



## Minutes of the Committee of the Whole Meeting

**Place:** Council Chambers, Zoom, streamed live to Facebook  
**Date:** Wednesday, April 8, 2026  
**Presiding Officer:** Deputy Mayor Chrystal McNutt  
**Councillors Present:** Mayor Greg Henley, Councillors Carla Black, Brenton Colborne, and Padraic Moore  
**Councillor Regrets:** Councillors Olivia Canning-Sweet and Paul Jones

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney (CAO), Bruce Rushton (Fire Chief), Paul Macdonald (Bylaw Enforcement Officer), Stan McDougall (admin assistant and recording secretary)

**Staff Regrets:** Marion Abbott (MPAL), Larry Reicker (Public Works Supervisor), and Kyle Purdy (Deputy Fire Chief)

**Presenters in attendance:** Nil

**Media in attendance:** Nil

**Gallery in attendance:** Nil

Paul Macdonald and Bruce Rushton left the meeting at 6:22PM.

### 1. Call to Order

At 6:02 PM, Deputy Mayor McNutt called the meeting to order and welcomed all in attendance.

## 2. Approval of Agenda, Pages 1 -2

Moved by Mayor Henley and seconded by Councillor Black, that the agenda of the Committee of the Whole Meeting for Wednesday, April 8, 2026, be approved, as presented.

**Motion Carried**

## 3. Approval of the Minutes – March 11, 2026, Pages 3 – 6



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Deputy Mayor McNutt, Chair, on April 8, 2026

## 4. Town Departments Reports – Department Heads Presenting

4.1 **Municipal Physical Activity Leader (MPAL) Report** – CAO presenting, Pages 7 - 8, included in the COW package

4.2 **Fire Department** – Fire Chief presenting, Pages 9 – 10  
Included in the COW package

4.3 **Bylaw Enforcement** – Bylaw Enforcement Officer presenting, *Verbal Presentation*

The Oxford Depot continues to be busy with regular compliance checks. Depot cards are still being created and there are several people that are looking to get depot cards but are finding it hard to get in during business hours. A list of those requiring depot cards will be created and handed into staff to have them made and the cards to be distributed at the depot. Potholes at the depot have been graded.

Dog complaints continue to come in.

Yard cleanup is continuing and garbage along the trails and ramps into town continue to be an issue. An extension of gratitude went out to those that assist in their cleanup on an on-going basis.

Concern was expressed for the number of complaints going directly to the Bylaw Officer and not through the regular channels of communication via

the website or directly at the town hall via the customer service request forms.

**4.4 Public Works Report** - CAO presenting, *Page 11*

**4.5 Administration Reports** – CAO presenting, *Pages 12 - 14 – Administrative Assistant Report*

Deputy Mayor McNutt thanked all town departments for their respective reports

**5. Council Committees and Boards Reports** – CAO presenting

**5.1 Regional Emergency Management Advisory Committee**, *Verbal presentation*

The Regional Emergency Management Advisory Committee, which Councillor Colborne and Linda Cloney participate in, met on Tuesday March 24, 2026, to discuss the draft Regional Emergency Management Plan. This plan has been drafted between the Municipality of the County of Cumberland, the Town of Amherst, and the Town of Oxford. The draft plan will be presented at the next Oxford Town Council meeting. A motion was made by the advisory committee to recommend to each council, including the Oxford Town Council, to approve and adopt the plan.

**5.2 All Saints Community Health Care Foundation**, *Pages 15 - 17 – January 13, 2026, approved minutes.*

**5.3 Northern Region Solid Waste Management Committee**, *Pages 18 - 28 – December 12, 2025, approved minutes with Cumberland Report (excludes East Hants and Colchester reports)*

It was noted that there were 686 calls between September and October 2025 to the Northern Region Solid Waste Hotline for calls on recycling. Also, Al and Maxine Clarke of Oxford were awarded the Mobius Award.

**5.4 Solid Waste Report, Nova Scotia Municipal and First Nations Working Group** – Deputy Mayor Chrystal McNutt, *Page 29 – Audit Facility Setup, Page 30 – Audit Data Results*

Audits for all recycling indicate that contamination rates are good for the small group tested. Bagged garbage, books, and plastic products were common contaminants. However, rates are low for the initial testing results.

**5.5 Cumberland Municipal Alcohol Project, Page 31 – March 3, 2026, Minutes**

*Attached separately is a Municipal Alcohol Policy Guide for Nova Scotia Municipalities – 50 pages*

Deputy Mayor McNutt thanked all Council Committees and Boards for their respective reports.

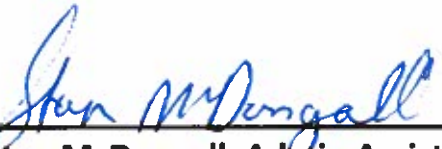
**6. Items of discussion and correspondence**

*6.1 Nil*

**7. Adjournment**

The meeting adjourned at 6:35 PM.

  
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**Deputy Mayor Chrystal McNutt**

  
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**Stan McDougall, Admin Assistant**

  
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**Date Approved**