



Minutes of the Accessibility Advisory Committee

Place: Council Chambers
Date: Thursday, February 16, 2023
Presiding Officer: Josephine MacDonald
Members present: Tracy Briggs, Meagan Marchant, Deputy Mayor MacDonald
Regrets: Mandy Blake, Danielle Laurie, and Kirsten Hiltz

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney - CAO, and Stan McDougall (recording secretary)

1. Call to Order

Chair Josephine MacDonald called the meeting to order at 6:00PM

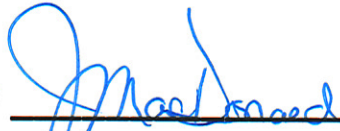
2. Approval of the Agenda, Pages 1 – 2

Moved by Megan Marchant and seconded by Deputy Mayor MacDonald that the agenda of the Accessibility Advisory Committee for February 16, 2023, be approved, as presented.

Motion Carried

**3. Approval of Minutes – January 19, 2023, Pages 3
– 7**

Approved by



Josephine MacDonald, Chair, on February 16, 2023

4. Invite the Public Library at our next meeting.

The committee agreed through discussion to invite to the next Accessibility meeting, Denise Corey from the Cumberland County Libraries to give a 15 minute presentation on accessibility as it pertains to the library.

5. Community ACCESS-Ability Program – *applied for funding February 14, 2023*

CAO Linda Cloney discussed that staff have applied for funding to add glass beads to the crosswalk paint and for sidewalk panel replacement. The grant pays 1/3 of the cost, which is about \$3500. The Town of Oxford would have to come up with the other 2/3 of the cost, which would be approximately \$7000 unless a partner or additional grant could be found. Deputy Mayor Arnold MacDonald discussed the PSAP grant which was coming out in March 2023 and the addition of

beepers or audible notification signals at crosswalks would be a valuable addition, citing newly installed audible notification signals in Amherst.

6. Committee Work for review

6.1 Review Draft Accessibility Plan – *updated from committee work at previous meeting, Separate attachment.*

CAO Linda Cloney advised the committee that Diana McKay has agreed to review the Draft Accessibility Plan and advise on and take pictures to insert into the plan.

6.2 Review Built Environment – *deferred to next meeting, more information was needed. Pages 8 – 9*

Staff to investigate highlighted areas.

6.3 Reference List and Appendices, *Pages 10 - 11*

Reviewed by the committee and agreed by the committee to add to the Draft Accessibility Plan. Also, to list in addition: The Town of Oxford Accessibility Study Survey 2022, and The Town of Oxford

Accessibility Committee Terms of Reference.

6.4 Glossary – *three words to consider*, Page 12

The committee agreed to add definitions for CSA, CCTS and Whole Journey Approach to the Glossary.

6.5 Transportation Section – *updated information from CCTS*, Pages 13 to 14

Reviewed by the committee, CCTS had updated their statistics (to be added to the Draft Accessibility Plan).

6.6 Employment, separate handout.

Reviewed by the committee (to be added to the Draft Accessibility Plan).

6.7 Implementing the Plan, separate handout.

Reviewed by the committee (to be added to the Draft Accessibility Plan).

7. Correspondence

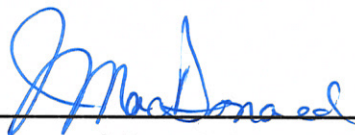
7.1 Accessibility Standards Canada & CSA – 3 new standards news release, Pages 15 – 18 for information purposes only.

8. Date, time, and place of next meeting

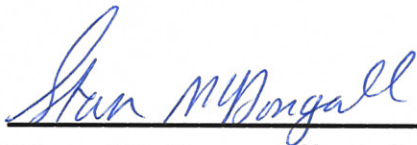
The next meeting is set for Wednesday, March 22, 2023 at 6:00 PM.

9. Adjournment

The meeting adjourned at 7:15 PM.



Josephine MacDonald, Chair



Stan McDougall, Admin Assistant

03/22/2023

Date Approved

