



## Minutes of the Accessibility Advisory Committee

Place: Council Chambers  
Date: Thursday, October 28, 2021  
Presiding Officer: Councillor Arnold MacDonald  
Members present: Josephine MacDonald and Tracy Briggs  
Regrets: nil

***A quorum was present throughout the meeting.***

Staff in attendance: Linda Cloney (recording secretary)

### **1. Call to order**

Councillor MacDonald called the meeting to order at 6:02 pm.

### **2. Approval of Agenda**

It was moved and seconded that the agenda of the Accessibility Advisory Committee for October 28, 2021, be approved, as presented.

***Motion Carried***

### **3. Presentation – Julia Stephenson – Accessibility Capacity Building Program Specialist with the Accessibility Directorate of the Department of Justice.**

Ms. Stephenson presented a power point describing the roles of the Accessibility Advisory Committee and what the mandate is from the province.

***Presentation has been filed.***

### **4. Terms of Reference - Draft**

The committee went over the Terms of Reference in detail. Linda will draft the Terms of Reference as discussed and present at the next meeting for further discussion.

### **5. Letter from Minister of Justice**

There was a general discussion regarding the letter describing to the Town of Oxford that they must form an accessibility advisory committee and have an accessibility plan in place by April 1, 2022.

***A copy of this letter has been filed.***

### **6. Introduction of the Accessibility Act**

The committee was presented with a copy of the accessibility act for review and reference.

***A copy of this Act has been filed.***

**7. Wolfville's Accessibility Plan**

A copy of Wolfville's Accessibility Plan was presented to the committee for review and reference.

*A copy of this plan has been filed.*

**8. Work Planning**

The committee discussed that the first step would be to approve a Terms of Reference for the Committee. It was also discussed to add raise awareness on Accessibility in Oxford. Ms. Stephenson commented that the province will be putting out an awareness campaign in the New Year. There was discussion regarding signage, crosswalks need more light, Town Website needing to be accessible. It was also noted to reach out to CNIB for resources and tools for assistance.

**9. Date, time, and place of next meeting**

Next scheduled meeting is Thursday, November 18 at 6 pm in Council Chambers

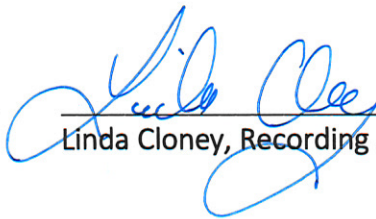
**10. Adjournment**

At 7:24 pm, it was moved and seconded that the meeting be adjourned.

*Motion Carried*



Arnold MacDonald, Chair



Linda Cloney, Recording Secretary