



Town Council Meeting
Council Chambers, conducted through Zoom and
streamed live to Facebook
Monday, December 19, 2022
6 PM

AGENDA

1. Call to Order

Pg 1 2. Approval of Agenda

3. Approval of minutes from the previous meetings

Pg 2-5 3.1 Town Council Minutes – November 21, 2022

4. New Business

Pg 6 4.1 2022/2023 Boards and Committees – revisions – draft in package

Pg 7 4.2 2022/2023 Special Election Wrap Up

4.3 Process to run as a candidate - discussion

Pg 8 4.4 Deposit for Nominations – Election Deposits By-Law – First Reading

4.5 Municipal Boundary – discussion

Pg 9 – 20 4.6 Canine Control By-Law – First Reading

4.7 Budget Freeze – discussion

4.8 Audit Committee Recommendation – Councillor McNutt

5. Correspondence

Pg 21 5.1 Oxford Thrift Store

6. Adjournment



Minutes of the Regular Council Meeting

Place: Council Chambers and conducted through Zoom and streamed live to Facebook

Date: Tuesday, November 21, 2022.

Presiding Officer: Mayor Gregory Henley

Councillors present: Councillors Carla Black, Paul Jones, Brenton Colborne, Chrystal McNutt and Deputy Mayor Arnold MacDonald

Regrets: Nil

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney, CAO, and Stan McDougall (recording secretary).

Prior to calling the meeting to order, Mayor Henley reminded everyone of the Accessibility Committee meeting on Thursday November 24, 2022, at 6:00 PM. The committee is seeking a new volunteer public appointee. If you are interested in volunteering for this committee to contact CAO, Linda Cloney at the Town of Oxford.

Following the meeting of Regular Council there will be a Public Works Committee Meeting.

1. Call to Order

Mayor Henley called the meeting of the Oxford Town Council to order at 6:07pm.

Due to technical difficulties a video from the Minister of Municipal Affairs and Housing, the Honourable John Lohr was unable to be broadcast at the meeting. Mayor Henley summarized the video in recognition of Municipal Awareness Week (Nov 21 – Nov 27, 2022) that recognizes municipal

employees, from Mayors, Wardens, Councillors and staff for their work and support of Nova Scotia Communities.

2. Approval of Agenda

Moved by Councillor Jones and seconded by Councillor Black that the agenda of the Town Council Meeting for November 21, 2022, be approved, as presented.

Motion Carried

3. Approval of minutes from the previous meetings

3.1 Town Council Minutes – October 17, 2022

3.2 Special Council Minutes – October 24, 2022

3.3 Special Council Minutes – November 7, 2022

Moved by Councillor McNutt and seconded by Councillor Colborne that the minutes of the Regular Council Meeting for October 17, 2022, Special Council Meeting for October 24, 2022, and Special Council Meeting for November 7, 2022, be approved as presented.

Motion Carried

4. New Business

4.1 2022/2023 Boards and Committees – revisions to consider – draft in package

CAO, Linda Cloney reviewed revisions to consider for Boards and Committees 2022/2023. It was reviewed that a volunteer public appointee for the Town of Oxford was required for the All-Saints Community Health Care Foundation.

The Town of Oxford Accessibility Committee and Audit Committee also were reviewed to have a vacancy for a volunteer public appointee.

The Welcoming Committee was formed. Councillor Black reviewed the names of the committee members: Helen Reade and Catherine Mundle from Oxford Frozen Foods, Michelle Cann and Sarah Henley from OREC, Ron Furlong from Amherst and area Chamber of Commerce, Jodi Getson, Pastor of Oxford Church of the Nazarene,

Ksenia Sabouloua from Y Reach Settlement Staff, and Deputy Mayor Arnold MacDonald and Councillor Carla Black

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald to accept the revision of the 2022/2023 Boards and Committees as presented.

Motion Carried

Councillor Black announced that the Welcoming Committee is hosting a “Meet your Neighbours” social gathering on December 7, 2022, at the Oxford Firehall from 6:00 PM – 8:00 PM. All were invited to an evening of socializing, coffee, tea, and community information.

4.2 Sewer Maintenance Services – Councillor Colborne – verbal presentation

Councillor Colborne has had calls for sewer rodding in the past and reviewed that as per the current policy, the Town of Oxford no longer does this service. CAO, Linda Cloney reviewed that the main sewer line is the responsibility of the Town of Oxford but would make the sewer rods available for homeowners to borrow.

4.3 RFD #11-2022-1 – Special Election Rates and Expenses, included in the package

CAO, Linda Cloney reviewed that candidates were being sought for the Special Election for Councillor of the Town of Oxford and reviewed the Special Election Rates and Expenses, which were all comparable to the previous Special Election and that was hosted. Costs were reviewed for the election as well as some potential savings.

Moved by Deputy Mayor MacDonald and seconded by Councillor McNutt to accept the RFD #11-2022-1 - Special Election Rates and expenses as presented.

Prior to adjourning the meeting, Mayor Henley reminded the Town of Oxford of the annual Christmas parade on November 25, 2022,

starting at 6:30pm and Santa will be there. The Oxford Arena will be hosting a free skate from 7:00 PM to 9:00 PM following the parade.

Councillor Jones inquired about Winter Parking. CAO, Linda Cloney, advised that a post will go out on social media and our website to announce Winter Parking restrictions

5. Adjournment

At 6:23pm, it was moved by Councillor Jones that the Regular Council Meeting be adjourned.

Motion Carried

Greg Henley, Mayor

Stan McDougall, Recording Secretary

2022 / 2023 Boards and Committees

APPROVED - October 17, 2022

Revised - November 21, 2022 and December 20, 2022

Boards		Black	Colborne	Henley	Jones	MacDonald	McNutt
All Saints Community Health Care Foundation	Public Appointee (vacant)						
Cumberland Joint Services Management Authority - (CJSMA)	Mayor Henley			1			
Cumberland Regional Library Board	Councillor Black	1					
Municipal Alcohol Program Board (MAP)	Councillor Black	1					
Police Advisory Board	Deputy Mayor MacDonald, Councillor Colborne, Myra Thiemann (public appointee), Mike Masters (public appointee), Thomas Shears - DOJ Representative		1			1	
Police Services Review	Mayor Henley, Councillor Colborne, David Hoffman, Thomas Shears	1	1	1			
Committees - Internal							
Accessibility Committee	Councillor MacDonald, Josephine MacDonald (Chair), Tracy Briggs, Mandy Blake (Vice Chair), Brenda MacDonald, Meagan Marchant and Kiersten Hiltz					1	
Arena Association Committee	Jordan Burkhardt (President), Graham Wood (Vice President), Robert Moores (Secretary), Paula Rogers (Treasurer), Russell Thompson, Patrick Rushton, Kristen Thompson, Shannon Hanna, Murray Thompson and Councillor Paul Jones.				1		
Audit Committee	Councillor Jones, Deputy Mayor MacDonald, Councillor McNutt, Josephine MacDonald (Public Appointee Required) - one vacancy				1	1	1
Personnel Committee	Mayor Henley, Councillor Black, and Councillor Jones (Chair)	1		1	1		
Public Works Committee	Councillor Colborne, Councillor Black, Councillor Jones (Chair)	1	1		1		
Recreation Commission	Councillor McNutt (Chair), Sarah Henley, Kristen Thompson, and Connor Patriquin						1
Town Buildings Committee	Mayor Henley, Councilor Colborne, Councilor Jones (Chair)		1	1	1		
Welcoming Committee	Deputy Mayor MacDonald, Councillor Black, Helen Reade, Catherine Mundle, Michelle Cann, Sarah Henley, Ron Furlong, Jodi Getson, Ksenia Sabouloua	1				1	
Committees - External							
Cumberland Central Landfill Community Liaison Committee	Councillor McNutt						1
Cumberland Health Stakeholders	Mayor Henley			1			
Intermunicipal Poverty Reduction Advisory Committee	Councillor Black, Michelle Cann (Public Appointee), Helen Reade (Public Appointee)	1					
Northern Region Solid Waste Management Committee	Councillor McNutt						1
Physician Recruitment Committee	Mayor Henley			1			
Regional Emergency Measures Organization Advisory Committee - (REMO)	Councillor Colborne		1				
Victorian Order of Nurses (VON)	Councillor Colborne		1				
		7	6	6	5	4	4



Town of Oxford Election Office Announcement.

5 pm today (December 13) was the deadline to file Candidate papers to run for the vacant seat on Council.

There was a small few interested, but no one formally filed papers therefore Council will need to set a new date for a Special Election.

Future date for the upcoming election will be announced as soon it is set by Council.

Returning Officer,

Stanley McDougall



Town of Oxford By-law 2022-12-19-2

Election Deposits By-Law

WHEREAS Section 1 of the Appendix "H" of the Municipal Returning Officer's Election Handbook and referencing the Municipal Elections Act, titled Council Options Under the Municipal Elections Act, section 1, subsection (a) indicates that a Council may:

- (a) reduce or eliminate the \$200 deposit for candidates, by by-law subject to the approval of the Department of Municipal Affairs [s. 51]. The deposit has two purposes, namely, to test the seriousness of a candidate and to ensure the removal of election advertising (See #5 below). If Council does not act, then the \$200 deposit will apply;

BE IT ENACTED by the Council of the Town of Oxford, as follows:

This By-Law is entitled the *Election Deposits By-Law*.

In this By-Law:

1. Every nomination paper filed by or on behalf of a candidate in any election held under the Municipal Elections Act for the Town of Oxford shall be accompanied by a deposit of Fifty Dollars (\$50.00)



Town of Oxford By-law 2022-12-19

Canine Control By-law

WHEREAS Section 172 (1) (a), (b), (c) and (d) of the Nova Scotia Municipal Government Act (MGA) provides Municipalities with the power to make bylaws for Municipal purposes respecting the health, wellbeing, safety, and protection of persons; the safety and protection of property; persons, activities and things in, or near a public place or place that is open to the public; and respecting nuisances, activities and things that, in the opinion of Council, may be or may cause nuisances, including noise and odours; and

WHEREAS Section 174 (f) of the MGA provides Municipalities with the power to make bylaws respecting wild and domestic animals and activities in relation to them; and

WHEREAS Section 175 of the MGA provides Municipalities with the power to make bylaws specifically pertaining to dogs; and

WHEREAS The **Town of Oxford** does not subscribe nor endorse Breed Specific Legislation in relation to its Canine Control By-Law;

BE IT ENACTED by the Council of the **Town of Oxford**, as follows:

This By-Law is entitled the *Canine Control By-Law*.

In this By-Law: GENERAL PROVISIONS

- 1 Should any section of this By-Law be declared by a Court of competent jurisdiction as ultra vires or illegal for any reason, the remaining parts shall nevertheless remain valid and binding and shall be read as if the offending section or part had been struck out.

- 2 Should the provisions of this By-Law be found to conflict with the provisions of any other By-Law of the Town of Oxford the provisions of the By-Law providing for the greater degree of safety shall prevail.

DEFINITIONS

3 In this By-Law:

"**accredited training**" means a certificate from Assistance Dogs International or the International Guide Dog Federation. A dog that has not been trained by an accredited training school may be accredited if the handler and the dog pass a service dog assessment administered by an accredited organization.

"**Canine Control Officer**" means a person or persons hired or appointed to enforce the Town of Oxford's Canine Control By-Law;

"**Chief Administrative Officer**" (CAO) means the Chief Administrative Officer of the Town of Oxford, as appointed pursuant to the Municipal Government Act;

"**continuous restraint and control**" means the dog is on a leash controlled by a person of sufficient size and strength to completely restrain and control the dog;

"**Council**" means the Council of the Town of Oxford;

"**dangerous dog**" means any dog that acts in a potentially aggressive or threatening manner towards humans or animals but has not yet resulted in a serious bite, as outlined in Section 7 of this By-Law, Fierce and Dangerous Dogs;

"**dog**" means any dog, male or female, or any animal that is the result of the breeding of a dog with any other animal;

"**domestic animal**" includes pets and may include farm animals where applicable;

"**excessive noise**" means allowing a dog to howl or bark to such an extent as to disturb the peace of the surrounding residents or otherwise become a nuisance;

"**extraordinary expense**" means any expense incurred in relation to a dog except for the provision of food and shelter;

"**fierce and dangerous dog**" as defined in Section 7 of this By-Law;

"**impound**" means to seize and house (domestic animals) in a pound or enclosure;

"kennel" means an establishment where dogs are boarded, bred, or sold, for compensation;

"mitigating factor" means a circumstance that may excuse the aggressive behaviour of a dog where the dog:

- (i) at the time of the aggressive behaviour, attacked or injured any person trespassing on property occupied by its owner; or
- (ii) while off the owner's property and in the continual restraint and control of the owner was reacting to perceived aggressive or threatening behaviour to the dog or its owner; or
- (iii) immediately prior to the aggressive behaviour, was being abused or tormented by the person attacked or injured;

Any other mitigating factors that may not be conveyed in the above definitions will be determined in a fair and unbiased manner by the Canine Control Officer, on a case-by-case basis.

"Municipal Staff" means the Town of Oxford's Canine Control Officer and any person appointed by the Chief Administrative Officer or Council to act on the Town's behalf for the purposes of this By-Law, and includes the Pound Keeper;

"Muzzle Order" means an Order issued by the Canine Control Officer to require a dog's muzzle to be restricted while off the owner's property, as outlined in Section 8 (b);

"owner" means the individual who has charge of a dog and who has documented proof of ownership. Proof of ownership includes but is not limited to: registration of the Town of Oxford and accompanying dog tag, documentation from a veterinary clinic, a purchase invoice for the dog, or any reasonable form of physical proof of ownership. In situations where the owner is a minor, a parent, guardian, or custodian of such a person is also deemed as being an owner;

"pound" means the animal shelter or other accommodation as designated by Council and Town of Oxford's Canine Control Officer;

"public road" means any road, street, or highway owned and maintained by the Province of Nova Scotia or the Town of Oxford;

"seize" means to take possession of a dog using official power and force;

"service dog" means a dog specially trained to assist individuals with disabilities with everyday tasks; an animal trained by a recognized school for service as a guide dog for the blind or visually impaired; a guide dog for the deaf or hearing impaired; or a special skills dog for other challenged persons and including an animal used in therapy, registered with a recognized organization for that purpose;

"traveled portion or shoulder" means, in the case of a paved road, the paved surface, and any unpaved area between the paved area and the ditch, and where there is no ditch, the nearest property line. In the case of an unpaved road it means the entire width of the road between the ditches, and where there is no ditch, the nearest property line.

CONTROL, LICENSING, REGISTERING AND IMPOUNDING

- 4 The Town of Oxford, through the Canine Control Officer, may contract the services of a Pound which shall:
- (a) collect any Impounding Fees, Daily Pound Fees, and any other additional charges or fees as are authorized in this By-Law and as may be set by resolution of Council;
 - (b) be responsible for the operation of the pound;
 - (c) provide adequate food and water to impounded dogs;
 - (d) keep the pound in a reasonable state of cleanliness;
 - (e) keep the pound premises neat and tidy in appearance.

DOGS RUNNING AT LARGE

- 5 For the purposes of this by-law a dog is deemed to be running at large if it is:
- (a) off the premises occupied by the owner without being under the continuous restraint and control of some person;

- (b)** secured on a tether of sufficient length to permit the dog to leave the property boundaries of the premises occupied by the owner; and
 - (c)** at any time while the dog is on the travelled portion or shoulder of any public road, it is not under control by means of a harness or leash.

- 6 An unleashed or unharnessed dog, under continuous human restraint or control, shall not be deemed to be running at large if at the time the dog is:
 - (a)** participating in a search and rescue operation or law enforcement operation; or
 - (b)** assisting a person with a disability, provided the dog is professionally trained for such purpose; or
 - (c)** within a municipal public park where the area is designated by signage as an area in which dogs are permitted to be without a leash, subject to such limitations as are posted; or
 - (d)** a trained herding dog in the course of its animal driving duties; or
 - (e)** while competing in a recognized dog exhibition event or dog field trial.

FIERCE AND DANGEROUS DOGS

- 7 A dog that, in the absence of a mitigating factor as defined herein:
 - (a)** has attacked or injured a person;
 - (b)** has attacked or injured a domestic animal;
 - (c)** while either not muzzled or unleashed, in a vicious or terrorizing manner, approaches any person in an apparent attitude of attack upon streets, sidewalks, any public grounds or places, or on private property other than the property of the owner;
 - (d)** is owned or harboured in whole or in part for the purpose of dog fighting; or that is trained for dog fighting, is considered to be fierce and dangerous under this By-Law.

No dog shall be deemed fierce or dangerous if it is a professionally trained guard or law enforcement dog while lawfully engaged. The Canine Control Officer shall seize any dog that has exhibited fierce and dangerous behavior and shall kennel such animal until an evaluation of the animal has been

done by the Canine Control Officer and an authority in dog behaviour as recognized by the Town of Oxford, which may also include quarantining, if required vaccinations cannot be proven.

Based on that evaluation the Town of Oxford shall determine if the dog can be rehabilitated and safely returned to its owner. If it is proven that the dog poses a substantial risk of such behavior recurring, and the owner is unable or unwilling to deal with the requirements imposed, based on the evaluation, the Town of Oxford will determine if there are any other remedies that might allow the dog to live safely with people. If no remedy is found to the satisfaction of the Town of Oxford, the dog will be euthanized.

If it is determined the dog can be rehabilitated, it will be returned to the Pound with the stipulation it may be adopted only if the requirements for rehabilitation are met. Any kennel costs or extraordinary expenses incurred while the dog is impounded shall be borne by the dog owner, whether the dog is redeemed or not.

DANGEROUS DOGS

- 8** The Canine Control Officer may deem a dog to be a dangerous dog, as defined by this By-Law. Where the Canine Control Officer designates a dog as dangerous, the Officer shall serve Notice upon the owner of such dog requiring the owner to comply with any or all of the following requirements:
- (a)** keep such dog confined in a manner that prevents escape and unsupervised contact with the public.
 - (b)** securely attach a muzzle to and leash such dog at all times when it is not confined in accordance with Section 8 (a), and be under the care and control of a person physically capable of controlling the dog;
 - (c)** post a Beware of Dog sign in a conspicuous place on his/her property;
 - (d)** have the dog evaluated by a Certified Animal Behaviorist or a Certified Veterinary Behaviorist with the completion of any training or treatment as deemed appropriate by that expert,

- (e) have the dog spayed or neutered, to assist with problem aggression, hardheaded and roaming behavior;

Notice to Owner of Dangerous Dog

- (f) The Notice to Owner of a Dangerous Dog shall include:
 - I. A statement explaining why the Canine Control Officer has deemed the dog to be a dangerous dog;
 - II. A statement of requirements that the owner must comply with, in accordance with Section 8.
 - III. A statement that the owner may request, within **five (5)** working days of receipt of the Notice, a Council Hearing which may affirm or rescind the Canine Control Officer designation of the dog as dangerous.

Appeal of Designation

- (g) The owner of a dog who receives Notice from the Canine Control Officer identifying the dog as dangerous may, within **five (5)** working days of receipt of such notice, submit a written application to the CAO of the Town of Oxford for a Council Hearing for a review of the designation. Council shall hold a Hearing at the next Council Meeting after receipt of this written request for a Hearing. This Hearing shall give the Owner the opportunity of presenting testimony that the dog is not dangerous. The application for a Hearing must include the names and credentials of any witnesses called, who will be asked to testify.

Hearing

- (h) At the hearing called for the purpose indicated in Section 8 (g) Council may:
 - (i) accept the Canine Control Officer's

decision to deem the dog as a dangerous dog.

- (ii) rescind the Canine Control Officer's decision to deem the dog as a dangerous dog.

- (i) Section 8 (a) (b) (c) and (d) requirements, which may be imposed on a dog owner by the Canine Control Officer, shall not come into effect until either the time for appeal under Section 8 (g) has elapsed without the dog owner requesting an appeal pursuant to that section, or after Council has made a decision as per Section 8 (h).

Feces and Scooping

Every owner of a dog shall immediately remove any feces left by the dog in the Town of Oxford:

- a) on any roadway, sidewalk, or parking lot,
- b) in a public park,
- c) on any public property other than a public park, or
- d) on any private property other than the property of:
 - i) the owner of the dog, or
 - ii) the person having care, custody, or control of the dog.

Every owner of a dog shall dispose of any feces removed pursuant to this Section on his or her premises.

Every owner of a dog shall remove from his or her property, in a reasonable timely manner, feces left by such dog, so as not to disturb the enjoyment, comfort, convenience of any person in the vicinity of the property.

This section does not apply to a handler of a service dog, where the handler is not reasonably able to remove the feces left by such dog due to a physical disability or impediment.

Interference with ACO or Pound Keeper

Anyone who obstructs or interferes with the Animal Control Officer, or his/her duly authorized delegate, or the pound keeper, engaged in the execution of his/her duties, commits an offense under this by-law.

Licensing of Dogs

No person shall own, possess, or harbor an unlicensed dog within the boundaries of the Town of Oxford.

A person who owns, possesses, or harbors any dog before the first day of May in each year, shall obtain a dog license in accordance with the provisions of this By-Law.

Dog License Fees shall be:

- a) \$15 for each spayed/neutered dog;
- b) \$30 for each un-spayed/un-neutered dog;
- c) \$15 for tag replacement.

Applications for and the issuance of a dog license shall be the responsibility of the Town Hall staff, or person so designated by the Town of Oxford.

The Town of Oxford and/or its recognized agent for this purpose will maintain a record of all dogs registered, showing the date and number of the registration, and the name and address of the owner of the dog.

Every person who obtains a dog license shall be given a metal tag which shall be, at all times, fastened to a collar or harness worn by the dog for which the license was obtained.

Where a metal tag issued pursuant to this by-law has been lost, destroyed or mutilated, the dog owner shall acquire, for the remainder of the current licensing year, a replacement tag, upon producing proof of purchase of a valid dog license and upon payment of a prescribed fee.

Fees pursuant to this by-law are set out in Schedule "A" attached hereto.

Notwithstanding this section, the following dogs need not have a dog license:

- a) a trained guide dog owned or utilized by a blind person, or any dog determined by the ACO to be a service or assistance dog;
- b) a dog owned and utilized as a law enforcement service dog.

COMMUNICATIONS

9. (a) Communications regarding active or ongoing Canine Control investigations shall be done in writing via email, regular mail or hand delivered letter;

- (b) Complaints regarding Canine Control violations can be made in person, by phone, in writing via email, letter or complaint form.

RESPONSIBILITIES OF OWNERS

- 10 Every owner of a dog
- (a) whose dog runs at large;
 - (b) whose dog persistently disturbs the quiet of the neighbourhood by barking, howling or otherwise; and
 - (c) who harbours, keeps, or has under care, control, or direction a dog that is fierce or dangerous,
 - (d) except a dog trained to assist and is assisting a person with a disability, who fails to remove the feces of the dog from public or private property other than property of the dog owner is in contravention of this By-Law.

IMPOUNDING

- 11 The Canine Control Officer or designate may, without notice to or complaint against the owner, impound any dog that:
- (a) is running at large;
 - (b) is fierce or dangerous;
 - (c) is rabid or appears to be rabid or exhibits symptoms of canine madness; or
 - (d) persistently disturbs the quiet of the neighbourhood by barking, howling or otherwise.
- 12 An Impounding Fee of:
- (a) \$75.00 and a Daily Pound Fee of \$25.00 shall be payable to the Pound by the owner of the dog that has been impounded for the first time.
 - (b) An Impounding Fee of \$150.00 and a Daily Pound Fee of \$50.00 shall be payable by the owner of the dog which has been impounded for a second time.
 - (c) A dog impounded for a third time shall not be redeemable and shall become the property of the Pound and will be dealt with accordingly, on a case-by-case basis.

- 13 Subject to Section 12 of this By-Law, except in the case where a dog is impounded for being fierce or dangerous, or is rabid, or exhibits symptoms of canine madness, the owner of a dog that has been impounded may redeem the dog after payment to the Pound Keeper of the Impounding Fee and the Daily Pound Fee(s). In addition to the Impounding Fees and the Daily Pound Fee, all veterinary expenses incurred while the dog was impounded, and any reimbursement for any extraordinary expenses incurred in relation to the dog, must be paid prior to the release of the animal.
- 14 Failure to muzzle a dog that has a Muzzle Order when it is off the owner's property can result in seizure and/ or a fine as stated in Sections 12 and 20.
- 15 Any dog that has not been redeemed by its owner at the expiry of a period of 72 hours after being impounded shall become the sole responsibility and property of the Pound Keeper and, if sold, the proceeds shall belong to the Pound.
- 16 Any dog impounded that exhibits signs of infestation or has urgent physical issues will be examined by a veterinarian. All resulting charges shall be paid by the dog owner prior to redemption.
- 17 When a dog is seized, for the first time and the dog owner is known the Town of Oxford shall make three (3) attempts to return the dog to its owner at no charge. For subsequent seizures the dog shall be taken to the Pound. The Pound Keeper shall make at least three attempts to contact the owner of the dog. Neither the Pound Keeper nor the Town of Oxford shall incur liability in the event of failure to contact the owner.
- 18 The Canine Control Officer may, after two written warnings have been given to the owner, impound a dog that is contravention of this by-law.

ENFORCEMENT AND PENALTIES

- 19 This By-Law may be enforced by the Canine Control Officer, By-Law Enforcement Officer, Police Officer, Peace Officer, or other individual duly appointed for the purpose of enforcing this By-Law.

- (a) Each day of contravention shall be a separate offence.
 - (b) Any person who contravenes any provision of this By-Law is punishable on summary conviction by a fine of not less than Two Hundred Dollars (\$200.00) and not more than Five Thousand Dollars (\$5,000.00) and to imprisonment of not more than thirty (30) days in default of payment thereof.
- 20 First and second time contraveners of Section 10 of this By-Law who have been given notice of the contraventions may pay to the Municipality at the place specified in the Notice, a sum of \$100.00 (one hundred dollars) within 14 days of the date of the Notice and shall thereby avoid prosecution for that contravention. The third and subsequent contraventions will be dealt with under Section 19 of this By-Law.
- 21 This By-Law shall come into effect on the advertised date of the notice of final passing.
- 22 All former By-Laws of the Town heretofore enacted relating to dogs and canine control are hereby repealed.

CAO’s Annotation for Official By-Law Book

Date of first reading:	December 19, 2022
Date of advertisement of Notice of Intent to Consider:	
Date of second reading:	
*Date of advertisement of Passage of By-Law:	
Date of mailing to Minster a certified copy of By-Law:	

I certify at this By-Law was adopted by Council and published as indicated above

Linda Cloney, CAO, Town of Oxford

Date

This email is to inform council of our intention to make our store (The Oxford Thrift Store) become more accessible to our participants and customers living with disabilities.

We are currently in the process of applying for funds through the Communities Access fund that would give us a power assisted door and an barrier free doorway on the corner of Water and Main.

In order to accomplish this we feel we may need to modify the existing sidewalk to allow the sidewalk to be built up along Water and Main Streets.

This would look similar to what was done in front of the Capitol Theatre a few years back to become accessible

We are looking for permission from council to move forward with the concept to allow us to get pricing for the application. The application Deadline is Feb 14 2023.

We don't need to have a finalized decision right now however we would need councils approval of support for the project in order to apply. Final approval of the sidewalk plan would be required by council before any work would be starting

If you have any other questions please feel free to contact me anytime

Wade Adshade

Manager, Social Enterprise Oxford

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