of Water and Main Street flashing red stop signs, sending in a P.O. to get solar and battery backup powered flashing red lights with stop signs at the three points of the main intersection of Water and Main St. installed thorough Absolute Traffic Authority of Halifax – Barry Arnold.
- AMANS Records Management webinar with clerk on Jan 9, 2024 (Zoom session).
- **Posting of Council Expenses** and other updates (including water and tax rate adjustments and page updates) to the Town of Oxford Website.
- **Monthly Interest Posting** in TownSuite for Property and Water taxes completed.
- **Online social media Posting:** Town & Provincial-Related articles, news, alerts, proclamations, minutes, notices, surveys, and updates to the Oxford website and Oxford Facebook Pages.
- **Accounts payable** - paying bills online via Scotia Bank.
- **Deposits** – Posting in Sage50 for General & Water Operating, assisting when required to set up deposit batches for the clerk in her absence.
- **Bill Posting** - in Sage50 bills are paid online, by Visa, by cheque, and bills due to Water Operating account 1303/58xx.
- **Mid-month reporting** for Payroll (Manulife Pension, Union Dues, Workman's Comp, Source Deductions (Revenue Canada)), and payment of the above in Scotia Bank.

- **IT Support and Maintenance for:**
  - **Hardware and devices** – Troubleshooting, updates to software and firmware, and maintenance to printers, computers, laptops, cell phones, tablets, and other devices.
  - Updates to Microsoft Windows 11, Microsoft Office 365, Sage50 Accounting, TownSuite, Adobe Acrobat, system drivers, and other software.
  - **Daily Backup** - Maintaining a daily backup of server data to an external hard drive. Stored daily in the safe.
- **Payroll:**
  - Timesheet entry & analysis bi-weekly into payroll spreadsheet. Requesting information from Connie's Financial Services (CFS) and individual employees regarding hours and other payroll information when required.
  - Submission of general payroll timesheet to CFS for paystub processing.
  - Analysis of generated paystubs and to ensure proper hours and deductions when received. Work with CFS if there are any issues.
  - Posting of paystubs into Scotiabank for each employee for the pay period. The council is posted monthly.
  - Payroll time allocation tracking for Public Works assisting the Manager of Finance with current and future budgets and Public Works time allocation to set GL accounts.
  - Keeping track of and analysis of LIEU, Sick, and Vacation hours ongoing for all staff
  - Analysis and tracking of anniversaries and changes to accumulated bi-weekly values for Sick and Vacation hours as required and as per CUPE and admin HR booklets.
- **Covering at the front desk** – customer service for tax and water payments and general inquiries when the clerk is absent.
- **Various Committee and Council/COW meetings:** Assisting in assembling and printing agenda packages, recording minutes, updating action items, scanning, and uploading minutes and related information to the Oxford website and file server (Health & Safety, COW, Council, Accessibility, Policing Services Review, etc.). Auditing minutes and website to ensure past minutes, proclamations, bylaws, policies, and other documentation were signed and uploaded for committees and council. Audio/Video setup and troubleshooting as required for Zoom. Uploading Zoom meeting video from Facebook to YouTube.
- **Website and Facebook page updates:** Posting of updates regularly to the Town of Oxford website and Town of Oxford Facebook pages.
- **Other administrative/clerical/IT and general duties as required and ongoing.**

## Office Report January 2024 Revenue Officer/ Reception Clerk

Daily duties include:

Mail from post office, opened, distributed to different departments, invoices stamped and in department heads folders for signatures.

Opening office procedures. Distribute calls to various departments.

Serve Customers

Bank Audits printed off from banks for the day and processed, applied on accounts in Town Suite.

Print off invoices and statements, distribute to proper department heads folders to process.

Entered any monies and bank audits into deposit for the day. Ran off days report off Town Suite to balance monies for the day. Closing procedures. Post office mail outs for day.

Complete deposits and deliver to the bank.

**January 2, 2024**-Catching up on bank audit payments for water and tax bills. Weekly Deposit

**January 3, 2024**-Downloading of 2024 Tax roll and reports for the 2023 year from Property Valuation Services Corporation. New 2024 tax roll binders for office and public use.

**January 5, 2024**-Sage inputting invoices and checking statements. Weekly deposit.

**January 8, 2024**-2 House closing property and water bills processed.

**January 9, 2024**-Staff Meeting. Weekly Property Valuation Services changes. Setting up new water bill accounts in Town Suite.

**January 10, 2024**-Records Management course session.

**January 11, 2024**-Cheque run payments of all invoices. Meter sheet checks.

**January 12, 2024**-Filing. Transfer cards made. Weekly Deposit.

**January 15, 2024** -Inputting water meter readings.

**January 16, 2024**-Staff Meeting. Inputting water meter readings.

**January 17, 2024**-Inputting water meter readings.

**January 18, 2024**-Inputting water meter readings.

**January 22, 2024**-Reviewing Meter sheets and readings with Ruthann any estimations needing done. Last weekly deposit

**January 23, 2024**-Staff meeting .Property online checks on properties with Ruthann. Setting up new water bill accounts in Town Suite.

**January 24, 2024**-Property Valuation Services changes. Water bill accounts anomalies.

**January 25, 2024**-Cheque run payments of all invoices. Statement checks.

**January 26, 2024**-Outgoing cheques ready for mail and filing invoices. Weekly deposit.

**January 30, 2024**-Water bills preparation to send out.

**January 31, 2024**-Water bills preparation to send out . Property Valuation Services changes.

Manager of Finance  
January 2024 Report

Regular duties-bank and Visa reconciliation, check deposits, review and sign cheques, help with anomalies, HST return, Statement to province concerning the Housing Grant

Assisted with updating Water Mastersheet for processing Water Bills, created an updated Broke Meter Sheet for Public Works.

Discussed concerns with Town Suite concerning initial set up of GL in receivables, working with technician to review and adjust set up in Town Suite to correspond better with SAGE GL

Researched Asset Retirement Obligation for all the Town assets, obtained estimates for costs to retire assets. The auditors will include these in the financials for the year 2022/23.

Completed a couple of final requests and discussions with auditors, they are ready to present the financials for year end March 31,2023 to the Audit Committee this week.

Started Budget worksheet for 2024/25

Reviewed payment plans in water and taxes, sent 14 2<sup>nd</sup> Preliminary Notice to those that have not honored their payment plan and those with more than 1 year behind in taxes. Also Inserted Intention to Disconnect Notices with recent water bills for those owing 4 quarters or more.

Reviewed Property Valuation for all properties owned by The Town of Oxford, Sent a list of inconsistencies to Property Valuation.

Compiled a list for write offs and those receivables that should go to collections.

Reviewed the status of the budget for 2023/24, so far still on track.

Reviewed the Arena financials with Committee accountant, they are on track and have found savings in electricity and gas this year compared to last year.

Respectfully Submitted

Ruthann Brookins  
Manager of Finance  
[Ruthann.brookins@oxfordns.ca](mailto:Ruthann.brookins@oxfordns.ca)

# Cumberland Region Solid Waste Management Report

## January 2024

### Education & Enforcement

#### Dual Stream Recycling Education Campaign

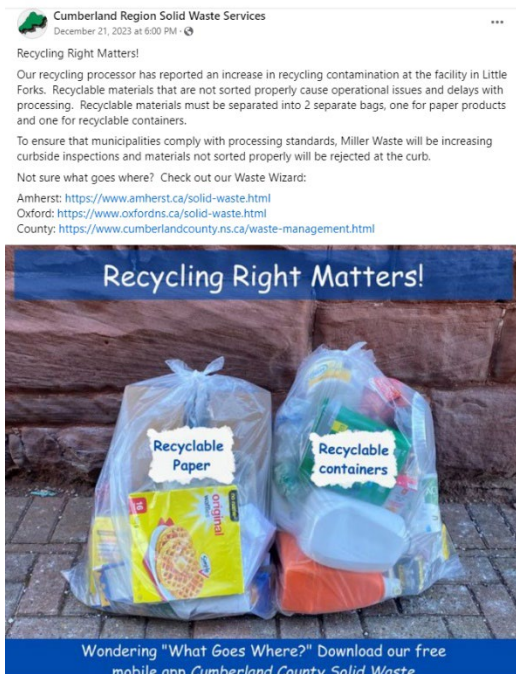
During the month of December staff worked on an education campaign focusing on proper recycling. This campaign stems from the recent audits undertaken by GFL Cumberland which showed that improvements need to be made with both the residential and commercial sector. GFL has indicated that they will start rejecting non-compliant loads starting on February 1, 2024.

The education campaign was launched on December 22 and is scheduled to continue until mid-February. The campaign consists of:

- 8 weekly social media posts (Select posts will be boosted)
- Radio advertising on CKDH and CFTA
- Cumberland County Solid Waste App messaging
- News release
- Increased inspections by Miller Waste

To date, the following social media posts have been released and together have received 154 comments and over 386 shares.

Staff feel that the campaign is gaining a lot of attention and are looking forward to receiving a progress update from GFL Cumberland in the near future.



- Staff continue to have weekly “What Goes Where” posts on the Cumberland County Solid Waste FB page. Our focus for the month of December was on waste generated during the holiday season.

# WHAT GOES WHERE?

## Greeting Cards



Most greeting cards are recyclable and can be placed in your recycling bag with your paper products. Some cards come with embellishments such as bows and plastic and these should be removed before recycling.

Wondering "What Goes Where?" Download our free mobile app *Cumberland County Solid Waste*

# WHAT GOES WHERE?

## Wrapping Paper, Ribbons, & Bows



Wrapping paper, ribbons, and bows are considered garbage and should be placed in your clear non-coloured garbage bag.

Wondering "What Goes Where?" Download our free mobile app *Cumberland County Solid Waste*

# Holiday Sorting

Wondering how to sort your holiday waste?  
 \* Read below to find out disposal options for holiday items.

Product	Disposal
Bows & ribbon	→ Garbage
Bubble packaging	→ Container recycling
Chocolate boxes	→ Paper recycling
Chocolate tins	→ Container recycling
Christmas cards	→ Paper recycling
Christmas lights	→ Garbage
Envelopes	→ Paper recycling
Gift bags	→ Garbage
Gift boxes	→ Paper recycling
Tinsel & Tissue paper	→ Garbage
Tree ornaments	→ Garbage
Wrapping paper	→ Garbage

Wondering "What Goes Where?" Download our free mobile app *Cumberland County Solid Waste*

**RCMP**



ROYAL CANADIAN MOUNTED POLICE

**Town of Oxford**  
Police Advisory Board

**October 1 to December 31, 2023**

**S/Sgt. Andrew Clarke**

# Town of Oxford

## Calls for Service October 1 – December 31, 2023

### Criminal Code Offences

		Cleared by Charge	Cleared Other	Insufficient Evidence	Unfounded	SUI
Arson	2				2	
Assault	2			1	1	
Breach	1		1			
Break and Enter	6			5	1	
Child Pornography	1					1
Disobeying a Court Order	4		3	1		
Failure to Comply	3		1	2		
Fraud	1			1		
Mischief	6		1	2		3
Theft	4		1	2	1	
Uttering Threats	2	1	1			
<b>Total</b>	<b>32</b>					

### Non Criminal Code Offences

Motor Vehicle Act – Speeding	19
Motor Vehicle Act – Use of Electronic Hand-held Device	1
Traffic Collision	9
Check stops *	11
Other Provincial Traffic Offences	16
CDSA	2
Coroners Act	2
Liquor Act	1
Mental Health Act	6
Suspicious Person/Vehicle/Property	10
Wellness Checks	2
Other Non Criminal Code Offences	22
<b>Total</b>	<b>101</b>
<b>Total Criminal Code and Non-CC calls for Service</b>	<b>133</b>

\* Total individual Checkstops 11 – 345 vehicles checked

## Oxford Detachment Occurrences October 1 – December 31, 2023

---

**2023-1461117**

**911 threats complaint.** Complainant advised he was walking his dog, locked his keys in his car and was waiting for wife to attend when a male subject walked by screaming at him, threatened to beat his face in and threatened to beat him if he was still there when he returned from his walk. The complainant advised this is the third interaction with this Subject. Statement was obtained. The male subject of complaint was arrested for threats and released on undertaking with conditions of no contact. The matter remains before the court.

**2023-1567811**

**Mischief – Damage to Property.** Complainant reported that her daughter, while trying to gain entry, broke her patio door. Members had been in attendance on previous Mental Health act incident. Complainant believed her daughter needed to be brought to the Hospital due to her declining mental state. Since the subject of complaint did not threaten to harm herself or anyone else, member advised this incident did not meet the threshold to be detained under the IPTA. However, SOC was arrestable for Mischief if COM wished to provide a statement to support a charge. Complainant declined to provide a statement so no charges were laid.

**2023-1648764**

**Cannabis Act Offence.** A vehicle was stopped for speeding and issued a fine. While issuing same, member found Cannabis not stored legally and issued a fine for Illegally transporting cannabis in vehicle.

**2023-1813803**

**Break and Enter.** Complainant reports that someone broke into his vacant property. This was the 5<sup>th</sup> occurrence reported in the last month. The Subject of Complaint may have kicked in the door, nothing was missing, and there is minor damage to the door. Complainant stated he believes the SOC is sleeping on the couch inside during inclement weather. Complainant was frustrated by the B&E's and is requesting additional patrols be made during the night; he stated he would look into getting surveillance but would be satisfied with additional patrols. There are no suspects or surveillance. Members provided additional patrols. File concluded.

**2023-1868560**

**Arson.** Complainant reports house fire next door where an elderly lady lives. Members on scene almost immediately. Homeowner already outside and stated she lives alone and was able to remove her cats. Fire coming out of attic window, Fire crew on scene and put out fire quickly. Victim reports she has a wood oil heat combination furnace and the woodstove was lit, Fire Chief determined creosote buildup was cause of the accidental fire. File concluded.

**2023-1899274**

**Arson.** Complainant drove by skate park saw 3 cars hanging out in the parking lot and it look like they have a bonfire going. Oxford fire advised as well. Fire and Members attended, no indication of any fire was located, complainant updated.

**2023-1827299**

**Assault with a Weapon.** Complainant 1 and Complainant 2 reported an altercation between two subjects on Cove Road. Statement obtained from subject 1, detailing an assault, and threats with a possible firearm from subject 2. Investigation ongoing.

**20231790051**

**Child Pornography.** Online story platform reported a user, who uploaded stories depicting child sexual abuse. User associated to IP address located in Oxford. Production Order served on internet provider for internet subscriber. Internet subscriber identified as subject of complaint. Investigation ongoing.

## Cumberland County RCMP Resources

### District Office:

**District Commander:** Staff Sergeant

**Operations NCO:** Sergeant

**Community Policing officer:** Constable, (currently vacant due to parental leave)

**Domestic Violence Coordinator,** Public Servant.

District Public Servant

### Amherst Detachment:

NCO: Corporal

Five Constables, (one off duty sick)

One Public Servant (vacant until 2024-02-01)

### Oxford Detachment:

NCO: Corporal

Four Constables

One Public Servant

### Parrsboro Detachment:

NCO: Corporal

Four Constables (one vacant)

One Public Servant

### Springhill Detachment:

NCO: Sergeant

Six Constables, (four on restricted duties or off duty sick)

One Public Servant

### Pugwash Detachment:

NCO: Corporal

Three Constables (one returning from parental leave in February)

### Street Crime Unit:

Corporal in place, waiting on filling two constable vacancies.

**From:** [Lindsay Adams](#)  
**To:** [lcloney@oxfordns.ca](mailto:lcloney@oxfordns.ca)  
**Subject:** Oxford Wildcats baseball  
**Date:** February 1, 2024 10:49:53 AM

---

Hi there ! I hope this email finds you well !

My name is Lindsay Adams , and I have two children who play for Oxford Wildcats bluenose baseball teams . Both a daughter , Alora who is a two time running provincial 14u girls champ , and a 12 year old son Rylin who played for the Oxford 13u boys AA. I am wanting to share with town of Oxford an opportunity that was presented to Rylin when other high profile baseball coaches watched him throughout the season and reached out to us . He is the only child in Cumberland county to have been offered this opportunity so far and it is such a great representation of not only Cumberland county , but the coaching and community of Oxfords baseball . Thank you in advance for your time and reading his sponsorship letter that I have attached :)



## Caribbean Goodwill Tour 2024 sponsorship letter



To Community Supporters,

My name is Rylin Adams. I am a 12-year-old boy who plays competitive baseball representing Cumberland County as a player for the Oxford 13UAA bluenose provincial team. Not only was I a provincial 13UAA player but I also spent the 2023 baseball season finishing out my last year as a player on this seasons undefeated Lions team for Amherst Little League. I am a sidearm pitcher which is not often seen in youth baseball, and I also play infield, first base and catcher. During this summer of competitive baseball, playing the best teams in the 13UAA division in Atlantic Canada, I was approached by a highly respected man within the baseball community by the name of Dennis Woodworth, who is also the coach for the multi division championship winners, Bridgewater Bulldogs. Dennis saw me play against his team and throughout the season at tournaments and championship games and approached my parents to offer me the chance of a lifetime this coming spring of 2024 as he selected me to represent Team Canada in the 14U division for the Caribbean Goodwill Tournament in Matanzas, Cuba.

*"I saw special qualities in Rylin from the first time I saw him step on that mound. I made a point to stop and let him know that before I let the park that day. I see nothing but great moments in his life in baseball!" - Dennis Woodworth 2011 coach of the year for Baseball Nova Scotia and Baseball Canadas grass roots award winner.* The Caribbean Goodwill Tour has been supporting the youth of Cuba which brings sporting teams from across the country to be involved in a unique cultural and educational experience through sport. Players gather donations for the children's hospitals, schools, community projects that have such a great need for items that do not exist in Cuba! Companies like Canadian Tire, Canadian Tire Jump Start and Friesen's Publishing are just a few of our sponsors. If you would like to graciously sponsor myself in 2024's Goodwill Tour event through financial sponsorship, you will receive a tax receipt for advertising. You can also donate items that our participants will bring with them to the event! We will photograph and video the event so you can see the incredible results! Your support will be acknowledged on the website, social media and in the memory books. I thank you in advance for taking the time to read my letter, and any considerations in supporting the opportunity of a lifetime for a boy from Cumberland County to experience. Any donation would be immensely appreciated.

Please make cheques payable to TAG Marketing Group, 80- Parkdale Ave, Bridgewater, NS, B4V 1L9.

Feel free to contact the President & founder, Dennis Woodworth at (902)541-0889 or [denniswoodworth@gmail.com](mailto:denniswoodworth@gmail.com) if you have any questions or require additional information.

Be the Difference,

**Dennis Woodworth**  
President & Founder  
2011 Baseball Canada  
Grass Roots Award Winner

**Bill "Spaceman" Lee**  
Tour Ambassador  
Boston Red Sox Hall of Famer