



Committee of the Whole
Council Chambers and Zoom
Wednesday, September 9, 2026
6:00 pm

AGENDA

1. Call to Order

2. Approval of Agenda

Pages 1 - 2

3. Approval of the Minutes – June 10, 2026

Pages 3 - 5

4. Town Departments Reports – Department Heads Presenting

4.1 Municipal Physical Activity Leader (MPAL) Report – MPAL presenting

Pages 6 - 9

4.2 Fire Department – Fire Chief and Deputy Fire Chief presenting

To be submitted separately

4.3 Bylaw Enforcement – Bylaw Enforcement Officer presenting

Page 10

4.4 Public Works Report – Public Works Supervisor presenting

Pages 11 - 13

4.5 Administration Reports – CAO presenting

Pages 14 - 21

5. Council Committees and Boards Reports – CAO presenting

5.1 Boards and Committees updates

Pages 22 - 23 – approved minutes – All-Saints Community Health Care Foundation

Pages 24 - 25 – Northern Region Solid Waste Management Committee Tire Disposal Concern

Page 26 - Library Report

6. Items of discussion and correspondence

6.1 Letter from the Attorney General and Minister of Justice – Request for Approval – Board Membership Expansion

Pages 27 - 28

6.2 Letter from the Attorney General and Minister of Justice – Municipal Billing Model

Pages 29 – 30

7. Adjournment



Minutes of the Committee of the Whole Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, June 10, 2026
Presiding Officer: Deputy Mayor Chrystal McNutt
Councillors Present: Councillors Padraic Moore, Olivia Canning-Sweet, and Paul Jones
Councillor Regrets: Mayor Henley, Councillor Carla Black and Brenton Colborne

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney (CAO), Larry Reicker (Public Works Supervisor), Paul Macdonald (Bylaw Enforcement Officer), and Stan McDougall (Recording Secretary)

Staff Regrets: Bruce Rushton, Fire Chief and Kyle Purdy, Deputy Fire Chief

Presenters in attendance: Nil

Media in attendance: Mark Rushton, Hello Oxford

Gallery in attendance: Nil

Paul Macdonald left the meeting at 6:26 PM

1. Call to Order

At 6:02 PM, Deputy Mayor McNutt called the meeting to order and welcomed all in attendance.

2. Approval of Agenda, Pages 1 -2

Moved by Councillor Jones and seconded by Councillor Canning-Sweet, that the agenda of the Committee of the Whole Meeting for Wednesday, June 10, 2026, be approved, as presented.

Motion Carried

3. Approval of the Minutes – May 13, 2026, Pages 3 – 6

Deputy Mayor McNutt, Chair, on June 10, 2026

4. Town Departments Reports – Department Heads Presented

4.1 Municipal Physical Activity Leader (MPAL) Report – CAO presented, *Page 7*

In the absence of the MPAL leader, the CAO presented the report.

4.2 Fire Department – CAO presented, Pages 8 – 9

In the absence of the Fire Chief and Deputy Fire Chief, the CAO presented the report.

4.3 Bylaw Enforcement – Bylaw Enforcement Officer presented, Page 10

4.4 Public Works Report – Public Works Supervisor presented, Pages 11 - 12

4.5 Administration Reports – CAO presented, Pages 13 – 15

Deputy Mayor McNutt thanked all town departments for their respective reports.

5. Council Committees and Boards Reports – CAO presented

5.1 Community Liaison Committee Meeting

Pages 16 - 17 – approved minutes – December 10, 2025

Page 18 – Agenda – May 6, 2026

5.2 Cumberland Municipal Alcohol Project – June 2 meeting, Pages 19 - 20 – approved minutes – May 5, 2026

6. Items of discussion and correspondence

6.1 Sharps and Tire Letters to the Minister – Northern Region Solid Waste Management Committee

Pages 21 - 24 – Sharps Disposal in Cumberland, Colchester, and East Hants

Pages 25 - 26 – Tire Disposal in Nova Scotia

Deputy Mayor McNutt thanked all Council Committees and Boards for their respective reports.

7. Adjournment

The meeting adjourned at 6:28 PM.

Chrystal McNutt, Deputy Mayor

Stan McDougall, Admin Assistant

Date Approved

Hey Council! Welcome back to this new 'school' year!
I've got a lot to report about the busy summer, so buckle up!

Capitol Theatre Awards

Over 100 people showed up for the Capitol Theatre Awards. It was catered by Big B's Variety, who served up ice cream with a buffet of toppings. And then switched it to a candy buffet. We had performances from all of the shows from the theatrical season. Fourteen people received honourable mention certificates, and fifteen received trophies and awards. Afterward, we danced until 8:30pm. It was a lovely evening of celebration.

Summer Market

The Oxford Summer Market had its bumps and challenges, but also some great successes and high notes. Free face painting, live music and community activities were wonderful additions. Attendance was steady for the first four weeks, but then dropped off significantly. The vendors were happy overall with their experience and are eager to return next summer. To better match supply with demand, we will run it for three Saturdays next year. It was great to see the vendors form friendships and share their creations with the town.

Summer Camps

We ran four summer camps. Fairytale camp saw young campers learning about fairytales and playing games like Steal The Beans from the Sleeping Giant. Our musical theatre camp had 20 participants who put together a show called Magic of Oz that was well attended.

Street Art Camp saw 17 young artists painting all over town. They painted and stencilled the concrete blocks in the arena/exhibition building parking lot and at the ball field. They also stencilled a number of telephone poles. Massive thanks to Giancarlo Piccin for leading this unique camp.

We finished with Decades of Art Camp, where young artists tried different techniques and fads from various decades.

We ran all camps out of the theatre where the heat pump miraculously pumped out cool air all summer for us - yay!

Recreational & Teams Soccer

Soccer had another busy summer. We had a combination of paid and volunteer coaches, which worked out much more smoothly than last summer. Because of that, our summer student, Sarah Brown, was able to supervise and assist as needed. Teams Soccer had some highlights but also had some big challenges that I don't think are surmountable with the resources we have. I'll be considering how to proceed for next season. I'd like to thank our adult volunteer coaches, Brittany, Dave and Wade, and our volunteer youth coaches, Kennedy and Brody. And to our subcontract coaches, Carly, Josiah, Nathan and Rylan. You did a fantastic job and we're so grateful for what you gave the young people of Oxford.

Games In The Park

Games in the Park continues to be a beloved program with more and more families joining. It was so successful that we're offering a fall edition in the early weeks of autumn. Huge thanks to Sarah and Rylan for making it so fun this summer.

Fitness Circuit Classes

My original plan was to offer free fitness classes in the soccer field. But Trina Bragg loved the option of the ice-free arena space so she graciously offered to lead free fitness circuit classes there. They were so well attended, we're going to offer four more during September once the exhibition has left and the ice isn't in yet. Thanks, Trina - you rock!

Arena Shout Out

Thanks to the arena association being so flexible with our use of the arena this summer, not only did we have all of our summer market Saturdays there and our new fitness circuit classes, but we were also able to move all rainy day programming to the arena. We never once had to cancel soccer or games in the park because of the weather. We're so grateful for the use of the space.

Movies

Movies continue to be well attended by different age groups within our community. We're grateful to the Lions Club and the Seniors Club for helping to pay our annual screening licence.

Productions

This summer we offered two productions at the theatre. The first was an all-music revue called Sound of Movies, featuring 10 artists performing songs from movies. It was well attended and a lot of fun! Our second was the murder mystery The Mousetrap by Agatha Christie. It was a ton of fun to present something so spooky in such a historic space. We are seeing more and more people come from outside of Oxford to attend our productions. They love the space, and they love the affordable entertainment.

On September 11th, we will host an info night at the theatre where we will announce all the shows and opportunities for the upcoming 2026/2027 year, and open audition sign-ups.

Summer Theatre Subscribers

We offered a summer subscription this year, which gave purchasers the opportunity to see three shows for only \$10. We sold 50 of these, and they received great feedback. A big portion of the subscribers were from outside of town, which was super exciting to see. We plan to offer a similar package for the upcoming 2026/2027 theatrical season.

Special Events: Canada Day Dance & Town-Wide Oxley Hunt

On Canada Day, we had another street dance, DJ'd by the amazing Rodney Howse of East Coast Wave. We had over 100 people come and dance the evening away on Rideau Street. On August 1st, we had a town-wide 'search' for Oxley, hosted by the evil Mrs. Smashberry. Four teams faced her evil minions and were rewarded for their efforts. Huge kudos to Sarah Brown for putting it all together and running a very fun (and evil?) event.

Fall Programs

Fall programs include an art class with professional artist Leyla Monast, musical theatre classes at the theatre and our fall edition of Games in the Park. We're so lucky to have the venues and leaders to offer these options for families. Community Karaoke returns at the end of this month, and our Rec Squad will be meeting soon to prep and plan more autumn activities.

Terry Fox Run

Our annual Terry Fox Run/Walk/Wheel is happening Sunday, September 20th at the OREC Track. Please register by visiting TerryFox.org and searching Oxford. If you're interested in volunteering, please email me - mpal@oxfordns.ca. Last year we had 20 people participate. Our goal this year is to double that number. C'mon out and let's celebrate Terry's unique and inspiring legacy.

Theatre Maintenance

When I first took this position, I was assured that the heat pumps at the theatre didn't work. In the winter, I was encouraged to turn them on just to see. One worked fine and gave us additional heat all winter; the other refused to turn on. Once summer hit, I was assured that the AC in them didn't work. So I tried turning on the AC, and the one that worked switched to AC like a dream. Consequently, we've had the second one fixed, and both kept the theatre cool all summer. Hallelujah! We've also had the roof fixed so our pesky leaks during heavy rains are no more. I'm grateful for local companies who were able to do this work for us.

Physical Activity Strategic Plan

Linda Cloney, Chrystal McNutt, and I have been working on creating the new Physical Activity Strategic Plan for Oxford. The last one was completed in 2019, so that should give you an idea of how long it's been and how much has changed. So far we've only met to come up with a plan to move forward, but I'll have more to report on this in the coming months and, at the end, a new plan for council to approve and adopt for Oxford.

Trails

I met with a representative from Trans Canada Trails about the local needs of our trails. I am partnering with Allie and Maxine Clark to figure out how best to use the resources that TCT offers to improve and elevate our local trails. I'm excited to see where this takes us.

Sarah Brown

We hired Sarah Brown as our Canada Works summer student. Sarah couldn't have done a better job. She led games, supervised the summer market, created games, choreographed shows, filled in for absent soccer coaches, set up and took down gear, tidied up our recreation supplies storage, gave the stage a new coat of paint and delighted the town with her performance Mrs. Smashberry. It was a joy and a relief to have her support this summer.

Summer Vibes

Walking (running?!) around the town this summer, I saw a lot of people playing ball at the ballfields, walking the streets, riding bikes and scooters, fishing the rivers and playing at the playground at both the school and the community centre. People were making the most of the great weather and the numerous places and activities Oxford has. It was inspiring to see.

Here's to carrying that fabulous energy and vitality forward into the cooler months.

Marion Abbott
MPAL-Recreation Director

Bylaw enforcement

The summer was a busy time

Many dog complaints from barking to off leash to aggressive dogs running out on road at people walking past houses

Several issues at ballfield with dogs in the fenced area we had altercations between minor baseball people and the dog owners where I had to intervene

Lots of water was leaving from the tap at ballfield in large water containers seemingly to fill pool

We had a very serious rat problem on Duke and Prince William I had some properties do a clean up and it seems to be somewhat better

I am still covering days at the Transfer site when staff are sick or off work

I helped with crossing guard first 2 days of school

The EXHIBITION went well this year parking was much better as I blocked off all no parking sides with cones and tape

Some of the issues from last year popped up but were stopped instantly and all went very well on that front

Barricades were placed by firehall to allow trucks ample space when leaving and returning this worked well

Some complaints on loose tame rabbits I spoke with owner who was away working up north he is back now will get his rabbits and build better enclosure

September 2026 COW Meeting

The summer months have been a very busy time for the Public Works Department. We still suffer from being short staffed and lacking key skills, equipment, and manpower in the department, to make it highly efficient. The department is taking on a new look, as we are adding to our staff members, and equipment, as the aging equipment has reached the end of its life expectancy. We are continuing to evolve and are looking forward to the upcoming reconstruction of Main St. and the expansion of across the highway project as our community see significant growth and revamping our downtown core. Here are some highlights to the last 3 months.

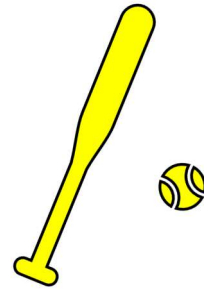
- 1) Asphalt patching various streets
- 2) Grade Banners installed and removed
- 3) Purchase and delivery of two plow/dump trucks
- 4) Purchase of new line paint sprayer (Delivery This Week)
- 5) Significant capital works project to renew culvert pipe and ditching on Birchwood Rd.
- 6) Above normal water breaks plague our aging system
- 7) New fence at water tower on Little River Rd.
- 8) New security gate into the Town's lagoon area

From: publicworks@oxfordns.ca
 To: klonev@oxfordns.ca
 Subject: Sept 2026 COW
 Date: September 4, 2026 11:58:53 AM
 Attachments: [Document1.docx](#)

PW Work Orders - 2026	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Water Utility													
Read & Record Meters	3	6	10	6			24	10					59
Quarterly Water Samples			1	1	2	1		1					
Weekly Water Test BVL	4	4	6	5	6	6	7	14					52
Weekly Chlorine Test	4	4	5	2	5	2	7	6					35
Water Shut Off Request			2	1		2							
Water Meter Request/Repairs	3	2	5	3	1	4	6	4					28
Generator Checks Wells	4	5	5	5	5	5	9	7					45
Power Outage Wells		1		2			1	1					5
Curb Stop Repair	1		1										
Water Service Repair	1	1		2				2					6
Steet Cut Maintenance				4	4	1	23	6					
Main Line Repair		2	2	2	1	5	1	6					19
Well Check	4	5	5	3	5	5	8	7					42
Change Chlorine Bottles	1	1	1	1	1	2	1	3					11
Plow Hydrants		1	2										
Water Miss					3	6	4	8					
Hydrant Service			4		2			2					
Total	25	32	49	37	35	39	91	77	0	0	0	0	385
Sewer Utility													
Main Line Repairs			1										1
Sewer Flush/Video				3									
Branch Repairs	1		1	3									5
Lift Station Maintenance		1	1	1	4	4	6	12					29
Lagoon Testing	1		1	1	5	5	7	5					25
Lagoon Maintenance			1	3	6	2	4						
Total	2	1	5	8	9	9	13	17	0	0	0	0	64
Streets													
Plowing PW	14	19	23	2									58
Salting PW	18	40	35	2									95
Blow Back Streets Sub		2											
Plowing Sub	4	4	13										21
Salt & Sand Sub	4	12	12	1									29
Cold Patch	3	8	14										25
Trees & Branches	1		3	4	6	10	14	12					50
Repair Gravel Streets	1	3	3	2									9
Assemble Safety Equipment			12										
Manhole Cover Repair			1	1									
Storm Drains			2	1	3	3							
Garbage Cans			2										
General Clean Up				4	5	2	8	13					
General Repairs				5		9	6	16					
Trails					2								
Street Signs			1	3	5	2		8					
Asphalt							4	4					
Line Painting							12						
Repair Sidewalks	1	4	2										7
Total	46	92	123	25	21	26	44	53	0	0	0	0	430
Buildings													
Main PW Shop	1			1			2						4
New PW Shop							1						1
Capital Theater	1		1		1	2	1						6
Town Hall	2		2	1	1	5	4						15
Medical Center	2	1		3	6			1					13
Fire Hall													0
Sports Fields				3	3	2	2						
Parks				3	6	7	21	8					
Mowing					3	18	32	16					
Arena				1									1
Total	6	1	3	12	20	34	63	25	0	0	0	0	164
Transfer Station													
Plow & Sand	2	12	2										16
Observation Well Testing	1		1										
Backhoe / Loader	3	5	6										14
Testing			1	1									
Repairs/Maintenance	1		3	3	8	10	4	2					31
Total	7	17	13	4	8	10	4	2	0	0	0	0	65
Other													
General Garbage Collection	4	5	6	5	6	6	6	7					45
Equipment Repair/Maintenance	5	16	16	0	14	12	10	43					116
								45					
Total	9	21	22	5	20	18	16	50	0	0	0	0	161

Monthly Total WO	95	164	215	91	113	136	231	224	0	0	0	0	1269
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June 2026 – Admin Assistant Report



Administration, Payroll and HR Tasks:

- Interest for May 2026 posted into Sage50
- Deposits and Accounts Payable Invoicing
- Filing, coding and paying bills online
- Stats Canada Payroll Survey for May completed
- Customer service front desk coverage as required for bill payments, Oxford Depot card creation, inquiries, receipting, etc.)
- Update Oxford website to include new updated Municipality of Cumberland Building Permit Application
- All-Saints Hospital Foundation meeting – June 9, 2026
- FOB setup for Scotia Bank to aid in banking security for the office
- Updated and activated the 3” water meter rate in TownSuite for the new Eastlink Wild Blueberry Community Centre
- Created two sprinkler system codes in TownSuite to enable our billing system to directly bill annually for the sprinkler systems in town (OREC and the new community centre)
- VISA Reconciliations for all Town VISAs.
- Skills Online NS Built Environment Accessibility training completed
- Supplies ordered for our Xerox printer
- Created entry for new summer student and returning casual public works employee for payroll and HR files.
- Water meter read sheets printed for public works to begin water meter reads for 1st Quarter water billing.

Communications (social media, website, posted notices, etc.):

- **Proclamations:**
 - Indigenous Peoples Month
 - Indigenous Survivors Day

- Pride Month
- **Social media (FB, Website, Voyent Alert, YouTube, etc.):**
 - Shared posts, created posts for:
 - Access Awareness Week
 - Cumberland Public Libraries including the closer for the move of the library to the new Eastlink Wild Blueberry Centre – July 2, 2026
 - Province of Nova Scotia for Construction Zone Safety.
 - Northern Region Solid Waste “What goes where”
 - Household Hazardous Waste Event held on Saturday June 13, 2026, from 1:00 to 2:00 at the Oxford Depot.
 - Town departments including public works and MPAL for various posts
 - NS.211.ca Positive Aging Directory booklet for 2026-27 with a direct link to it on the “*Community Links*” page of our website as well.
 - Cumberland Regional Health Emergency Department Expansion – Amherst – news update
 - Nova Scotia Health upcoming free online classes
 - Nova Scotia Health Tick Awareness campaign
 - Notice to the public for the motion to enter into a development agreement with Blake & Co. for 4812 Main Street
 - RFP for design plans for the across the highway project
 - Stronger Together – a poem by Theresa Ryan for Access Awareness Week
 - July 1 – Canada Day – office and public works closure notice
 - Promotional post for Voyent Alert to encourage sign-up.
 - New Town Hall Drop Box sign created for one that came down in the weather to communicate after hours drop-off

- Adjusted settings on our FB page to enable tagging review – the Town is required to review all tagged posts and accept their posted

Payroll & HR

- Process submitted timesheets to generate payroll report for our payroll provider
- Check paystubs for correct totals as generated by our payroll provider
- Submit payroll to Scotia bank prior to pay day
- Track and update spreadsheets and software systems for the health plan, registered retirement plan, public works hours, years of service for all employees, Mid-month reporting, and other payroll-related information as required
- Mid-Month reporting completed for May 2026
- Updated database and documentation for new student and casual employee.

Technical Support/IT Tasks:

- Tech support for all staff for hardware, software, printing, network and Internet connectivity, mobile phones, tablets, security video, and file access
- Installation of software updates, configuration, and troubleshooting.
- Zoom meeting video and audio setup and operation for Council and committee meetings
- Daily server backup monitoring and external hard drive backup swap out
- Setup bank portal site and login to replace transactions that were still faxed to the town on the clerk's computer.
- Sage50 update on server and workstations including updating of all company files.

July 2026 – Admin Assistant Report



Administration, Payroll and HR Tasks:

- Interest for June 2026 posted into Sage50
- Deposits and Accounts Payable Invoicing
- Filing, coding and paying bills online
- Reconciliation of VISA statements (reconcile to Sage)
- Customer service front desk coverage as required for bill payments, Oxford Depot card creation, inquiries, receipting, etc.).
- Council Expense reporting has been updated on our website.
- 1st Quarter Water Bills
 - entering water meter readings from Public Works.
 - Re-read sheet created as required.
 - Analysis of water meter readings for consumption prior to consumption report generation.
- Oxford Depot Card creation and re-prints for lost cards.
- Scheduled post for Natal Day / Civic Holiday for August 3, 2026, on Voyent, website and main FB page.
- Assist CAO to research and organize examples of MGA and policy related information for Council Meetings and procedures.
- Assist CAO for wording concerning the UARB and water shut off.
- Assist CAO for information concerning Insurance (tonnages for garbage, salt and recycling)
- Posted the consolidated financial statements for March 31, 2025, to the website.

Communications (social media, website, posted notices, etc.):

- **Proclamations**
- **Social media (FB, Website, Voyent Alert, YouTube, etc.):**
 - Second reading for the ATV bylaw notice
 - Posted Addendum #2 for the RFP on our FB pages

- Oxford Rec Commission's posts shared for events happening in the Council Chambers July 8, 2026
- Gas Line installation by Eastward Energy on Waverly Street July 9, 2026
- PVSC news regarding property assessors making rounds for assessments based on building permit reviews, etc., July 7, 2026
- NS Health article requesting makers of quilts and blankets for cancer patients
- NS Health article for Online Zoom Classes for self compassion, health care decisions, Intro to Cardio, etc.
- Northern Region Solid waste post for "what goes where"
- SHAD Canada Mt. Allison University in Sackville, NB survey for tackling home-delivery service waste shared to FB pages.
- Oxford Depot speed limit and safety PSA.
- Cumberland County Libraries Oxford Library posts as required.

Payroll & HR

- Process submitted timesheets to generate payroll report for our payroll provider
- Check paystubs for correct totals as generated by our payroll provider
- Submit payroll to Scotia bank prior to pay day
- Track and update spreadsheets and software systems for the health plan, registered retirement plan, public works hours, years of service for all employees, Mid-month reporting, and other payroll-related information as required
- Mid-Month reporting completed for June 2026

Technical Support/IT Tasks:

- Tech support including setup and troubleshooting for all staff for hardware, software, printing, network and Internet connectivity, cell phones, tablets, security video, and network file access



August 2026 – Admin Assistant Report

Administration, Payroll and HR Tasks:

- Interest for July 2026 posted into Sage50
- Filing, coding and paying bills online
- Processing completed deposits
- Reconciliation of VISA statements (reconcile to Sage)
- Customer service front desk coverage as required for bill payments, tourism inquiries, Oxford Depot card creation, general town inquiries, receipting, etc.).
- Minutes for special council meetings July 29 and August 6.
- **1st quarter water bills**
 - Analysis of the Trial Meter and Consumption Report completed.
 - Q1 water bills printed the bills August 5, 2026, and mailed August 6, 2026, with due date of September 11, 2026
- **Final Tax Bills**
 - Started work on reconciliation of tax bills between PVSC and our TownSuite system
 - Downloaded filed roll changes, appeal inventory, updates for TownSuite from PVSC.
 - Worked with PVSC on final tax bill reconciliation process which involved comparison with the interim taxes as there were several adjustments to residential, capped residential and commercial – was not a straightforward process
 - Finalized reconciliation between PVSC and TownSuite and between the Interim and Final Tax (repost levy).
- Coverage for front counter in Clerk's absence during Aug 10 – Aug 31 including:
 - house closing – final water bills and corresponding with lawyer's offices
 - Post office – dropping off and picking up mail

- receipting of bank payments, EFTs, and cheques received by email, mail and drop box
- front desk coverage (payments, inquiries, direction and inquiries)...especially on the timing for the re-opening of the library, gym and opening of the community centre
- creation and posting of bank deposits
- posting of all invoices paid by cheque, VISA, online and to water operating.
- forwarding information received via mail, walk-ins and phone calls to the appropriate department
- Letter of renewal for Arena Plant registration for 2026.
- Assist PW supervisor:
 - To locate plumbers in the Oxford area to call.
 - Photocopying of receipts for VISA purchases to code
 - To attempt to renew plates for van and pickup

Communications (social media, website, posted notices, etc.):

- **Proclamations**
 - Int. Overdose Awareness Day – Aug 31, 2026
- **Social media (FB, Website, Voyent Alert, YouTube, etc.):**
 - Shared post for HomeShare Nova Scotia
 - Cumberland Solid Waste “What Goes Where” posts
 - County of Cumberland Heat warning poster
 - Shared public notice regarding road trails designation by-law 06-2026 status on our website and Facebook pages.
 - Uploaded video from special council meetings July 29 and Aug 6
 - Nova Scotia emergency Management Plan post shared to website, FB pages and printed copies put on front counter.
 - Oxford award for Local Leadership for Climate Adaptation
 - OREC posts shared for pop up clothing shop August 27 and for new year class registrations for newly moved in residents.

- Eastlink Wild Blueberry Centre's Operational Opening Post for August 24 shared.
- Wentworth Learning Centre First Aid Re-certification Oct 3 shared.
- NS Department of Natural Resources post for damage to Heather Beach shared.
- **Public Works:**
 - Shared related town street, sewer and water posts.
 - Posts regarding water and sewer connections for Blake's development

Payroll & HR

- Process submitted timesheets to generate payroll report for our payroll provider
- Update the payroll provider for information such as last days of work, adjustments to deductions (health, RPP, additional tax, etc).
- Check paystubs for correct totals as generated by our payroll provider
- Submit payroll to Scotia bank prior to pay day
- Track and update spreadsheets and software systems for the health plan, registered retirement plan, public works hours, years of service for all employees, Mid-month reporting, and other payroll-related information as required
- Mid-Month reporting completed for July 2026

Technical Support/IT Tasks:

- Replaced failed drum unit in the Xerox to correct lines in printing.
- Tech support including setup and troubleshooting for all staff for hardware, software, printing, network and Internet connectivity, cell phones, tablets, security video, and network file access
- Assist fire chief in troubleshooting the telephones at the firehall.
- Troubleshooting of the video conferencing hardware in Council Chambers.

ALL SAINTS COMMUNITY HEALTH CARE FOUNDATION

Regular Meeting

April 14th, 2026

9:30am

Board Room, All Saints Hospital

Present: Doug Marshall, Bob Spence, Mary-Lou Bourgeois, Ken Brownell, Carol Brown, Stan McDougall, Richard Harrison, Wanda Smith, Rev'd Dr. Brian Spence

Regrets: Sashika Ariyaratne, Dr. Colette Sauveru

1) Call to order: Chairman Doug Marshall called the meeting to order at 9:40am.

2) Approval of Agenda

MOTION

Bob Spence/Ken Brownell

To approve Agenda as presented

CARRIED

3) Approval of Minutes:

MOTION

Stan McDougall/MaryLou Bourgeois

To accept the minutes of March 10th, 2026, as presented

CARRIED

4) Business arising from the minutes

- a) **Community planning session** – Doug and Sashika attended the session put on by the municipality and they did not find it very informative and are not sure what, if anything will come out of it.
- b) **Equipment purchase update** – All equipment has been purchased or ordered. Still waiting on the cuddle bed invoice.

5) Reports:

- 1) **Chairman** – Doug would like to set up a tour of the new hospital tunnel after our next meeting in June.

2) **Treasurer** – Mary-Lou reported on the Foundations finances.

MOTION

Bob Spence/Carol Brown

To accept the financial report as presented.

CARRIED

3) **Site Manager – No report**

4) **Coordinator** – Audit has been completed.

6) Correspondence: No Correspondence

7) **New Business:** No new business

8) Other: Next meeting is Tuesday June 9th, 2026 @ 9:30am.

9) Adjournment: Motion to adjourn this meeting was offered by Carol Brown.

The Honourable Minister Timothy Halman
Minister of Environment and Climate Change
Government of Nova Scotia
P.O. Box 442
Halifax, NS B3J 2P8

May 11, 2026

RE: Tire Disposal in Nova Scotia

Dear Minister Halman,

On behalf of the Northern Region Solid Waste Resource Committee, I am writing to share our concerns and to seek your department's guidance and collaboration regarding the current lack of disposal options for tires that fall outside of Nova Scotia's regulated tire program.

At present, residents and businesses in Cumberland County have no viable means to properly dispose of non-program tires, such as oversized or specialty tires. The GFL landfill in the Cumberland region, which is the only approved disposal site in Cumberland County, has recently stopped accepting these materials. As a result, there is now a significant service gap, leaving both residents and businesses without a responsible or accessible disposal option.

These materials, such as oversized, agricultural, and ATV tires are challenging for facilities to manage. While some locations in the province may accept them, they remain problematic for many facilities and are not consistently accepted, creating barriers across multiple regions.

This situation raises concerns not only from a service delivery perspective but also from an environmental standpoint. Without appropriate disposal pathways, there is an increased risk of improper storage, illegal dumping, or stockpiling of these materials.

We would welcome the opportunity to work with the Department of Environment and Climate Change to explore potential solutions, including the possibility of expanding the existing tire program to include these non-program tires, or developing an approach to ensure safe and accessible disposal options across all regions in the province.

We appreciate your attention to this matter and would welcome the opportunity to discuss potential solutions further.

Sincerely,



Councillor Paul Weatherby, Municipality of Colchester
Chair, Northern Region Solid Waste Resource Committee

cc: NS Solid Waste-Resource Management Regional Chairs Committee
Nova Scotia Northern Region Solid Waste Resource Committee

External Committee Report

Cumberland Public Libraries

September 2026

Re-opening of Library

Oxford Library re-opened in the new community centre on Wednesday August 26, 2026.

Staff Union

The Board was informed on April 8 that Cumberland Public Library staff voted unanimously to unionize. Union negotiations are still ongoing and the next round is September 22&23.

Auditor's Report

Ms. Mitchell of MNP Chartered Accountants went over the audited statement and answered questions for the Board. The Board passed 2025-26 auditor's report.

Financial Report

Ms. Corey provided the Board with final budget for the 2026-27 fiscal year. The 2026-27 budget was passed during the July meeting.

Board Minutes

Approved Board minutes are now available on the Library's website

www.cumberlandpubliclibraries.ca.

Next Board meeting: September 10, 2026.



**Attorney General
Justice
Office of the Minister**

PO Box 7, Halifax, Nova Scotia, Canada B3J 1T0 • Telephone 902 424-4044 • JustMin@novascotia.ca

July 21, 2026

Via Email: cao@oxfordns.ca

Linda Cloney
CAO, Town of Oxford
P.O. Box 338
5201 Main Street
Oxford, NS B0M 1P0

Dear Linda Cloney:

Re: Request for Approval – Board Membership Expansion

Thank you for your letter received on July 2, 2026, regarding your request to increase the number of members on the Police Advisory Board for the Town of Oxford. I appreciate the thoughtful rationale provided in support of this proposal and the Town's commitment to strengthening community representation and effective police governance.

I would also like to acknowledge the support expressed by both the Board and members of the public. The intention to use these additional positions to broaden community participation and enhance the Board's governance capacity reflects a strong commitment to accountable and inclusive policing oversight.

Police Advisory Boards play an important role in fostering transparency, accountability, and public confidence in policing, ensuring that these bodies reflect the communities they serve provides valuable opportunities for diverse perspectives to contribute to policing governance and oversight.

In recognition of these considerations, I am pleased to approve the Town of Oxford's request to expand its Police Advisory Board from five to seven members, with membership to be constituted in accordance with subsection 57(4) of the *Police Act*.

Once the new members have been appointed, please contact Charcy Marchand, Director of Public Safety and Policing, at charcy.marchand@novascotia.ca to arrange orientation training for the Board.

Please continue to seek Ministerial Approval in advance of any changes to the structure or composition of the Police Advisory Board. Thank you for your commitment to public safety and effective police governance in your community.

Sincerely,

A handwritten signature in blue ink that reads "Scott Armstrong". The signature is written in a cursive style with a large, stylized 'S' and 'A'.

The Honourable Scott Armstrong, M.L.A.
Attorney General and Minister of Justice



**Attorney General
Justice
Office of the Minister**

PO Box 7, Halifax, Nova Scotia, Canada B3J 1T0 • Telephone 902 424-4044 • JustMin@novascotia.ca

July 29, 2026

Ms. Linda Cloney
Town of Oxford
105 Lower Main Street
Oxford, NS, B0M 1P0

Dear Ms. Linda Cloney,

Re: Municipal Billing Model

The Province has determined your municipality's estimated annual contribution for policing services provided under the Provincial Police Services Agreement for the period April 1, 2026 to March 31, 2027. This allocation has been determined in accordance with the Province's New Billing Model, which comes into effect on October 1, 2026, with application retroactive to April 1, 2026 for the purpose of determining municipal policing cost allocations for the 2026/27 fiscal year.

For the 2026/27 fiscal year, the estimated contribution is \$477,474 subject to final calculations. This allocation reflects the approved policing service level as of April 1, 2026 and includes all approved service level changes implemented on or before that date for your municipality. Any further service level changes approved after April 1, 2026 will be reflected through future billing adjustments, where applicable.

This estimated annual contribution represents a 25.0% decrease in policing cost for your municipality compared to the amount \$636,632 that would have been calculated under the previous Billing Model. As discussed throughout the consultation process, municipalities will reinvest these savings into complementary public safety initiatives, such as layered policing, community safety programs, alternative response models, and other measures aligned with the recommendations of the Comprehensive Nova Scotia Policing Review. The Province will also continue working closely with the RCMP to help ensure adequate and effective police resourcing in communities across Nova Scotia.

Please note that the amount identified in this letter represents an estimated annual contribution based on the approved budget for the Provincial Police Services Agreement for the 2026/27 fiscal year. Following the completion of the 2026/27 fiscal year, the Province will receive the

RCMP's annual report of actual eligible policing costs incurred under the Provincial Police Services Agreement. A year-end reconciliation will then be completed to compare the estimated amounts billed during the fiscal year with the actual eligible costs. Any resulting difference identified through the reconciliation process will be reflected as an adjustment to the municipality's final billing, including additional amounts payable or credits, where applicable.

The new billing model is data-driven and is designed to better reflect the unique circumstances of municipalities across the province. Municipal costs are determined using a range of factors, including population, property values, the number of officers assigned, and the Crime Severity Index. To ensure the model continues to reflect local public safety demands and municipal capacity, costs will be reviewed and recalculated annually. Agreements formalizing this process will also be sent to each individual municipality for signature in the coming months.

The Department of Justice's Public Safety and Security Division will be sending invitations to meet with each municipality policed by the RCMP under the Provincial Police Service Agreement to discuss these changes. While the Department would always prefer an in-person meeting to discuss such a significant change, we want to get this. Appreciating summer schedules, virtual meetings will be scheduled during August 2026.

Thank you for your continued engagement and partnership throughout this process. The new billing model represents an important step toward a more sustainable and equitable approach to policing that better reflects the needs of municipalities while supporting local public safety priorities.

Sincerely,

A handwritten signature in blue ink that reads "Scott Armstrong". The signature is fluid and cursive, with the first name "Scott" and last name "Armstrong" clearly distinguishable.

The Honourable Scott Armstrong, M.L.A.
Attorney General and Minister of Justice

C. Juanita Spencer, Chief Executive Officer, Nova Scotia Federation of Municipalities