



Minutes of the Regular Town Council Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, April 22, 2026
Presiding Officer: Mayor Greg Henley
Councillor Present: Councillors Carla Black, Padraic Moore, Olivia Canning-Sweet, Paul Jones, and Deputy Mayor Chrystal McNutt.
Councillors Regrets: Brenton Colborne

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney – CAO, Ruthann Brookins – Manager of Finance, and Stan McDougall (Admin Assistant and Recording Secretary)

Presenters in attendance: Nil

Gallery (media and public) in attendance: Jason Hagn, Municipal Advisor – Province of Nova Scotia.

1. **Call to Order**

Mayor Henley called the meeting of the regular council to order at 6:08 PM, on this Earth Day, and welcomed all in attendance.

2. **Approval of Agenda, Page 1**

Moved by Councillor Jones and seconded by Deputy Mayor McNutt to approve the agenda of the regular council meeting for Wednesday, March 25, 2026, as presented

Motion Carried

3. Approval of Minutes – Regular Council Meeting – March 25, 2026, *Pages 2 - 4*
Special Council Meeting – April 8, 2026, *Pages 5 - 6*

Approved by


Mayor Greg Henley, on April 22, 2026

4. Business

4.1 RFD – REMO Strategic Plan – to be approved and adopted
Recommendation from the Regional Emergency Management Advisory
Committee, *Pages 7 – 33*

The Regional Emergency Management Advisory Committee met on March 24, 2026 and passed a motion to submit the draft REMO strategic plan to the three municipal councils with a recommendation that the plan be approved and adopted by each municipal council (Oxford, the County of Cumberland, and the Town of Amherst).

The purpose of the plan is to provide continuity of the functions of the municipality. This plan has no financial implications over and above the required emergency management act. It was reviewed that training for Council will be forthcoming regarding the plan.

Moved by Councillor Black and seconded by Councillor Canning-Sweet that Council approve and adopt the Cumberland Regional Emergency Management Organization's Emergency Management Plan as presented.
Motion Carried

4.2 RFD – Draft 2026 / 2027 Water Budget, *Pages 34 - 36*

Move by Deputy Mayor McNutt and seconded by Councillor Jones that Council accepts the Water Operating Budget as presented for April 1, 2026 to March 31, 2027, for the sum of \$941,414.

Water Rates, as described in Schedule "B" schedule of rates for water and water services are as follows:

Effective for water supplied on or after April 1, 2026, Water Base Charges (Quarterly) Unmetered (based on 15,000 imp. gal. per quarter): \$149.08

Size of Meter	Base Charge
5/8"	\$107.00
3/4"	\$157.30
1"	\$257.91
1.5"	\$509.43
2"	\$811.25
3"	\$1,616.11
4"	\$2,521.58
6"	\$5,036.78

Consumption Rate (per 1000 Imp. Gallons \$2.81 per 1000 Imperial Gallons
Minimum Bill - The minimum bill shall be the Base Charge.

Motion Carried

4.3 RFD – Draft 2026 / 2027 Operating Budget, Pages 37 – 44

Moved by Councillor Jones and seconded by Deputy Mayor McNutt that the Council accepts the General Operating Budget as presented for April 1, 2026, to March 31, 2027, for the sum of \$4,030,911. The estimates of the sums were prepared in accordance with Section 72 of the Municipal Government Act.

Further resolved that the Deed Transfer Tax will remain the same at 1.5% and;

Further resolved that the Town Council hereby authorizes the levying and collection of a rate for the current year of \$4.515822 per \$100 on the value of the property assessed in the assessment roll as Commercial property and \$1.885707 per \$100 on the value of the property assessed in the assessment roll as Residential and Resource property, and \$0.25 on the value of the property assessed in the assessment roll as Forest Acreage under 50,000 and;

Further resolved that the Sewer rates will remain the same and they are as follows:

SEWR Sewer Flat Rate	\$ 325.00
SW2 Sewer Flat Rate Sen #1	\$ 4,875.00
SW01 Oxford Frozen Foods Rate	\$15,725.00
SW10 Sewer Flat Rate	\$ 325.00
SW12 Sewer Flat Rate	\$ 487.00
SW13 Sewer Flat Rate	\$ 569.00
SW14 Sewer Flat Rate	\$ 650.00
SW15 Sewer Flat Rate	\$ 731.00
SW16 Sewer Flat Rate	\$ 812.00
SW17 Sewer Flat Rate	\$ 975.00
SW18 Sewer Flat Rate	\$ 1,381.00
SW19 Sewer Flat Rate	\$ 1,137.00
SW20 Sewer Flat Rate	\$ 1,300.00
SW21 Sewer Flat Rate	\$ 1,462.00
SW22 Sewer Flat Rate Sen #2	\$ 3,635.00
SW23 Apt Complex OES	\$ 6,337.00
SW25 OREC Sewer Rate	\$ 7,812.00
SW28 Oxford Frozen Foods Office Building 05979188	\$ 974.00

And;

Further resolved that an interest rate of 1.5% per month, or 18% per annum, compounded, be charged on the 2026/2027 tax bills that interest charges are applied on the first day of each month for outstanding amounts.

Motion Carried

4.4 RFD – Draft 2026 / 2027 Capital Budget, Page 45

Moved by Councillor Jones and seconded by Deputy Mayor McNutt that the Council accepts the Capital Budget as presented for April 1, 2026, to March 31, 2027, for the sum of \$2,188,905.00

Motion Carried

Prior to adjournment, Mayor Henley thanked Ruthann Brookins for the budget and recognized Councillor Black as part of the Cumberland County Volunteer representative for the Oxford Food Pantry

5. Adjournment

The meeting adjourned at 6:31 PM



Mayor Greg Henley



Stan McDougall, Admin Assistant and Recording Secretary



Date Approved

