



TOWN OF OXFORD

Committee of the Whole Meeting

Conducted through Zoom, streamed live to Facebook

Monday, March 7, 2022

6 pm

AGENDA

1. Call to Order

2. Approval of Agenda

3. Approval of Previous Minutes

3.1 Committee of the Whole Minutes – February 7, 2022

4. Business

4.1 River Phillip Bridge Update – Mayor Henley will provide a verbal update

4.2 COVID-19 Restrictions – discussion led by Deputy Mayor Adshade

4.3 Cumberland Central Landfill Community Liaison Committee – discussion led by Town Clerk Cloney – information is included in the package

4.4 Videoconferencing Policy – discussion led by Town Clerk Cloney – information is included in the package

5. Internal Reports

5.1 Public Works Report – included in the package

5.2 Fire Department Report – sending out separately from the package

5.3 Administration Department Report – included in the package

5.4 Finance Department Report – included in the Special Council Agenda Package for March 7, 2022. To be discussed at that meeting.

6. External Reports – included in the package is the Boards & Committees List

6.1 Library Report – included in the package

6.2 Solid Waste Management Report – included in the package

6.3 RCMP Report – included in the package

7. Adjournment



Minutes of the Committee of the Whole Meeting

Place: Zoom, streamed-live to Facebook
Date: Monday, February 7, 2022
Presiding Officer: Mayor Gregory Henley
Councillors present: Deputy Mayor Wade Adshade, Councillor Carla Black, Councillor Brenton Colborne, Councillor Paul Jones, Councillor Arnold MacDonald, and Councillor Chrystal McNutt
Regrets: nil

A quorum was present throughout the meeting.

Staff in attendance: Town Clerk – Linda Cloney (recording secretary)

1. Call to order

At 6 pm, Mayor Henley called the meeting to order.

2. Approval of Agenda

Moved by Councillor Jones and seconded by Councillor McNutt that the agenda of the Committee of the Whole Meeting for February 7, 2022, be approved, as presented.

Motion Carried

3. Approval of Previous Minutes

Moved by Councillor Black and seconded by Councillor Jones that the minutes of the Committee of the Whole Meeting for January 10, 2022, be approved, as presented.

Motion Carried

4. Business

4.1 Snow Removal Policy - discussion

The Public Works Committee and staff are developing a Snow Removal Policy for the Town of Oxford regarding snow and ice management. The purpose of the policy is to provide direction to staff involved in snow and ice management operations to ensure the streets, sidewalks, fire hydrants, and parking lots are cleared in a safe and timely manner.

4.2 Cross Connection Control By-law - discussion

The purpose of this bylaw is to eliminate cross connections between any municipal public water system and any private water supply system. Also, to regulate direct connections between any municipal public water supply and non-potable water sources.

Mayor Henley asked if other municipalities have the Cross Connection Control By-law in place?

Reply – yes, the staff are working with the County of the Municipality of Cumberland and the Municipality of East Hants bylaws as a resource.

Councillor Colborne asked if we need to have a bylaw where the Cross Connection Control is in our regulations as dictated by the Utility and Review Board?

Reply – Staff will investigate that further but feels that the Town will need to have a Bylaw in place to have enforcement that will be required.

4.3 Municipal Boundary Review – discussion

Ever since 2006, the Municipal Boundary Review is required every eight years. All councils of every municipality and town in the province must study the number and boundaries of its polling districts, their fairness and reasonableness and the number of councillors. For towns that elect councillors for a town, the Board must consider the population and the geographic size of the town.

The Nova Scotia Utility and Review Board (NSURB) recommends a two-step process for the study. Council may decide to hire a consultant or third party to the required study. Many councils' direct senior municipal staff to conduct the study, in some cases aided by committees which include members from the public.

Councillor Colborne asked where the Town does not have ridings does this review still apply to us.

Reply – due to our geographic size and population the Town may just need to report that into the NSURB regarding the number and boundaries of its polling districts. The area that the study would need to be conducted is the number of councillors.

5. Reports

5.1 Brenda Rioux, Solid Waste Education & Contract Coordinator – Regional Chairs Update

The report is included in the Council package.

Councillor Colborne commented that the Norther Region Solid Waste Committee has been talking about Extended Producers Responsibilities (EPR), as a concern, for some time now. The manufacturers must take more responsibility for their products they are producing and the life cycle of it.

6. Correspondence

6.1 Minister Bradley Johns, Minister of Justice and Attorney General – Accessibility Plans deadline April 2022.

The letter from Minister Bradley Johns explains that the deadline for the Accessibility Plans remain as April 2022, but there are no foreseeable penalties for those municipalities that can not make the deadline. The Accessibility Directorate will continue to work with

those municipalities as a resource to assist the municipalities with the completion of their respective plans.

6.2 Honourable John A. Lohr, Minister for Municipal Affairs and Housing – Investing in Canada Infrastructure Program (ICIP)

The letter from the Honourable John A. Lohr references that the Province will soon be accepting applications under the Green – Environmental Quality Stream of the Investing in Canada Infrastructure Program.

The staff will be researching this further to see if the Town could benefit from this program as this time.

Deputy Mayor Adshade asked if we could access this grant to put in the new water line on Waverly Street, the downtown water line and what percentage are they covering?
Reply – Staff will investigate this further. Also, there are mandates that are dictated to the Town regarding drinking water and wastewater that may be able to be applied for in this.

7. Adjournment

Mayor Henley announced that the next scheduled Council meeting is set for Tuesday, February 22, 2022, due to Heritage Day.

At 6:35 pm, it was moved by Councillor Jones that the meeting be adjourned.

Motion Carried

Gregory Henley, Mayor

Linda Cloney, Recording Secretary



CUMBERLAND CENTRAL LANDFILL COMMUNITY LIAISON COMMITTEE

Recruitment of Community Members

GFL Environmental Inc. is recruiting people from the Cumberland Region who are interested in becoming a member or Chairperson for its Community Liaison Committee, effective April 1, 2022.

The Cumberland Central Landfill Community Liaison Committee will provide an opportunity for regular consultation between GFL Environmental Inc., the Municipality of the County of Cumberland, the Towns of Amherst and Oxford and the community at large on matters relating to the operation of the Cumberland Central Landfill during its operating period. The Committee will be made up of members from GFL Environmental Inc., municipally-elected officials, and members of the public.

To be a candidate for appointment as a Committee member, or as the Committee Chair, a person must demonstrate all of the following qualifications to the satisfaction of GFL Environmental Inc.:

- Be a resident and/or business owner within the Municipality of the County of Cumberland, or the Towns of Amherst or Oxford; and
- Be of good character; and
- Be able to attend at least two meetings per year (spring and fall) during business hours.

To submit your name for consideration, or to request further details, please contact:

Kathy Douglas
Administrative Assistant
Phone: (902) 597-2799
kdouglas@gflenv.com

All applications must be received by Tuesday, March 29, 2022 at 4:00 p.m.



CUMBERLAND CENTRAL LANDFILL COMMUNITY LIAISON COMMITTEE

TERMS OF REFERENCE

PURPOSE

The Cumberland Central Landfill Community Liaison Committee (“the Committee”) will provide an opportunity for regular consultation between GFL Environmental Inc. (GFL), the Municipality of the County of Cumberland, the Towns of Amherst and Oxford and the community at large on matters relating to the operation of the Cumberland Central Landfill (“the site”) during its operating period.

The following provides the guidelines for Committee function. Additions and changes will be made at the discretion of the Committee.

MEMBERSHIP

- Membership will be kept to a maximum of 10 members in addition to the Chair.
- Membership is to be representative of the following stakeholder groups:
 - The community in the vicinity of the site (ideally 2 residents)
 - The broader Cumberland community (ideally 2 residents/business operators)
 - The Municipality of the County of Cumberland (1 elected official)
 - The Town of Amherst (1 elected official)
 - The Town of Oxford (1 elected official)
 - Municipal Solid Waste Education and Contract Coordinator
 - GFL Environmental Inc. (max. 2 representatives)
- Committee Chair/Facilitator
- A representative from the following shall be invited to attend meetings:
 - Nova Scotia Environment and Climate Change.

Members will serve for a two (2) year term, and may serve up to three (3) consecutive terms on the Committee. If, at the end of this time period, a replacement cannot be identified, the member may continue to serve on the Committee until such time as a replacement is found.

- When a member leaves the Committee, they may recommend their replacement to the Committee.

INDEPENDENT CHAIRPERSON/FACILITATOR

- Meetings will be chaired by an independent Chair/Facilitator:
 - that is acceptable to the Committee and the site General Manager
 - the Chair/Facilitator shall be neutral and cannot represent a vested interest with respect to the site
 - The Chair/Facilitator may be a resident/business operator from the Cumberland Region who has:
 - respect and recognition in the community; and/or
 - experience running meetings in a fair and responsible manner.
- The Chair/Facilitator will direct meeting discussions to ensure that:
 - agenda items are addressed, and
 - everyone has the chance to contribute, and
 - discussions are resolved and resolutions are documented clearly, and
 - any action items are noted and the responsible party is identified.

MEETINGS

- It is anticipated that the Committee will meet twice a year (spring and fall). There may be times when more frequent meetings are required.
- Meetings will be held during business hours and are expected to be approximately 2 hours in duration.
- Meetings shall be chaired by the Chair/Facilitator.
- Observers from the community, the municipalities and GFL shall be permitted to attend Committee meetings. At the end of each meeting, there will be an opportunity for observers to address the Committee.
- The Chair/Facilitator will reschedule meetings when necessary and in consultation with the site General Manager and the Committee members.

- Special or additional meetings may be requested by a Committee member by calling the Chair/Facilitator who will call the other members to determine if the minimum number of members can attend. The person must explain the reason for the meeting.
- The Committee may ask for replacement of a member who has missed more than 2 meetings in a row.
- In-person meetings are the preferred method. If virtual meetings are required, the meetings shall be conducted via MS Teams.

ROLES AND RESPONSIBILITIES

Members commit to the following:

- To make reasonable effort to attend meetings at the expected frequency of twice per year.
- To review materials circulated in support of meetings, such as meeting minutes, in a timely manner.
- To attend public consultation events related to the site.
- To review all materials written on behalf of the Committee (such as press releases) in draft form prior to issue.
- Community representatives will provide information, opinions and advice to GFL and the municipalities regarding the site as representatives of their community.
- GFL and the municipal representatives will provide the community with the opportunity to be informed about the site, discuss issues and ideas, request information, review monitoring results, and tour the site.

LOGISTICS

- GFL will provide logistical and administrative support to the Committee including:
 - Arranging meetings, and
 - Taking and distributing minutes, and
 - Maintaining a list of Committee members including contact information, and
 - Responding to requests for information; and
 - Distributing documents to interested parties.

GUIDING PRINCIPLES

- All members shall participate in meetings actively and positively, in good faith, treating each other with respect.

Good Afternoon AMANS Members,

The Ministerial Direction that enables virtual meetings during the State of Emergency will be terminated when the current State of Emergency (SOE) is lifted. It is anticipated that the SOE will be lifted by the end of March 2022.

Once the SOE is lifted, meetings may only be conducted by electronic means if enabled by a procedural policy of the council or procedural by-law of the village commission. Virtual meeting requirements are outlined in section 19A (for municipalities) and 408C (for villages) of the *Municipal Government Act*. These sections are recent amendments to the MGA (https://nslegislature.ca/legc/bills/63rd_3rd/3rd_read/b098.htm).

The Association of Municipal Administrators, NS has long supported the operations of Nova Scotia municipalities through the development of model by-laws, policies, best-practices and through the provision of objective policy advice in support of evidence-based decision-making.

Attached to this e-mail you will find the AMANS Model Council Videoconferencing Policy. The model policy has been reviewed by Burchell MacDougall LLP. As always, AMANS encourages all users of our model by-laws and policies to consult with their own municipal solicitor prior to adoption.

Kind Regards,

David

David Atchison | Senior Policy Analyst

Association of Municipal Administrators, Nova Scotia | 1304-1809 Barrington Street, Halifax NS, B3J 3K8

Phone 1 (902) 225-2288 | Email datchison@amans.ca Web www.amans.ca www.nsmunicipalwellness.ca

Chapter [--]

Council Videoconferencing Policy

1. This policy is entitled the “Council Videoconferencing Policy”.
2. The procedural requirements in this Policy are intended to complement and supplement, and not to replace, the requirements contained in
 - (1) the *Municipal Government Act*; and
 - (2) the **[Municipality’s Council Meetings and Proceedings Policy]**.
3. In this Policy, unless the context otherwise requires,
 - (1) “Council” means the Council of the **[Municipality]**;
 - (2) “Council member(s)” include(s) the **[Mayor OR Warden]**; and
 - (3) “meeting” means a regular or special meeting of Council.

Public Notice

4. A council meeting or council committee meeting may be conducted by videoconference if, at least two days prior to the meeting, notice is given to the public respecting the way in which the meeting is to be conducted;
5. The notice to the public referred to in section 4 must be given by:
 - (1) publication in a newspaper circulating in the municipality;
 - (2) posting on the **[Municipality’s]** publicly accessible Internet site and in at least five conspicuous places in the municipality; or
 - (3) such other method permitted by regulation.
6. Notwithstanding section 5, where the **[mayor or warden]** determines that there is an emergency, a meeting may be conducted by videoconference without notice or with such notice as is possible in the circumstances.

All Council members attend by videoconference

7. The Clerk may require all Council members to appear at a meeting by videoconference if each Council member and the **[Municipality]** have videoconferencing equipment available that will:
 - (1) enable the public to see and hear each Council member participate in the meeting by videoconference;

- (2) enable each Council member to see and hear every other Council member participate in the meeting by videoconference.

One or more Council members attend by videoconference

8. Except as provided in section 7, Council members must attend Council meetings in person or, if approved by the Clerk pursuant to section 9, one or more Council members may appear at a meeting by videoconference.
9. Subject to the other provisions of this Policy, the Clerk shall grant permission to a Council member to participate in a meeting, or part of a meeting, by videoconference if:
 - (1) prior to the meeting, the Council member provides written notice to the Clerk indicating that the Council member wishes to attend the meeting by videoconference;
 - (2) the Council member has not participated in more than **[2]** meetings by videoconference in the preceding **[12]** months in addition to meetings in which all Council members participated by videoconference;
 - (3) the Council member has videoconferencing equipment available that will:
 - (a) enable the public to see and hear the Council member participate in the meeting by videoconference; and
 - (b) enable the Council member to see and hear each of the Council members who are attending the Council Meeting by videoconference or in person.
 - (4) the **[Municipality]** has videoconferencing equipment available that will:
 - (a) enable the public to see and hear the Council member participate in the meeting by videoconference;
 - (b) enable the Council member to see and hear each of the Council members who are attending the Council Meeting by videoconference or in person; and
 - (c) enable every Council member who is attending the meeting by videoconference or in person to see and hear all other Council members who are attending the meeting by videoconference or in person.
10. Any Council member participating by videoconference in a meeting shall be deemed to be:
 - (1) present at those parts of the meeting in which a Council member is permitted to participate by videoconference under this Policy; and
 - (2) absent for any parts of the meeting in which a Council member is not

permitted to participate by videoconference under this Policy.

11. The Clerk shall not grant permission to a Council member to participate by videoconference in any of the following:
 - (1) any part of a meeting during which the issue under discussion will be decided by a vote held by secret ballot;
 - (2) a vote held by secret ballot.

Technological problems - failure to connect or disconnection

12. If technological problems prevent a Council member from participating in a meeting prior to the meeting commencing, the Council member shall be marked absent from the meeting.
13. If a Council member becomes disconnected from the meeting due to technical problems or other reasons, the minutes shall reflect that the Council member left the meeting at the time of the disconnection.
14. **[This Policy applies to committees established by Council, with such changes as the context requires.]**

Council Videoconferencing Policy

Editor's Annotations

Enabling Legislation

Municipal Government Act, R.S.N.S. 1998, c.18:

19A (1) Where a procedural policy of the council so provides, a council meeting or council committee meeting may be conducted by electronic means if

- (a) at least two days prior to the meeting, notice is given to the public respecting the way in which the meeting is to be conducted;
- (b) the electronic means enables the public to see and hear the meeting as it is occurring;
- (c) the electronic means enables all the meeting participants to see and hear each other; and
- (d) any additional requirements established by regulation have been met.

(2) Where a procedural policy of the council so provides, a council member or council committee member may participate in a council meeting or council committee meeting through electronic means if

- (a) the electronic means enables the public to see and hear the member as the meeting is occurring;
- (b) the electronic means enables all meeting participants to see and hear each other; and
- (c) any additional requirements established by regulation have been met.

(3) A council member participating in a council meeting or council committee meeting by electronic means is deemed to be present at the meeting.

(4) The notice to the public referred to in clause (1)(a) must be given by

- (a) publication in a newspaper circulating in the municipality;
- (b) posting on the municipality's publicly accessible Internet site and in at least five conspicuous places in the municipality; or
- (c) such other method permitted by regulation.

(5) Notwithstanding clause (1)(a), where the mayor or warden determines that there is an emergency, a meeting may be conducted by electronic means without notice or with such notice as is possible in the circumstances.

(6) The Minister may make regulations

(a) respecting council meetings and council committee meetings conducted by electronic means;

(b) respecting the participation of a council member or council committee member in a council meeting or council committee meeting by electronic means.

(7) The exercise by the Minister of the authority contained in subsection (6) is a regulation within the meaning of the Regulations Act.

23 (1) The council may make policies

(a) respecting the date, hour and place of the meetings of the council and the notice to be given for them;

(b) regulating its own proceedings and preserving order at meetings of the council;

Important Notice

The reader is cautioned that editorial drafting choices involve interpretation of the law. Municipal units should consult with their own legal advisors before relying upon, and applying to their own circumstances, the comments or drafts contained in this Manual.

Comment

- This Policy deals with requirements for regular and special meetings of Council to be conducted by videoconference. The Policy is intended to complement and supplement, and not to replace, the requirements contained in the *Municipal Government Act* (“MGA”) and the Municipality’s own Council Meetings and Proceedings Policy.
- Meetings in the Policy are defined in section 3 to include both regular and special meetings of Council.
- Section 7 of the Policy allows the Clerk to require that all Council members attend a meeting, to allow for entirely virtual meetings when it is not possible or desirable to have in-person meetings.
- For meetings that are not entirely virtual, section 8 of the Policy provides that a Council member must have permission of the Clerk to participate in a meeting by videoconference and must participate in accordance with the Policy.
- Section 9 of the Policy sets out the requirements for the Clerk to grant permission to a

Council member to participate in a meeting, or part of a meeting, by videoconference.

- Section 10 of the Policy sets out when a Council member participating in a meeting shall be deemed to be present and absent.
- Section 11 provides that the Clerk shall not grant permission to a Council member to participate by videoconference in certain circumstances.
- Section 12 provides that when a technological problem prevents participation by a member prior to the meeting commencing, the Council Member is marked absent from the meeting.
- Section 13 provides that if a Council member becomes disconnected from the meeting due to technical problems or other reasons, the minutes must reflect that the Council member left the meeting at the time of the disconnection.
- Section 14 is an optional clause which provides that the Policy applies to committees established by Council with such changes as the context requires.
- The chapter # in the Policy title bar should be replaced by each municipal unit with the chapter # it assigns to this Policy.

February 2022 Report

Water Breaks
123 Waverly St
200 Pugwash Rd

Another month of snow removal.

Hired Kent Thompson for widening the streets & sidewalks with his snow blower.

Replaced a pump & guides at Little River lift station. We had to bring Spicer Pump in to keep the chamber pumped out.

Plowed to the wells.

Put cold patch out where needed.

Friday Feb 18th, the river flooded over the road on Water St & Lower Main by the school. Due to the ice buildup in the river, it stayed over the road until Sunday Feb 20th.

Feb 26th unplugged the Prince William Street lift station.

Feb 23rd installed the new flow meter for plant # 1 at Oxford Frozen Foods,
Sansom Equipment installed the wall mount on March 3.

Regular maintenance.

Regards
Wes Adshade
Public Works Supervisor

Monthly Administration Department Report

Highlights for the month of February 2022

(Note: these tasks do not include the everyday duties)

Revenue Clerk

We had three water breaks that needed communications and call out to businesses this month.

Communicating with the banks that are updating their client lists with the Town in preparation of the upcoming interim property billing.

Regularly working with Customer Service Requests.

Processed six house closings for the month of February.

There were staff shortages this month and had to call in staff to keep the doors open.

Issues with the Fax Line, this is still a way of communications with bank audits and legal departments with regards to house sales and taxes. Working with Telus on this matter.

Senior Accountant

Preparing a Water Budget for the Utility Review Board.

Work is being done on the Asset Management

Balanced the Simply to Baker Tilly's year end financial statements

Prepared a financial Report for the Special Council Meeting on March 7

Prepared and submitted the GST report

Prepared and submitted the HST Offset

Prepared the FIR – a lot of time was spent here due to previous year adjustments and applying the COVID Restart Fund accordingly to their categorization.

Researched the possibility of purchasing a new license or updating our current license with Simply.

Setting up the Budget for 2022/2023

Processing the Oxford Arena Association Invoices

Town Clerk

Finished closing of the sale of the Landfill

Organized Health and Safety Courses for staff

Created and advertised Job Ads for an Office Assistant

Working on the Cross Connection Control and Backflow Prevention enforcement

Handling Dangerous and Unsightly matters

Submitted information for final reports on Grants that were awarded

Met with legal regarding various matters.

Working with businesses regarding the Commercial Development District Improvement Phase In Program

Comments:

We all attended the Emergency First Aid Course and completed the WHMIS

Approved December 20, 2021

2021 / 2022 Boards and Committees

Last Amended: February 22, 2022

Boards	
All Saints Community Health Care Foundation	Councillor Black
Cumberland Joint Services Management Authority - (CJSMA)	Deputy Mayor Adshade
Cumberland Regional Library Board	Councillor Black
Lillian Albion Animal Shelter	There is currently no space for Oxford at this time, the board is full. (2021)
Municipal Alcohol Program Board (MAP)	Councillor Black
Police Advisory Board	Deputy Mayor Adshade, Councillor Colborne, Myra Thiemann (public appointee), Mike Masters (public appointee), Thomas Shears DOJ Representative
Committees - Internal	
Accessibility Committee	Councillor MacDonald (Chair), Josephine MacDonald (Vice Chair), Tracy Briggs, Mandy Blake, Brenda MacDonald, Margaret Hodgins and Meagan Marchant
Arena Committee	Councillor Colborne, Councillor MacDonald, Councillor Jones and public members - Jennifer Kouwenberg and 1 vacant position
Arena Fundraising Committee	Chairperson Councillor Colborne, Councillor Jones, Councillor McNutt, Recreation Director (vacant) and Community Members: Bev Clark, Tracy Black, Greg Wood, Alfie King, Eleanor Crowley, Joe Reade, Tom Reid, Tracy Sweet, Dave Clark and Jennifer
Audit Committee	Councillor Jones, Councillor Black (Chair), Councillor McNutt, Tracy Black, and Dave Clark
Community Economic Development Committee	Councillor MacDonald, Councillor Jones and Public Appointees (2 vacant)
Fire Department Committee	Councillor MacDonald and Councillor Colborne
Municipal Boundary Review Committee	Deputy Mayor Adshade and Councillor McNutt - Public Appointee (1 vacant)
Occupational Health & Safety	Town Clerk Cloney, Chair Nick Purdy, Catherine Smith (Administration), Cheryl Ingraham (Cross Guard), Taze Lockhart (Public Works), David Mattinson (Public Works) and Bruce Beattie (Oxford Fire Department)
Personnel Committee	Mayor Henley, Councillor Black, and Councillor Jones (Chair)
Procurement Committee	Mayor Henley, Councillor Jones (Chair) and Councillor Black
Public Works Committee	Mayor Henley, Councillor Black, Councillor Jones (Chair)
Recreation Commission	Councillor McNutt (Chair), Deputy Mayor Adshade, Haylen Bezubiak, Sarah Henley, Kristen Thompson and Kody Wood
Town Buildings Committee	Mayor Henley, Deputy Mayor Adshade, Councilor Colborne, Councilor Jones (Chair)
Town Services Committee	Councilor MacDonald, Councilor Colborne, Councilor Jones (Chair) and Mayor Henley (spare)
Website Committee	Mayor Henley, Deputy Mayor Adshade (Chair) and Mark Rushton (public appointee)
Committees - External	
Cumberland Forestry Advisory Committee	Deputy Mayor Adshade
Cumberland Region Tourism Marketing Committee	Councillor MacDonald
Team Cumberland Committee	Councillor MacDonald
Intermunicipal Poverty Reduction Advisory Committee	Councillor Black, Michelle Cann (Public Appointee), Helen Reade (Public Appointee)
Northern Region Solid Waste Management Committee	Councillor McNutt

Approved December 20, 2021

Physician Recruitment Committee	Mayor Henley
Regional Emergency Measures Organization Advisory Committee - (REMO)	Councillor Colborne
Tourism Advisory Committee	Councillor MacDonald
Victorian Order of Nurses (VON)	Mayor Henley and Councillor Colborne

**Cumberland Public Libraries
Brief Report- Oxford
February 15, 2022**

Rapid Test

Cumberland Public Libraries has hand out over 8,000 test kits to the public. Currently the library is receiving weekly shipments.

March Break

March Break planning and prep are well under way. We will be virtual again this year, but we are looking forward to possible going back to in person program in the summer!

Dolly Patron Imagination Library

A Cumberland County resident is trying to create a Dolly Patron Imagination Library. The Library has offered to support this by taking care of the database of children who will receive books.

Statistics

In the month of December, Cumberland Public Libraries signed out over 5,400 items, 415 items in the Oxford alone. This includes books, movies, TV shows, magazines and more.

Also, in Cumberland Public Libraries offered 8 virtual programs with 173 views. The Oxford Library had 325 in person visits.

Next Board meeting April 19, 2022.

Solid Waste Management Report

Provincial Updates

Extended Producer Responsibility (EPR)

Targeted consultation has started with regards to Extended Producer Responsibility (EPR). Ashely David, with Nova Scotia Department of Environment & Labour presented to both the Regional Coordinators and Regional Chairs the week of January 24th. Nova Scotia Environment and Labour is accepting feedback through their feedback portal until April 11th.

Expanded EPR

Nova Scotia Environment is also looking for feedback on whether municipalities support expanding EPR to include the following items:

Expanded electronics: floor, garment, countertop appliances, personal care appliances, etc.

Batteries: rechargeable and single use batteries less than 5 kg

Lighting: includes most electric lamps

Diversion Credits

Divert NS will be issuing 5.5 million this year (2021-2022) in diversion credits with a projected 5 million to be issued next year (2022-2023). We received our advance payment in August and the final payment will be issued when the datacall numbers are finalized which should be shortly.

300 Kg Target

As you may recall, The Environmental Goals and Climate Change Reduction Act mentions reducing solid waste disposal rates to no more than 300kgs/person by 2030 and that a plan with specific actions needs to be developed by 2023 to meet this goal. The Regional Chairs made a motion to allow the Priorities Committee to work towards developing a realistic plan to reach the 300 kg/capita disposal target; as a province we currently have a disposal rate of 403 kgs. We have not received any update on this as the focus the last few weeks has been with EPR.

Education & Enforcement

Solid Waste Hotline

In the month of January, the hotline received 342 calls. The majority of the calls were related to collection as it relates to the weather.

Social Media

Working towards engaging the public more through social media and have started weekly *What Goes Where* Facebook posts. The following topics were most recently communicated to residents:

What Goes Where- Holiday Edition

What Goes Where- Sharps Disposal

Winter Collection Reminders

What Goes Where- Styrofoam

What Goes Where- Milk Cartons

Enforcement

Audits have started to take place throughout the County with a total of 350 complete to date. Of the 350 audits that took place, 47 were rejections with over 20 being rejected for non-dual stream recycling. It's anticipated that audits will start in the Town of Amherst in February.

Education

Work continues with the Recycling Facility Supervisor to try to educate businesses that bring in non-compliant loads to the facilities in Little Forks.

We are on track to meeting our hour requirement for the Divert Nova Scotia Education Contract.

Lithium Batteries- Provincial Ad- The Regional Coordinators have developed a provincial ad on the proper disposal of lithium batteries. As we know all too well, they can be dangerous when not disposed of properly.

We will be issuing an RFP for the collection and disposal of Household Hazardous Waste.



Oxford

Police Advisory Board

Q3 Report January 18, 2022

Submitted by S/Sgt. Craig Learning

CALLS FOR SERVICE OXFORD RCMP

September 1, 2021 – December 31, 2021

TOWN	September 1 – December 31, 2021	September 1 – December 31, 2020
Zone 12 – Town	285	132
OXS – Oxford school	2	2
TOTAL TOWN	287	134

RURAL	September 1 – December 31, 2021	September 1 – December 31, 2020
Zone 6	42	104
Zone 7	39	47
Zone 8	13	12
Zone 15	0	0
Zone 16	1	2
TCH TC1	1	0
TCH TC2	134	139
OXF	0	0
Other rural	144	74
TOTAL RURAL	374	378
TOTAL TOWN AND RURAL	431	512

Oxford Detachment Updates

September 1 – December 31, 2021

2021-1585537

Report of Homicide turned IPTA. A male returned home from hunting claiming to have been shot at. He said he slit the culprit's throat and then fled. Members attended, and arrested the male for murder based on his utterance. His was clothing seized as well as knives on his person. A search of the area was conducted that evening and the following day. No injured parties were located. Several weapons, including a 40 mm magazine and crossbow belonging to the male were found with assistance of Police Dog Services and Ground Search and Rescue. The investigation to date suggests this was a mental health episode. The male was assessed under the IPTA, and released by a physician. He has been charged with several firearm related offences. This matter is before the Court.

20211636726

911 dispatch – Report of a single vehicle collision with injuries on the Wyvern Road in Collingwood. Complainant reports a male came to her doorstep stating that his "friend" put his silver Ford Ranger in the ditch and has left the scene. Complainant was not able provide the driver's name, but learned there were two females in the vehicle that were injured. EHS and fire were dispatched. An immediate patrol was made, where members located the vehicle completely destroyed. The investigation determined that a female driver was impaired. As such she was arrested for impaired driving. All parties were taken to hospital with significant and serious injuries. This file is still under investigation with possible Impaired Causing Bodily Harm charges forthcoming.

20211904240

Members were dispatched through 911 to a single vehicle collision with injuries. The report stated someone had been thrown from the vehicle. The caller was transferred through to EHS. Members attended, and read the ASD demand to the driver who failed. He was in turn arrested and then transported to the detachment for breath samples. There he began to experience pain from his injuries and was in turn transported by EHS to hospital. Unable to obtain breath samples, members read him the blood demand read and subsequent samples were obtained. The female passenger was ejected from the vehicle and suffered multiple injuries. She was in turn transported via life flight. Police later learned she had suffered extensive injuries, but was stable. The scene was processed by an RCMP Reconstructionist. The vehicle was also seized for a mechanical inspection. The male driver was charged with Impaired Operation Causing Bodily Harm. This matter is before the Court.

2021-1910122/ 2021-1909496

911 dispatch of mischief occurring – Complainant reports that someone threw a rock over an overpass and smashed his windshield. There are two trucks pulled over on the opposite side with flashlights, so the complainant thinks they have been hit as well. The complainant reported they were not injured and continued on, but stated the location is the closest overpass to tollbooth near mile marker 69. A second 911 caller stated about four or five people with flashlights throwing rocks at cars from an overpass. This second complainant had a near miss, but did not stop. A media release was issued requesting anyone who has information or may have witnessed these incidents to call Oxford RCMP or to remain anonymous, to call Nova Scotia Crime Stoppers. The investigation is continuing.

Q3 ANNUAL PERFORMANCE PLAN HIGHLIGHTS

Crime Prevention and Reduction / Road Safety / Community Engagement

- Sisters in Spirit Vigils held on October 4th. This annual event is organized by the Native Women's Association of Canada. It honours the lives of missing and murdered Indigenous women and girls, and recognizes the discrimination gender diverse and LGBTQ2S+ communities face. Local events at Cumberland Detachments were facilitated by our community policing officer.
- Ongoing work with the Town of Oxford on various traffic related issues including, but not limited to: consultative work regarding installation of a new cross walk near the school zone; signage installation for a new resident who is visually impaired; and, other enhanced patrols relating to traffic complaints.
- Our community policing officer delivered presentations to three groups at OREC. Audiences included grades 7-8, 9-10, and 11-12. Topics included: Cybercrimes, cyberbullying, consent, intimate images sexting and sharing, child pornography, human trafficking; and, risky activities such as smoking, vaping, alcohol and drug use. Resources for help with cybercrimes and intimate image sharing were provided, and again emailed to the principal and VP to share with teachers and students.
- OREC School visit by our community policing officer on November 4th.
- E-Mental Health Presentation by our Community Policing Officer along with NS Mental Health and Addictions worker Amanda Hudson-Frigault on November 24. Audience included grades 10-12.
- Member's assisted with the Town of Oxford's annual Christmas Parade on December 3rd.
- December 4th was National Impaired Driving Enforcement Day. Members spent the day conducting proactive work. Five checkpoints were conducted throughout the county with a total of 215 vehicles checked. No impaired drivers intercepted.
- On December 5th, the UN NATO Veterans presented a Quilt of Valor to 96-year-old David Coleman, at the Oxford Legion. After surviving World War II, Mr. Coleman served 25 years in the RCMP and then another 25 years with the Nova Scotia Department of Highways. Cst. Paul Cheesman attended in Red Serge as part of this event. Photo enclosed on page 5.



The following is a list of all members and staff who are currently posted to Cumberland District R.C.M.P.

**** ODS (Off Duty Sick) / GRTW (Graduated Return to Work) / LD (Admin /Light Duties)****

District Commander: S/Sgt. Craig Learning

Operations NCO: Sgt. Jason Pennoyer (ODS)

Amherst Detachment

Cpl. Josh Dubois (seconded to SCEU)
Cst. Victor Manuel (LD)
Cst. Phil Basque
Cst. Matt Bray (GRTW)
Cst. Richard Harvey
D/A Rachael McLellan
D/A Crystal Farrell

Oxford Detachment

Cpl. Rob Parris (ODS)
Cst. Heather Graves
Cst. Donald Fisher (ODS)
Cst. Heather Lourie
Cst. Paul Cheesman
D/A Lina Taraschi

Parrsboro Detachment

Cpl. Troy Gill
Cst. Donald Matthews (GRTW)
Cst. Tyler SMITH
Cst. Steven Maddison
Cst. Troy Hopkins (ODS)
D/A Heather Winters

Pugwash Detachment

Cpl. Shawn Galbraith
Cst. Marc Blinn
Cst. Rena Currie
Cst. Anna Cochrane (ODS)
D/A Joan Jamieson

Springhill Detachment

Sgt. Brian Cameron
Cst. Tom Livingstone
Cst. Mike Currie
Cst. Gina Macrae
Cst. James Campbell (LD)
Cst. Dean Boland (ODS)
Cst. Marilyn Campbell (GRTW)
D/A Cindy MacDonald

Street Crime Enforcement Team (SCEU)

Cpl. Clay Wortman (second to Operations NCO)
Cst. Mike Black
Cst. Ryan Wilson (LD)
Cst. John Haggerty (Amherst Police)
Cst. Stefan Deuville (Amherst Police)

Community Policing Officer

Cst. Sarah Pennoyer

Court Liaison Officer

Alannah Blanch

Domestic Violence Coordinator

Lydia Quinn