



TOWN OF OXFORD

**Committee of the Whole Meeting**

Conducted through Zoom, streamed live to Facebook

Tuesday, 06 April 2021

6 pm

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Previous Minutes
  - 3.1 Committee of the Whole Minutes – 01 March 2021
4. Presentation – Donna Jewers, RCMP Liaison – Nova Scotia Department of Justice – Policing Resourcing Model (PRM)
5. New Business
  - 5.1 Vacant Memberships - Lillian Albion Animal Shelter, Cumberland Region Tourism Marketing Committee and Tourism Advisory Committee
  - 5.2 Building Communities Through Arts and Heritage Program – information / discussion
  - 5.3 Letter from Municipality of the District of Barrington RE: Bill 47 – information / discussion
  - 5.4 Accessibility Advisory Committee & Accessibility Plan – information / discussion
  - 5.5 Citizen request for council – information / discussion
  - 5.6 Oxford Minor Baseball – information / discussion
  - 5.7 Habitat for Humanity Nova Scotia's Oxford Project – update / discussion
  - 5.8 Citizen correspondence to Council – letter / discussion
  - 5.9 Preliminary Capital Budget
  - 5.10 NSFAM meeting update – Verbal Report - Linda
  - 5.11 Poetry Month
6. Adjournment



## Minutes of the Committee of the Whole Meeting

Place: Conducted through Zoom, (technical error and could not stream live to FaceBook)

Date: Monday, March 1, 2021

Presiding Officer: Mayor Gregory Henley

Councilors Present: Deputy Mayor Wade Adshade, Carla Black, Brenton Colborne, Paul Jones, Arnold MacDonald and Chrystal McNutt

Regrets: Nil

***A quorum was present throughout the meeting.***

Staff in attendance: Acting Town Clerk - Linda Cloney (recording secretary)

Presenter: Ericka Caissie – In the Works ~ A Social Enterprise Network!

Guest: Elizabeth Smith-McCrossin, MLA Cumberland North – in support of “In the Works ~ A Social Enterprise Network!”

### **1. Call to Order**

Mayor Henley called the meeting to order at 6:10 pm.

### **2. Approval of Agenda**

It was moved and seconded that the agenda of the Committee of the Whole Meeting for March 1, 2021 be approved, as presented.

***Motion Carried***

### **3. Approval of Previous Minutes**

It was moved and seconded that the minutes of the Regular Committee of the Whole Meeting for February 1, 2021 be approved.

***Motion Carried***

### **4. Presentation – Ericka Caissie, In the Works ~ A Social Enterprise Network!**

Ms. Caissie presented to Council their mission to support local youth who are recovering from addictions and mental health issues to engage in a healthier and satisfying life within

the community. The goal with Council tonight is to share some information regarding the “In the Works - A Social Enterprise Network!” project.

Outline of the program:

The plan is to offer a 16-week paid program for the participants. The participants will be selected to work for the Social Enterprise. While they work for the Social Enterprise, they will engage in refreshing essential skills. The participants will work for the Social Enterprise and produce things for the organization. The focus will be on healthy living. During the 16 weeks, 12 of those weeks the participants will be working at the Social Enterprise, the last 4 weeks is a work placement initiative.

This program can be helpful to the youth in the Cumberland County areas.

Currently, they are working on securing a space that is not only a hub for the participants that will be engaged in the program, but it will also be a place that the past and future participants to come and have access to resources and supports.

***Following this presentation Ms. Caissie and Ms. Smith-McCrossin exited the zoom meeting.***

## **5. New Business**

### **5.1 Town Clerk System – information / discussion**

There are three other towns that have the Town Clerk System – Clark’s Harbour, Stellarton and Lockeport.

Mayor Henley spoke with the Mayor of Clark’s Harbour and Stellarton to learn how the towns manage with the Town Clerk System.

Next steps for Council are to set up Committees for all departments. The purpose of this is to monitor the respective budgets and to act as a go to for Department Heads.

The Procurement Policy was discussed and noted that the Audit Committee is currently working on recommended revisions of the Procurement Policy for Council to consider.

### **5.2 Cumberland Public Libraries Brief Report – information / discussion**

The new space for the library, in Oxford, is anticipated to open by the end of April 2021.

The library has a few maintenance issues that will need attention to before they can open. Staff will investigate those maintenance issues.

Councillors and staff members have been invited to book a tour of the new library space.

### **5.3 Budget Process Update – information / discussion**

Mr. Ken Smith has been working with Ruthann regarding the budget and financial planning. The Audit committee will be meeting Mr. Smith on Thursday to discuss the budget process.

Budget numbers continue to come forward to Ruthann and now that the Statement of Estimates is close to completion, the budget is the priority focus for the Accounting Department.

### **5.4 Live Meetings - discussion**

Council expressed in past zoom meetings that they would like to go back to the in-person meetings if it follows the COVID-19 safety regulations. They feel that the quality of meeting in-person is better than on zoom.

Staff presented different options that other municipalities use to host in-person meetings.

Council decided to start meeting in-person at the next Council Meeting – March 15, 2021. Staff is working on a solution to have the meetings broadcasted for the public.

### **5.5 Trails – information / discussion**

Deputy Mayor Adshade presented to Council a request from Greg Nix, President of the Oxford Trails and Cumberland Trails.

Oxford Trails and Cumberland Trails are working on a grant to fix up a trail from the Black River Road bridge to the Subdivision. This trail will cross over a piece of land owned by the Town.

The trails committees require a letter to give permission the use of the existing trail and to upgrade it for hiking, cycling and non-motorized enjoyment.

Council is in support of providing a letter for permission to use the existing trail, but letter details that there is infrastructure in that area and to be certain that the trails are covering the liability. Staff is directed to draft a letter for the Mayor to sign on behalf of Town Council.

## **6. Adjournment**

At 7:20 pm, it was moved and seconded that the meeting be adjourned.

***Motion Carried***

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Gregory Henley, Mayor

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Linda Cloney, Recording Secretary

DRAFT COPY

**From:** [Meagan Lewis](#)  
**To:** [lcloney@oxfordns.ca](mailto:lcloney@oxfordns.ca)  
**Subject:** LA Animal Shelter Board  
**Date:** April 1, 2021 1:12:02 PM

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Hi Linda!

We spoke earlier on the phone. I am writing on behalf of the Lillian Allbon Animal Shelter board. We have some spots available on our board, so I wanted to touch base to see if anyone on your counsel would like to join us :) I know we have had someone representing Oxford in the past, so would love to have you if interested! Our AGM is coming soon on April 15th. So if you could let me know before then, that would be great. We usually meet every third Thursday of each month.

Thanks for your time!  
Meagan Cormier

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## BUILDING COMMUNITIES THROUGH ARTS AND HERITAGE

### COMMUNITY ANNIVERSARIES

The Government of Canada's **Building Communities through Arts and Heritage** program increases opportunities for local artists, artisans, heritage performers or specialists and First Nations, Inuit, and Métis cultural carriers to be involved in their community. It also allows local groups to commemorate their local history and heritage.

The **Community Anniversaries** component of the **Building Communities through Arts and Heritage** program provides up to \$200,000 in funding for **non-recurring events** (including up to \$25,000 for capital projects) that:

- commemorate a local historical event or pay tribute to a local historical personality;
- mark a 100<sup>th</sup> anniversary or greater, in increments of 25 years (e.g., 125<sup>th</sup>, 150<sup>th</sup>);
- present local performing artists, cultural carriers, the work of local creators, or aspects of local heritage as a primary component;
- actively involve members of the local community; and
- are intended for and accessible to the general public.

To be eligible for funding through **Community Anniversaries**, your group must:

- be a local non-profit group, either incorporated or unincorporated; **or**
- a local band council, a local tribal council or other local Indigenous government (First Nations, Inuit or Métis) or equivalent authority; **or**
- a municipal administration, or equivalent authority, a municipal agency, a public authority of the municipality.

**The deadline for applications to Community Anniversaries is:**

**January 31:** for anniversary commemoration events or projects that occur between January 1 and December 31 of the following calendar year.

For more information about this Program, please visit <https://www.canada.ca/en/canadian-heritage/services/funding/building-communities/anniversaries.html>. You can also visit your nearest Canadian Heritage office, or contact Canadian Heritage toll-free at **1-866-811-0055** or TTY at **1-888-997-3123**.



March 29, 2021

The Honourable Randy Delorey  
Chair, Standing Committee on Law Amendments  
c/o Office of the Legislative Counsel  
CIBC Building, Suite 802  
1809 Barrington Street  
PO Box 1116  
Halifax, NS  
B3J 2X1

Email: [Legc.office@novascotia.ca](mailto:Legc.office@novascotia.ca)

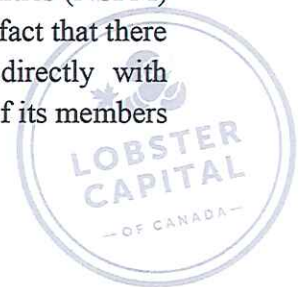
**Re: Bill 47**

Dear Chair,

On behalf of the Municipality of the District of Barrington, I am writing to you in opposition of Bill 47, which amends the Municipal Government Act and the Halifax Regional Municipality Charter to allow municipalities to provide direct financial assistance to businesses for the purpose of improving accessibility for people with disabilities.

While the Municipality recognizes accessibility as a human right and fully supports the Province's goal of an accessible Nova Scotia by 2030, Bill 47 will impose a significant financial and administrative burden on municipalities and will add to the competing responsibilities we currently have. Should the Province download this responsibility onto municipalities, we are greatly concerned that this will also generate unfair and unrealistic expectations towards municipalities from the private sector and from people with disabilities.

As for consultation, we acknowledge that the Nova Scotia Federation of Municipalities (NSFM) made a statement in support of the Bill but we have serious concerns regarding the fact that there was no consultation specific to Bill 47 by the Federation or the Province directly with municipalities. While NSFM's mandate is to advocate for and to defend the rights of its members this action does the opposite.



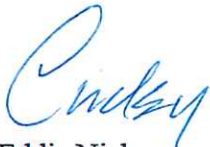
2447 Highway 3, P.O. Box 100, Barrington, Nova Scotia B0W 1E0

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We respectfully request that the Department of Municipal Affairs consult directly with the municipalities before proceeding with the passing of Bill 47 in order to get a clear perspective of the Bill's implications for all parties involved.

Thank you for considering our request. Should you have any questions, please do not hesitate to contact me at your convenience.

Yours sincerely,



Eddie Nickerson  
Warden

cc: The Honourable Brendan Maguire, Minister of Municipal Affairs  
Mr. Colton Leblanc, M.L.A. for Argyle-Barrington  
Mayor Amanda McDougall, Acting President, NSFM  
Nova Scotia Municipalities and Towns





**Attorney General  
Justice  
Office of the Minister**

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PO Box 7, Halifax, Nova Scotia, Canada B3J 2L6 • Telephone 902 424-4044 Fax 902 424-0510 • [novascotia.ca](http://novascotia.ca)

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January 19, 2021

Mayor Greg Henley  
Town of Oxford  
PO Box 338  
105 Lower Main St  
Oxford NS B0M 1P0

Dear Mayor Henley:

On December 3<sup>rd</sup>, 2019, the Government of Nova Scotia announced that the Town of Oxford will be prescribed as a public sector body under the *Accessibility Act* as of April 1<sup>st</sup>, 2020.

Last spring, some public sector bodies shared concerns about capacity to meet their obligations under the Act, given the impact of Covid-19. I recognize the unprecedented challenges facing all Nova Scotians, and I committed to adjusting the timelines to ensure there is sufficient time and capacity to support the development of your accessibility plan.

I am pleased to announce a one-year extension to the prescription deadline. This means that the Town of Oxford will be prescribed as a public sector body under the Act as of April 1<sup>st</sup>, 2021. The Town of Oxford must form an accessibility advisory committee and have an accessibility plan in place by April 1<sup>st</sup>, 2022. Despite this extension, I encourage you to continue progressing with your accessibility planning.

The Accessibility Directorate has developed several resources to assist you in meeting your obligations under the *Accessibility Act*, including Accessibility Planning Toolkit for Prescribed Public Sector Bodies, the Accessibility Planning Toolkit for Municipalities, and the Interim Accessibility Guidelines for Indoor and Outdoor Spaces. These resources are all available online at [novascotia.ca/accessibility](http://novascotia.ca/accessibility). In addition, the Accessibility Directorate is developing a series of webinars, which will be available soon to further guide our collaborative efforts.

Work is well underway across the province, as accessibility advisory committees are being established and the development of accessibility plans are beginning. Some prescribed bodies have formed a joint accessibility advisory committee and are developing a joint accessibility plan with other prescribed public sector bodies that share similar interests, as this is permitted under the Act.

We look forward to continuing to support you in this important work. For assistance to further information, please contact Carla Bezanson at 902-440-5007 or [Carla.bezanson@novascotia.ca](mailto:Carla.bezanson@novascotia.ca).

Thank you for your continued commitment to building an inclusive province for all Nova Scotians.

Yours truly,

A handwritten signature in blue ink, appearing to read "Mark Furey". The signature is fluid and cursive, with the first name "Mark" and last name "Furey" clearly distinguishable.

Mark Furey

**From:** [Said Aswad](#)  
**To:** [lcloney@oxfordns.ca](mailto:lcloney@oxfordns.ca)  
**Subject:** Re: 63 Elm Street  
**Date:** January 25, 2021 1:40:45 PM

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Dear town council. We have a property in the town of Oxford  
63 elm street it has been vacant for 22 years we paying the property taxes but I notice a bill for  
sewers the property has no sewer hook up no water hook no toilets to be operating the door  
and windows cover with sheet of plywood could you please remove the sewer tax bill .  
Thanks keep safe Best regards

Mustafa Mohamad

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**From:** [Joe Reade](#)  
**To:** [lcloney@oxfordns.ca](mailto:lcloney@oxfordns.ca)  
**Subject:** Re: Oxford Minor Baseball  
**Date:** March 23, 2021 12:22:22 PM

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Hey Linda

Just wanted to touch base about the letter and if anything was needed for more information.

We do have 1 question on behalf of the association. We were wondering if during the month of April would we be able to hold spring baseball workouts and registration in the arena. Like we had done in the past. It would make it very easy for us to get started and saves alot headaches trying to do it outside and waiting for good dry weather.

We were thinking 2 nights a week starting April 6th, 8th, 13th, 15th, 20th, 22nd.  
Hopefully by then we would be able to get on the field.

Just let me know if there is anything else at all that we could do. BNS has full insurance and coverage for the kids and we would take 100% responsibility for cleaning and taking care of things

Thanks  
Joe Reade  
President of Oxford Minor Baseball

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**From:** Joe Reade <jbrr\_321@hotmail.com>

**Sent:** March 15, 2021 12:48 AM

**To:** lcloney@oxfordns.ca; 'Wes Adshade' <wesadshade@oxfordns.ca>; afisher@amherst.ca

**Subject:** Oxford Minor Baseball

To: Mr. Mayor and Town Council

Hello folks. Joe Reade here on behalf of our board of volunteer coaches and staff.

As you know the Ball field has been one of the most popular places for kids and ball teams to gather for the last few years. our association has grown from 20 kids in the U10 level when I started, to having 15 kids at u9, 13 kids at u11, 14 kids at u13. There is a strong possibility with the kids in town and a couple from pugwash that I have already touched base with to have 11 kids at the U15 level as well.

All those kids and details are without the kids who would normally be involved in T-ball. When I grew up in Oxford, just 20 years ago, Oxford minor ball ran the t-ball program as well. It was run by my parents who even though my sister and I were grown, they used us as coaches to run the program. Last year, despite the year it was, our association was able to succeed with all those numbers, and have a lot of fun at the field.

We are proud to announce that our defending champion, first ever u12 all girls team will be able to finally be able to defend our title. along with teams at 4 different levels. we are more than happy to provide the time and structure to run a t-ball program, since the rec department is not equipped to do so. All the equipment at the field and with just a few topics of advancement, all that will be possible.

With all that being said, our intension of this email and proposal, is to team up together for the kids and make this a vibrant, encouraging, and proud experience for the kids. We need ground work done on the infield, there is a few holes in the outfield, a regular port-a-potty cleaning, lawn mowed and infield scrapped with the drag. The one other request would be to spruce up the back field. In order to have 4 or more teams to play at a level to compete, which we can potentially take u11, u13, and u14 girls. there has to be a practise facility to use. it doesn't need to be special, but we need something. We are more than happy to meet as soon as possible to make a game plan.

Our board members consist of Jason Dickie, Kristin Thompson, Dieter Warrwick, Donald Patterson, and my self. We are looking forward to a great season ahead.

The one idea that we brain stormed around was to have a student worker designated to the ball field for 20 hrs a week. I would gladly coordinate with them or one of the board members on schedules and such to make it easy.

I hope to hear from you soon and we can get the ball rolling or flying high. Small towns stick together.

Thank you greatly,  
Joe Reade  
Oxford Minor Baseball

**From:** [Melanie Matheson](#)  
**To:** [lcloney@oxfordns.ca](mailto:lcloney@oxfordns.ca); [Gregory Henley](#)  
**Cc:** [Jonathan MacMaster](#); [jordan.burkhardt \(jordan.burkhardt@oxfordfrozenfoods.com\)](mailto:jordan.burkhardt@oxfordfrozenfoods.com); [Lawry MacLeod](#); [Ron Wilson](#)  
**Subject:** Information for Town & Council - Habitat for Humanity  
**Date:** March 26, 2021 10:02:25 AM  
**Attachments:** [Information Package for Town of Oxford 2021.pdf](#)

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Good morning all,

As a follow up to our meeting in February regarding Habitat for Humanity Nova Scotia's Oxford Project & the plan to complete the 3<sup>rd</sup> home in 2021, myself and the committee have put together the attached package for your review. This package outlines some history of Habitat & Oxford, How Our Program Works and our Plan for completing the 3<sup>rd</sup> home along with a draft timeline.

We are looking forward to working with the chapter and the community to provide a safe, decent and affordable home for a 3<sup>rd</sup> family in Cumberland County and appreciate your support in helping us make this a reality.

Please feel free to reach out to either myself or the Local Chapter if you have any questions .

Happy Friday!

Melanie

**Melanie Matheson**

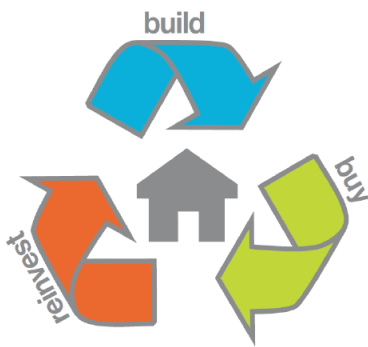
Director, Philanthropy and Partnerships  
Habitat for Humanity Nova Scotia  
81 Wright Ave, Dartmouth NS  
C: (902) 406-1624  
[melanie@habitatns.ca](mailto:melanie@habitatns.ca) • [www.habitatns.ca](http://www.habitatns.ca)



## About Habitat for Humanity Nova Scotia

Founded in 1992, Habitat for Humanity Nova is part of the Habitat Canada Federation. Our mission is to bring communities together to help families build strength, stability and independence through affordable homeownership opportunities. Since 1992 we have built 72 homes across Nova Scotia for hardworking families in need of a **hand up**.

### How our Homeownership Program works:



- **build:** Families selected for Habitat homeownership help build their homes assisted by volunteers and community support.
- **buy:** Habitat homeowners pay an affordable mortgage geared to their income.
- **reinvest:** Mortgage payments are re-invested into a revolving fund, referred to as the Fund for Humanity, which is used by the local Habitat to build more homes for families in their community.

### Qualified families must:

- Be steadily employed
- Have at least 1 child under the age of 18 living in the home
- Have a total household income within the range identified (dependent on number of children in the household)
- Be a Canadian Citizen or a permanent resident
- Be living somewhere that doesn't meet their families needs

### Once approved as a Habitat Partner Family:

- Future homeowners commit to volunteering 500 hours as part of our partnership either helping build their own home alongside other volunteers, or volunteering for other community organizations
- Undergo Financial Literacy with our partners at CUA
- Families receive a zero-down payment, interest free mortgage from Habitat for Humanity Nova Scotia
- Families pay a monthly payment on their mortgage geared to their income at a maximum of 30%

## About the Oxford Project

Started in August 2012 through conversations the Land Use Committee was having in Oxford about what they could do with the land located by the school. Habitat for Humanity put in a proposal along with 4 other interested groups and was ultimately awarded the

opportunity to build affordable homes on the land, one lot at a time. A Subdivision Plan was designed and approved in 2016, since then Habitat for Humanity has built 2 homes on land provided and currently has a foundation in ground for a 3<sup>rd</sup> home to be built.

Although land is focused In Oxford, the hope for this project was designed to spread across Cumberland County by providing affordable housing for those interested in moving to the community of Oxford.

## Past Builds:

### 2016:

In 2016 HFHNS and the Oxford Chapter partnered to build a single-family home for the Fortune Family, a single mother and her children. This was the first Habitat Build on the property and the family still resides in the home paying a monthly affordable mortgage to HFHNS.

### 2018:

In 2018 HFHNS and the Oxford Chapter partnered to build our second single-family home for the Bingley Family, a single dad and his son. This family is happily living in the home and paying their affordable mortgage.

## Current Oxford Build for 2021

HFHNS & the Oxford Chapter were able to pour a 3<sup>rd</sup> foundation on the property in 2018 during the 2<sup>nd</sup> Build thanks to the generosity of a partner. This foundation is currently ready to build on and it is our plan for 2021 to complete this build as our 3<sup>rd</sup> home in the Oxford Community.

The current priority for our staff and volunteers is to engage the community and our partners to support this project. The next phase will be focusing on raising the necessary funds to take on the project in 2021 and finding a suitable family to partner with. Below is a draft timeline for the project, please note that this timeline is dependent on funding and the project will not begin until we have 100% of the funds raised to complete the build as per our Cost Neutral Policy.

### Draft Timeline for Oxford #3



March 30, 2021

To Whom it may concern:

I am writing to formally complain about the behavior of students (ages 15-17) from Oxford Regional Academy. While my 24 year old daughter and I were loading groceries into the back of our van a large group (at least 20-25) walked by in masks and entered the store.

One had the courage to actually sit on the tailgate of my vehicle. My

daughter, Victoria had the boldness to tell them to leave. They continued into the grocery store, bought chicken, pop, cup cakes, etc.. then moved over to Heritage Square, ate their food and continued to use profanity.

15 minutes later, they toss their garbage all over the lawn and leave.

My daughter had enough good  
graces to walk over and pick  
up their litter and deposit  
it in the garbage can.

This has been ongoing since  
the beginning of the school  
year and we had hoped it  
would have stopped but it has  
not.

I am very displeased as a  
TAX paying, PROPERTY OWNING  
Resident.

I am kindly asking TOWN  
Council and its administration  
to address this matter.

Sincerely,  
Maurice Lie

P.S.

None of this group were  
social distancing or wearing masks  
at Heritage Square.

**Town of Oxford  
Capital Budget 2021-22**

General	Cost	Operations	Capital Reserve	Gas Tax	Federal Grant	Prov Grant	County Grant	Debt	Depreciation	Notes
Town Suite Software	9,720.00									Completion of conversion to Town Suite, \$23,652.21 in prepaid expense
Town Hall Roof Replacement	37,000.00									No hot water at town Hall for cleaning, It was suggested by Vendor that a new boiler is required to connect to the indirect line, to gain hot water, Recent report replaces boiler system in 10 years for \$35000
Town Hall Boiler	10,000.00									require an Abestos survey \$4500 to determine costs to remove abestos
Abestos Removal Costs depends on Survey	??????									
Medical Center Heat Pump	7,000.00									
Arena Automation Project	62,000.00									Received a loan to complete
Breathing Apparatus for Fire Dept	22,800.00									
Fire Truck	100,000.00									
Replace Kubota Tractor with sweeper and Sidewalk Blade	67,800.00									
Paving request to include Upper Main-other side of TC and first 500 feet of Foundry Street	80,000.00			80,000.00						\$88,466 in reserves paid in advance for 2021
Trails	10,000.00			10,000.00						\$88,466 in reserves paid in advance for 2021
<b>General Total</b>	<b>406,320.00</b>	<b>0.00</b>	<b>0.00</b>	<b>90,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Water Utility</b>										Apply for a review from URB for approval of future projects

**Town of Oxford  
Capital Budget 2022-23**

	Cost	operations	Capital Reserve	Gas Tax	Municipal Source	Federal Grant	Prov Grant	County Grant	Debt	Depreciation	Notes
<b>General</b>											
Town Hall Art Gallery Roof	17,000.00										
Town Hall Boiler	12,500.00										
OPH Building Roof	10,000.00										
Public Works Van	10,000.00										
Backhoe & attachmments	145,000.00										
Paving	80,000.00			80,000.00							
Paving Arena Parking Lot	25,000.00										Can this be covered by Gas Tax?
Trails	10,000.00			10,000.00							
<b>General Total</b>	<b>309,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>90,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Water Utility</b>											
Waverly to Water Street waterline replacement	650,000.00			150,000.00		100,000.00	200,000.00		200,000.00		Took this information from CIP 2020
Black River Road Watermain Replacement	600,000.00										
<b>Total</b>	<b>1,250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00</b>	
<b>Combined totals( General &amp; Water)</b>	<b>1,559,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>240,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00</b>	

**Town of Oxford  
Capital Budget 2023-24**

	Cost	operations	Capital Reserve	Gas Tax	Federal Grant	Prov Grant	County Grant	Debt	Depreciation
<b>General</b>									
Town Hall Structural Basement	150,000.00								
Old Shop-Roof	15,000.00								
Paving	83,000.00			83,000.00					
Trails	11,000.00			11,000.00					
<b>General Total</b>	<b>109,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Water Utility</b>									
Water Street to Main Watermain Replacement	660,000.00								
James To Ellis Watermain Replacement	350,000.00								
Hanlon Street Watermain Replacement	350,000.00								
<b>Total</b>	<b>1,360,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Combined totals( General &amp; Water)</b>	<b>1,469,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Town of Oxford  
Capital Budget 2024-25**

	Cost	operations	Capital Reserve	Gas Tax	Federal Grant	Prov Grant	County Grant	Debt	Depreciation
<b>General</b>									
Town Hall Masonary	51,000.00								
Paving	83,000.00			83,000.00					
Trails	11,000.00			11,000.00					
<b>General Total</b>	<b>145,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Water Utility</b>									
Replace 2 of 4 Lift Stations	1,600,000.00								
<b>Water Total</b>	<b>1,600,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Combined totals( General &amp; Water)</b>	<b>1,745,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Town of Oxford  
Capital Budget 2025-26**

	Cost	operations	Capital Reserve	Gas Tax	Municipal Source	Federal Grant	Prov Grant	County Grant	Debt	Depreciation	Notes
<b>General</b>											
Town Hall Exterior Doors & Windows	78,000.00										
Paving	85,000.00			85,000.00							
Trails	12,000.00			12,000.00							
<b>General Total</b>	<b>175,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>97,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Water Utility</b>											
Reservoir Replacement	1,200,000.00										
Pugwash Road Watermain Replacement	582,000.00				182,000.00	200,000.00	100,000.00		100,000.00		Took this information from CIP 2020
<b>Water Total</b>	<b>1,782,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>182,000.00</b>	<b>200,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>	
<b>Combined totals( General &amp; Water)</b>	<b>1,957,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>97,000.00</b>	<b>182,000.00</b>	<b>200,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>	











**Eagle Building Report**

Building	Description	Cost	Priority	Year	Capital/Maintenance	notes
Heritage Pioneer Building	Roof repair & Ventilation	\$3,500	1	2021-22	Maintenance	
Heritage Pioneer Building	Handrails upgrade to code	\$1,500	1	2021-22	Maintenance	Costs debatable
Heritage Pioneer Building	Window repairs	\$3,000	1	2021-22	Maintenance	Necessary?
Heritage Pioneer Building	Fuel tank replacement & Ventilation	\$4,300	2	2022-23	Maintenance	
Heritage Pioneer Building	Fuel line replacement	\$1,500	3	2023-24	Maintenance	
Heritage Pioneer Building	Hot water heater	\$1,200	4	2023-24	Maintenance	
Heritage Pioneer Building	Furnace maintenance	\$800	5	2024-25	Maintenance	
Heritage Pioneer Building	Bathroom upgrade to code	\$15,000	5	2024-25	Maintenance	
Heritage Pioneer Building	Windows Replace	\$8,500	6	2028-29	Maintenance	
Heritage Pioneer Building	Heat Pump Replacement	\$12,000	7	2030-31	Maintenance	
Heritage Pioneer Building	Roof Replacemant	\$35,000		2030-31	Capital	
Town Hall	Roof	\$37,000	1	2021-22	Capital	
Town Hall	Abestos survey	\$4,500	1	2021-22	Maintenance	
Town Hall	Art gallery Roof	\$17,000	2	2022-23	Capital	
Town Hall	Heat & moisture control	\$9,500	2	2023-24	Maintenance	
Town Hall	Masonry	\$51,000	3	2024-25	Capital	
Town Hall	Electrical	\$7,500	3	2023-24	Maintenance	
Town Hall	Exterior doors & windows	\$78,000	4	2025-26	Capital	
Town Hall	Hvac system	\$90,000	5	2026-27	Capital	
Town Hall	Structual Basement	\$150,000	6	2023-24	Capital	
Town Hall	Exterior Wall Insulation	\$450,000	7	2027-28	Capital	
		<b>\$980,800</b>				

Over next 10 years	Total Town Hall costs	\$894,500	Plus potential abestos removal
Over next 10 years	Total Heritage Pioneer Building	\$86,300	

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**Water Capital Project**

<b>Project</b>	<b>Cost</b>	<b>Priority</b>	<b>Year</b>
Black River Road Watermain Replacement	600,000.00	1	2022-23
Waverly to Water Waterline replacement	650,000.00	2	2022-23
Water Street to Main Watermain Replacement	660,000.00	3	2023-24
James To Ellis Watermain Replacement	350,000.00	4	2023-24
Handlon Street Watermain Replacement	350,000.00	5	2023-24
Replace 2 of 4 Lift Stations	1,600,000.00	6	2024-25
Reservoir Replacement	1,200,000.00	7	2025-26
Pugwash Road Watermain Replacement	582,000.00	8	2025-26
	<b>5,992,000.00</b>		

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**Firemans projects**

<b>Project</b>	<b>Cost</b>	<b>Priority</b>	<b>Year</b>
Breathing Apparatus for Fire Dept	22,800.00	1	2021-22
Fire Truck	100,000.00	2	2021-22
Fire Truck Replacement	750,000.00	3	2028-29
	<b>872,800.00</b>		

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**From:** [Oxford Poetry Festival](#)  
**To:** [undisclosed-recipients:](#)  
**Bcc:** [lcloney@oxfordns.ca](mailto:lcloney@oxfordns.ca)  
**Subject:** Oxford's Virtual Poetry Festival  
**Date:** April 1, 2021 12:05:58 PM

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On behalf of the Oxford Poetry Committee, I'm writing from our new email address to say, "Happy Poetry Month" and to encourage you to follow us at <https://www.facebook.com/PoetryAtLargeOxford> where's there's also a chance to win a Wild Blueberry Poetry Basket of goodies.

We hope you enjoy the local talent that we're featuring throughout the month.

Sincerely,  
Ruthie Patriquin  
Oxford Poetry Committee Member