Minutes of the Special Town Council Meeting

Place:	Council Chambers, Zoom, streamed live to Facebook
Date:	Wednesday, October 21, 2026
Presiding Officer:	Mayor Greg Henley
Councillors Present:	Deputy Mayor Chrystal McNutt, Councillors Padraic Moore, Olivia Canning-Sweet, Paul Jones, Carla Black, and Brenton Colborne
Councillor Regrets:	Nil

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney (CAO), Ruthann Brookins (Manager of Finance), and Stan McDougall (Admin Assist, Recording Secretary).

Staff Regrets: Nil

Presenters in attendance: Matt Delorme, Atlantic Infrastructure Management (AIM Network)

Media in attendance: Mark Rushton, Hello Oxford

Gallery in attendance: Nil

1. **Call to Order – Welcome**

   At 6:00 PM, Mayor Henley called the meeting to order and welcomed all in attendance.

2. **Approval of Agenda**
   Moved by Councillor Jones and seconded by Councillor Black, that the agenda of the Special Council Meeting for Wednesday, October 21, 2026, be approved as presented.
   Motion Carried

3. **Business**

3.1 **RFD – 20261021-1 – Award Tender**, *Pages 2 – 3*

The Request for Decision, RFD – 20261021-1 Phase 2: Main Street Renewal (detailed design and construction administration services) was reviewed with the Council by Ruthann Brookins.

The proposal, with staff recommendation is to award Request for Proposal, RFP 2026-09-01 TOO to Harbourside Transportation Consultants for $193,400 before HST and direct staff to proceed to prepare and sign the contract.

Moved by Deputy Mayor McNutt and seconded by Councillor Jones to award RFP 2026-09-01 TOO to Harbourside Transportation Consultants for $193,400 plus HST and direct staff to proceed to prepare and sign contract.
Motion Carried

4. **Adjournment**

The meeting adjourned at 6:30 PM.

Mayor Greg Henley

Stan McDougall, Admin Assistant

2026-10-28
Date Approved