



Minutes of the Accessibility Advisory Committee

Place: Council Chambers
Date: Thursday, December 8, 2022
Presiding Officer: Deputy Mayor Arnold MacDonald
Members present: Tracy Briggs, Meagan Marchant, Danielle Laurie, and Josephine MacDonald, Mandy Blake
Regrets: Brenda MacDonald

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney - CAO, and Stan McDougall (recording secretary)

1. Call to Order

Deputy Mayor Arnold MacDonald called the meeting to order at 6:03 PM.

Welcome and introductions were extended by everyone. Kiersten Hiltz was welcomed as an observer for this meeting and was considering a potential volunteer member position.

2. **Approval of the Agenda**

Moved by Jo MacDonald and seconded by Meagan Marchant that the agenda of the Accessibility Advisory Committee for December 8, 2022, be approved, as presented.

Motion Carried

3. **Correspondence, included in package.**

3.1 Letter from Holly MacLellan, Municipal Accessibility Support Coordinator, AMANS, *included in package for information purposes.*

3.2 Email from Margaret Hodgins, included in package for information purposes.

4. **Nominations for Chair, *Terms of Reference included in package.***

Mandy Blake nominated Jo MacDonald as the Chair of the Accessibility Advisory Committee for the Town of Oxford and through calls for nomination three, was elected chair by acclamation.

Arnold MacDonald nominated Mandy Blake as the Vice Chair of the Accessibility Advisory Committee for the Town of Oxford and through calls for nomination three, was elected vice chair by acclamation.

5. **Approval of Previous Minutes**

5.1 March 24, 2022

5.2 April 21, 2022

5.3 May 19, 2022

Moved by Jo MacDonald and seconded by Meagan Marchant to approve the March 24, 2022, April 21, 2022, and May 19, 2022, minutes as presented.

Motion Carried

5.4 Notes from informal meeting – no quorum - Oct 20, 2022, *included in package for information purposes.*

6. Discussion on Survey Results and Accessibility Expo, *included in package.*

The Accessibility Survey results were presented to the committee, and it was noted that the results were summarized in the Community Consultation section #5 of the draft Oxford Accessibility Plan.

Lack of participation in the survey was noted, however, feedback of value was obtained. CAO Linda Cloney recommended to the committee to include the County of Cumberland's Community Accessibility Survey Data in our Community Consultation section of the draft Oxford Accessibility Plan.

7. Draft Oxford Accessibility Plan progress, *included in package.*
 - 7.1 Accessible Cumberland, page 8 & 9, *included in package.*

7.2 Accessibility Plan Toolkit for Municipalities, *included in package for information purposes.*

It was noted that the plan was intended to be a living document and will be revised continually, as required. The current draft of the plan will be sent via email to committee members for their input and further development of the plan.

Moved by Jo MacDonald and seconded by Mandy Blake to accept the Glossary of Terms as presented in the draft Oxford Accessibility Plan

Motion Carried

Moved by Jo MacDonald and seconded by Meagan Marchant to accept the Areas of Focus as presented in the draft Oxford Accessibility Plan

Motion Carried

8. Date, time, and place of next meeting

Next meeting is set for January 19, 2023, at 6:00 PM.

Kiersten Hiltz has accepted the volunteer position with the Accessibility Advisory Committee. It was noted to include this as an item in the next Council Agenda to welcome Kiersten into the committee.

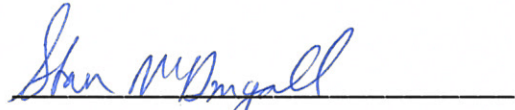
9. Adjournment

At 6:28 PM, Mandy Blake moved that the meeting be adjourned.

Motion Carried



Deputy Mayor MacDonald, Chair



Stan McDougall, Recording
Secretary

