



**Committee of the Whole**  
Council Chambers and Zoom  
Wednesday, May 13, 2026  
6 pm

## **AGENDA**

1. Call to Order
  
2. Approval of Agenda  
*Pages 1 -2*
  
3. Approval of the Minutes – April 8, 2026  
*Pages 3 - 6*
  
4. Presentations
  - 4.1 Cumberland Regional Health Care Centre Redevelopment Presentation-  
presented by Terri-Lynn Smith, Site Lead and Director of Operations and  
Redevelopment at Cumberland Regional Health Care Centre.  
*Pages 7 – 44*
  
5. Town Departments Reports – Department Heads Presenting
  - 5.1 Municipal Physical Activity Leader (MPAL) Report – CAO presenting  
*Pages 45 - 46*
  
  - 5.2 Fire Department – Fire Chief and Deputy Fire Chief presenting  
*Pages 47 - 48*
  
  - 5.3 Bylaw Enforcement – Bylaw Enforcement Officer presenting  
*Verbal Presentation*
  
  - 5.4 Public Works Report – Public Works Supervisor presenting  
*Pages 49 - 50*
  
  - 5.5 Administration Reports – CAO presenting  
*Pages 51 - 54*

6. Council Committees and Boards Reports – CAO presenting

6.1 Cumberland Public Libraries Report

*Page 55*

6.2 All Saints Community Health Care Foundation

*Pages 56 – 57 – approved minutes – March 10 Regular Meeting*

*Pages 58 – 64 – approved minutes – April 29, 2025, AGM*

*Pages 65 – 67 – approved minutes – April 29, 2025, Special Board Meeting*

6.3 Northern Region Solid Waste Management Committee

*Pages 68 – 93 – approved minutes – March 27, 2026*

6.4 Police Advisory Board

*Pages 94 – 97 – RCMP Report – January 1, 2026 – March 31, 2026*

*Pages 98 – 100 – approved minutes – January 20, 2026*

6.5 Cumberland Municipal Alcohol Project

*Pages 101 – 103 – minutes – April 7, 2026*

6.6 Accessibility Advisory Committee

*Pages 104 – 106 – approved minutes – May 21, 2025*

6.7 Planning Advisory Committee

*Pages 107 – 109 - approved minutes – November 25, 2025*

7. Items of discussion and correspondence

*7.1 nil*

8. Adjournment



## Minutes of the Committee of the Whole Meeting

**Place:** Council Chambers, Zoom, streamed live to Facebook  
**Date:** Wednesday, April 8, 2026  
**Presiding Officer:** Deputy Mayor Chrystal McNutt  
**Councillors Present:** Mayor Greg Henley, Councillors Carla Black, Brenton Colborne, and Padraic Moore  
**Councillor Regrets:** Councillors Olivia Canning-Sweet and Paul Jones

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney (CAO), Bruce Rushton (Fire Chief), Paul Macdonald (Bylaw Enforcement Officer), Stan McDougall (admin assistant and recording secretary)

**Staff Regrets:** Marion Abbott (MPAL), Larry Reicker (Public Works Supervisor), and Kyle Purdy (Deputy Fire Chief)

**Presenters in attendance:** Nil

**Media in attendance:** Nil

**Gallery in attendance:** Nil

Paul Macdonald and Bruce Rushton left the meeting at 6:22PM.

### 1. **Call to Order**

At 6:02 PM, Deputy Mayor McNutt called the meeting to order and welcomed all in attendance.

## 2. Approval of Agenda, Pages 1 -2

Moved by Mayor Henley and seconded by Councillor Black, that the agenda of the Committee of the Whole Meeting for Wednesday, April 8, 2026, be approved, as presented.

**Motion Carried**

## 3. Approval of the Minutes – March 11, 2026, Pages 3 – 6

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Deputy Mayor McNutt, Chair, on April 8, 2026

## 4. Town Departments Reports – Department Heads Presenting

4.1 **Municipal Physical Activity Leader (MPAL) Report** – CAO presenting, *Pages 7 - 8*, included in the COW package

4.2 **Fire Department** – Fire Chief presenting, *Pages 9 – 10*  
Included in the COW package

4.3 **Bylaw Enforcement** – Bylaw Enforcement Officer presenting, *Verbal Presentation*

The Oxford Depot continues to be busy with regular compliance checks. Depot cards are still being created and there are several people that are looking to get depot cards but are finding it hard to get in during business hours. A list of those requiring depot cards will be created and handed into staff to have them made and the cards to be distributed at the depot. Potholes at the depot have been graded.

Dog complaints continue to come in.

Yard cleanup is continuing and garbage along the trails and ramps into town continue to be an issue. An extension of gratitude went out to those that assist in their cleanup on an on-going basis.

Concern was expressed for the number of complaints going directly to the Bylaw Officer and not through the regular channels of communication via

the website or directly at the town hall via the customer service request forms.

**4.4 Public Works Report** - CAO presenting, *Page 11*

**4.5 Administration Reports** – CAO presenting, *Pages 12 - 14 – Administrative Assistant Report*

Deputy Mayor McNutt thanked all town departments for their respective reports

**5. Council Committees and Boards Reports** – CAO presenting

**5.1 Regional Emergency Management Advisory Committee**, *Verbal presentation*

The Regional Emergency Management Advisory Committee, which Councillor Colborne and Linda Cloney participate in, met on Tuesday March 24, 2026, to discuss the draft Regional Emergency Management Plan. This plan has been drafted between the Municipality of the County of Cumberland, the Town of Amherst, and the Town of Oxford. The draft plan will be presented at the next Oxford Town Council meeting. A motion was made by the advisory committee to recommend to each council, including the Oxford Town Council, to approve and adopt the plan.

**5.2 All Saints Community Health Care Foundation**, *Pages 15 - 17 – January 13, 2026, approved minutes.*

**5.3 Northern Region Solid Waste Management Committee**, *Pages 18 - 28 – December 12, 2025, approved minutes with Cumberland Report (excludes East Hants and Colchester reports)*

It was noted that there were 686 calls between September and October 2025 to the Northern Region Solid Waste Hotline for calls on recycling. Also, Al and Maxine Clarke of Oxford were awarded the Mobius Award.

**5.4 Solid Waste Report, Nova Scotia Municipal and First Nations Working Group** – Deputy Mayor Chrystal McNutt, *Page 29 – Audit Facility Setup, Page 30 – Audit Data Results*

Audits for all recycling indicate that contamination rates are good for the small group tested. Bagged garbage, books, and plastic products were common contaminants. However, rates are low for the initial testing results.

**5.5 Cumberland Municipal Alcohol Project, Page 31 – March 3, 2026, Minutes**

*Attached separately is a Municipal Alcohol Policy Guide for Nova Scotia Municipalities – 50 pages*

Deputy Mayor McNutt thanked all Council Committees and Boards for their respective reports.

**6. Items of discussion and correspondence**

*6.1 Nil*

**7. Adjournment**

The meeting adjourned at 6:35 PM.

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**Mayor Greg Henley**

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**Stan McDougall, Admin Assistant**

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**Date Approved**

# Cumberland Regional Health Care Centre

NEW RENAL DIALYSIS DEPARTMENT AND  
EMERGENCY DEPARTMENT EXPANSION



# Introduction

Terri-Lynn Smith, Director of Operations & Redevelopment, CRHCC



In January 2025, the Province of Nova Scotia announced the new expanded emergency department and new renal dialysis department for Cumberland Regional Health Care Centre. Work also includes a new power plant to serve both new additions and entire site.



This expansion will transform how we deliver care here for staff and physicians, patients and families!

**NEW Renal Dialysis Department** will be a single-storey addition attached to the hospital's north side, to the left of the main entrance. It will have:

- 12 treatment stations for patients to receive dialysis treatment
- Waiting area
- Care team station
- Meeting space
- Direct entrance with a designated covered drop off
- Accessible parking spots in front

# New renal dialysis department



## Cumberland Regional Health Care Centre

RENAL DIALYSIS DEPARTMENT AND  
EMERGENCY DEPARTMENT EXPANSION

# Renal dialysis department treatment bays



**EXPANDED Emergency Department** will be an extension of the current emergency department. It will have:

- Twice the space of the current emergency department with 27 care spaces (24 private)
- Larger waiting area
- Two triage rooms
- Exam/observation area, treatment area
- Dedicated areas for urgent care and emergency care

# Expanded emergency department



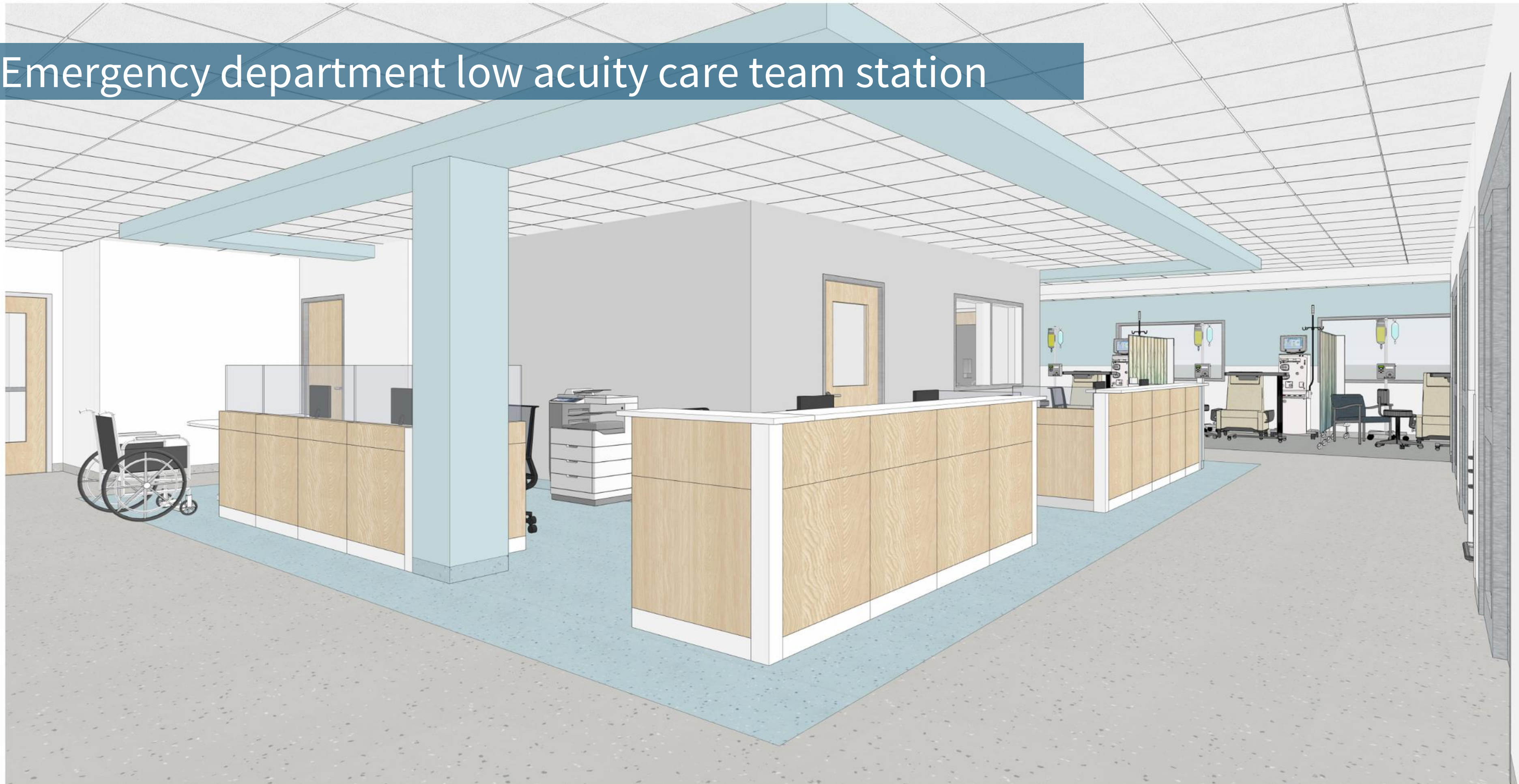
**Cumberland Regional Health Care Centre**

RENAL DIALYSIS DEPARTMENT AND  
EMERGENCY DEPARTMENT EXPANSION

**EXPANDED Emergency Department** will be an extension of the current emergency department. It will have:

- Virtual care exam rooms
- Expanded mental health care area
- Direct entrance with a designated covered drop off
- New ambulance bay for four vehicles

# Emergency department low acuity care team station



**NEW Power Plant** will be located on the north side of the hospital, next to the existing electrical room. It will have:

- New generators to support the existing building load, new renal dialysis department and expanded emergency department
- Updated electrical systems

# Aerial view

Existing Building

New Renal Dialysis  
Department

New Emergency  
Department

## Redevelopment project sponsors:

- Nova Scotia Department of Public Works (DPW)
- Nova Scotia Department of Health and Wellness (DHW)
- Nova Scotia Health (NSH)

**Contractor:** EllisDon

# Project status - What's taken place so far?

## Exterior:

- Relocation of Cumberland Health Care Foundation's memorial garden
- Installation of EllisDon's project office trailers
- Relocation of natural gas line
- Relocation of TMR radio antenna
- Installation of new mobile CT trailer (*happening concurrently but not part of the CRHCC redevelopment project*)
- Drilling for geothermal wells
- All required construction areas on the hospital property are fenced by the contractor



# NEW CT Trailer now onsite





BRUNSWICK LIFTRENTALS

Depot



## Project status - What's taken place so far? (Parking)

- MacDonald Road parking
- Temporary drop off area
- Temporary parking (gravel)
- Southwest parking lot and new entrance road
- Clearing and excavation of north side of the property, including the renal dialysis parking and main entrance loop







## Construction at Cumberland Regional Health Care Centre!

Patients can continue to access all hospital services, including the emergency department. We will keep you informed of any traffic flow or parking changes as the project moves forward.

Watch for crews and follow posted signage. This is an exciting step forward in a project. Thank you for your patience.



Construction Area

New Patient Parking

On-Call Physician Parking

Construction Area

Physician Parking

Construction Area

New Patient Parking

New Staff Parking

New Staff Parking

New Staff Parking

New Staff Parking

New Roadway



Future Construction Area

Current Construction Area

EHS

EHS

Public Access



# Safety Reminders

For your safety and the safety of others please remember to:

- Slow down and drive carefully, watch for construction crews and heavy equipment
- Follow all posted construction signs
- Respect fencing and barriers around construction areas
- Keep vehicle windows closed
- Patients should plan extra time to find parking
- Patients who can be dropped off for appointments are encouraged to do so

# Project status - What's taken place so far?

## Interior:

- Temporary relocation of Health Records Department to ICU
- Pre-construction renovations: ED staff lounge and Nurse Practitioner/Vertical Care Space i.e.. Rapid Assessment Zone
- Replacement of Nurse Call System (*happening concurrently but not part of the CRHCC redevelopment project*)

# NEW Rapid Assessment Zone (RAZ)



# What's next?

The upcoming anticipated activities include:

- Ongoing work on the temporary ambulance bay and access road
- Temporary ambulance bay and entrance for EHS and LifeFlight are expected to open in May
- Demolish the old ambulance bay and take over area required for construction of the emergency department
- Prepare site for installation of renal dialysis department walls





CASEYCONCRETE.CA  
38'









# Communications

- Communications to date has focused on CRHCC staff, physicians, volunteers and learners
- Communicating changes to patient and visitor parking has been through onsite signage
- The next stage of communications will focus on community:
  - Community mailer – update on project to Amherst and area residents in spring/summer 2026
  - Social media – updates/messages shared through Nova Scotia Health social media channels
  - Print and broadcast media – public service announcements and advertisements
  - Presentations – to community groups and partners, starting with Town of Amherst



**“A new renal dialysis unit and expanded emergency department will allow us to better serve more patients closer to home.”**

**Dr. Josée McBeath**  
Physician and Medical Site Lead



**“I’m delighted to be receiving dialysis closer to home at Cumberland Regional. It has been a dream come here and I can hardly wait for the permanent unit.”**

**Michele Maltby-LeBlanc,**  
Dialysis patient





**“Dialysis is a life sustaining treatment and a new unit will greatly benefit patients of Cumberland County.”**

**Gina Stevens, LPN  
Renal Dialysis Unit**



**“A larger and modern emergency department will provide better care to patients, reduce wait times, and help us attract more healthcare professionals.”**

**Dr. Brittney MacDougall  
Emergency Medicine Physician**



# Thank you!

Send questions or feedback to [nzredevelopment@nshealth.ca](mailto:nzredevelopment@nshealth.ca)

## April/May MPAL Report

Happy Spring! The warmer weather is emerging at last!

### **Summer Programs**

Our Early Bird registration was a resounding success. We had 110 individual registrations that day - woohoo! Since then, we opened online registration, and most of our programs are full. I'm so thrilled by the community's response to our summer plans. Please check our Facebook page for updates on available spaces.

### **Summer Student**

We were approved funding for a full time summer student. We will be holding interviews for this position later this month. We are also interviewing for soccer coaches (who will be paid an honorarium) and recreation volunteers. Applications are already coming in and we're excited to meet the applicants. Please check our Facebook page for the link to the application portal.

### **MPAL Stuff**

In April, I attended Pape, the one rescheduled from December. It was great to connect with my fellow colleagues who work in recreation. Last week I attended a workshop about Mental Health in recreation in Wentworth. Later this month I'll be taking the Assist Training for suicide prevention. I'm fortunate to have access to these learning opportunities.

### **Community Karaoke**

We were blown away to welcome 70 people at our April Community Karaoke! Suffice it to say it was an incredible night of music and community. This month's Karaoke is on Friday, May 22nd, and we're going to be celebrating Access Awareness Week. All the details are on our Facebook Page. As always, it is a pleasure to collaborate with Sunset Enterprises on this ongoing project.

### **Special Screenings**

Tonight at the theatre we're hosting a free screening of A Time To Play, a documentary about the value and importance of play in children's lives. Big thanks to Ursa Farms and Suzannah Balla for making this happen. In June, we'll be partnering with Cumberland Pride and hosting a free screening of Pricilla Queen of the Desert as part of local Pride Month celebrations. We're thrilled to have the opportunity to bring these free screenings to our community.

### **Theatre Productions**

Our play about the Halifax Explosion was a moving success. We were thrilled to see so many community members at the performances. We are now rehearsing Anne and Maud, our final production of the 2026/2027 Capitol Theatre season. Anne and Maud is about Anne of Green Gables and the author, Lucy Maud Montgomery. The play highlights the similarities shared by Maud and her most famous literary creation. Tickets, as always, are on sale at Big B's Variety, Home Hardware and our own Oxford Pharmacy. This summer, we will be offering three productions for Oxford to enjoy. Casting is just about complete, and we'll be announcing a subscription option soon - stay tuned!

### **Musical Theatre Showcase**

On May 2nd, we welcomed big audiences to our two performances of our Musical Theatre Showcase. The showcase featured our three musical theatre classes who have been learning and working to hone their talents since October. The students did an amazing job and we're all excited about the possibilities for next year. A big thanks again to the parents for supporting the classes all year.

### **Oxford Rec Squad**

## April/May MPAL Report

On Sunday May 3rd the newly formed Oxford Rec Squad met at my home to dream and plan. We've had 11 people express interest in being a part of this new group and 7 were able to attend in person. We've created a list of dream projects and have actively started working on three of them. I'm excited by what's possible with this group of generous and kind community residents.

### **Town Wide Yard Sale & Summer Market**

Our Town Wide Yard Sale had its usual big response and the list of addresses can be found on our Facebook page. Or, pick up a paper copy at the Town Hall. We are still receiving vendor registrations for our upcoming Summer Market. We are so excited to see the range of vendors set to share their creations with us.

### **Terry Fox Run**

We have been registered for the 2026 Terry Fox Run, happening Sunday, September 20th. You can find our page on the Terry Fox website. Sign up now! Let's double our 2025 impact and help support this cause with such an incredible legacy.

That's it for now! As always, thanks for supporting recreation and culture in Oxford!

Marion Abbott  
MPAL - Recreation Director

Firefighters responded to 10 calls in April.

- 1 Motor Vehicle Collisions
- 3 Medical Calls
- 3 calls for structure fires
- 1 Chimney fire
- 1 Grass Fire
- 1 Carbon Monoxide
  
- 4 Call in Town
- 2 Calls in our coverage area
- 4 calls assisting other departments (mutual aid)

April 30 – Fire department monthly general meeting.

Monthly Portable equipment, hose and nozzle checks were completed.

Monthly SCBA checks were completed.

May 19 – Annual ladder testing scheduled

May 21 – Our next Monthly General meeting

Various other meetings were held throughout the month for fund raising, training, building maintenance

**Trucks:**

Monthly truck checks were completed.

We have our annual Horse pulls scheduled for June 13<sup>th</sup>.

We also want to thank everyone who supports the Oxford Fire Department through our fundraising efforts.

**Training:**

April 9 - monthly training was held

April 18/19 – final weekend for the Pump Operations training

April 28 – attended EMO training for operations

May 9 – Wildland fire training – Liecester

May 9/10 – Fire Investigation training – Pugwash

Respectfully submitted,

Fire Chief, Bruce Rushton  
Deputy Chief, Kyle Purdy

## Public Works Report – April 2026

During the month of April, the public work team have been busy getting back into a more regular routine for the spring and summer, of cleaning up winters issues and preparing for the busy summer season ahead .

With budgetary concerns , we must find new ways to maintain the level of service while watching our budget closely. With our aging infrastructure, this will be a challenge although the public works team are working together to provide the best possible service for everyone in Oxford.

Some of the highlights of the month include:

-Multiple water breaks on Pugwash Rd. -Major sewer blockage issues on Main St.

-Flushing & Videoing of sewer mains on Water St., James St., Rideau St., Jackson St., Henderson St, & Waverly St.

Repaired a storm sewer issue on Rideau Street that was possibly contributing to flooding on an adjacent property.

Other than our regular repairs & maintenance, the public works department prepared the grad banners brackets to be installed by Nova Scotia Power, as of a one-time situation.

The team along with Lucas Tree Care provided Al & Maxine Clarke with a regular supply of fresh mulch and for Mr. Cann's 9th grade class.

The residence of Oxford should be soon noticing the public works crew out in the community doing regular mowing & street repairs, during the next few months as we lead into summer.

We encourage our residents to be kind and respectful while addressing our team and having some patience with the public works crew while we work through a budgetary concerns & restraints.

Public works also encourages all residents & businesses of Oxford to pitch in, when available, for any minor issues that would allow our team to move onto more urgent & pressing projects. Public Works cannot stress any more, the importance of the true meaning of the word “Team” as an acronym for (Through Everyone Accomplish More)

Respectfully submitted by,

Larry Reicker

Public Works Supervisor

902-397-3002

[publicworks@oxfordns.ca](mailto:publicworks@oxfordns.ca)



## April 2026 – Admin Assistant Report

### **Communications (social media, website, posted notices, etc.):**

- **Proclamations:**
  - Parkinson’s Awareness Month April 2026
  - Autism Acceptance Month April 2026
  - National Dental Hygienist’s Week – April 4-10
  - Administrative Professionals Week – April 19-25
  - National Volunteer Week April 19-25
  - National Day of Mourning April 28
- **Public works:**
  - Posting on social media
  - Assisted with projects as needed
  - Posted for the job for Heavy Equipment operator/labourer on FB and our website.
- **Communications and Social media posts shared for:**
  - Cumberland Region Solid Waste:
    - “What goes where”
    - Earth Day Cleanup - April 22, 2026
  - Cumberland County Libraries
  - Cumberland County
  - Nova Scotia Works Job Fair April 20, 2026 Amherst
  - Divert NS posts
  - Oxford Recreation page updated to assist MPAL
  - Weather Alert shared for orange level ice storm March 31-Apr 1.
  - Canoe Procurement notice of Intent to participate has been updated on the Procurement page of the website
  - Easter Weekend hours for Oxford Depot and Town Hall
  - Updated Recreation page content to assist MPAL

- Removed old procurement RFPs posted for cold patch and external audit services
- Oxford Frozen Foods quarterly alarm test shared on Voyent and our FB pages (April 21, 2026)
- Posted for Earth Day (April 22, 2026)
- Shared post for Volunteers wanted
- Posted Operating and Capital Budget Highlights on the website and updated the rates on the website

### **Administration, Payroll and HR Tasks:**

- Interest for March 2026 posted into Sage50
- Deposits posted in Sage50
- Invoicing/Accounts Payable: bill postings, filing, analysis, coding, and paying online of bills to be paid online
- Stats Canada Payroll Survey for March completed
- Customer service front desk coverage and in clerk's absence
  - bill payments (water, taxes, dog tags)
  - Oxford depot card creation
  - Information inquiries for new residents
  - Receipting electronic transfers and other payments
  - Invoice posting and filing
  - Tax certificates and information to lawyers
  - PVSC tax information updates applied to TownSuite
- **Q4 Water meters & Bills**
  - entering readings taken by public works into TownSuite
  - re-reads issued for properties as required
  - Q4 water bill data analysis for preparation to issue bills
  - Generated Consumption and Trial Meter reports
  - Notes confirmed with CAO and Manager of Finance
  - Printed the water bills to begin distribution on April 22, 2026 – Due May 29, 2026.

- Updated the rates in TownSuite for Water services as per Schedule B of the water rates review.
- **Interim Tax Bills**
  - Updated the tax rates in TownSuite as set by motion from Council at the April 22, 2026, budget meeting.
  - Interim Tax Bills – reconciliation of PVSC to TownSuite started
- **Payroll & HR**
  - Assist the CAO with payroll and HR inquiries as required
  - Submitted as required to health plan and retirement plan teams.
  - Year end reports created for:
    - employee LIEU, Sick and Vacation times
    - Salaries report updated for audit purposes
    - RPP Contribution Summary updated
    - Public Works Seniority List updated
- **Budget 2026/27**
  - Assisted Manager of Finance to compile data on tax rates for comparable municipalities for 2025/26 and newest 2026/27 for Cumberland County and other budget related information sourcing as needed
  - Invoicing to ensure that all March 31 and prior invoices were entered as 2025/26 prior to year end accounting system roll over.
- **Public Participation Opportunity – 4812 Main St. Development**
  - Assisted the CAO and Land Use Planner, Development Officer with posting of the notice for public participation for 4812 Main St development on our website calendar, website as a news article and via Voyent Alert.
  - Put together notices and map handouts to be mailed out and/or handed out to property owners.

- Sent out notices as registered letters through Canada Post as directed.
- Kilometrage rates for travel have been updated for the Provincial Kilometrage and Transportation Allowance Rate Changes for April 1, 2026, expense claim forms.
- Council Expense Reports updated on the website up to March 31, 2026.
- All Saints Hospital Foundation AGM meeting April 14, 2026.

### **Technical Support/IT Tasks:**

- Tech support for all staff for hardware, software, printing, network, mobile phone, security video, and file access. Installation, updates, configuration, and troubleshooting of all Town-owned devices and Internet and email connectivity.
- Zoom meeting video and audio setup and operation.
- Daily server backup monitoring and backup drive swap out
- Setup email for Fire chief on his cell phone (webmail)
- Assist public works supervisor with email on phone, updates to laptop, updates to the SCADA laptop including username and password change and clean up
- Scans for malware performed on front office computers after popup on the clerk's laptop.
- Email issue resolved through troubleshooting and technical support via Eastlink – the issue was our dynamically assigned IP address.
- **Xerox printer** – replaced parts as required

# External Committee Report

## Cumberland Public Libraries

### April 2026

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#### **Staff Unionize**

Effective April 8, 2026, the Labour Board certified the Nova Scotia Union of Public and Private Employees (NSUPE) as the Bargaining Agent for employees of the Cumberland Public Libraries. Negotiations for a first contract will begin within the next few months.

#### **New Board Members**

Mark Joseph from Springhill and David Beattie from Parrsboro have been appointed to the Board by the Province. Their first meeting was April 9<sup>th</sup>. Both positions are a 2 year term.

#### **Board Minutes**

Approved Board minutes are now available on the Library's website [www.cumberlandpubliclibraries.ca/about-us/](http://www.cumberlandpubliclibraries.ca/about-us/).

#### **Statistics**

In the month of February Cumberland Public Libraries signed out 11,166 items, 436 items in the Oxford library alone. This includes books, movies, TV shows, magazines, ebooks and more.

Also, in February, the Oxford library held 3 in-person programs with 18 people in attendance. The Oxford library had 297 in person visits.

**Next Board meeting: June 4, 2026.**

**ALL SAINTS COMMUNITY HEALTH CARE FOUNDATION**

**Regular Meeting**

**March 10<sup>th</sup>, 2026**

**9:30am**

**Board Room, All Saints Hospital**

**Present:** Doug Marshall, Bob Spence, Mary-Lou Bourgeois, Carol Brown, Stan McDougall, Rev'd Dr. Brian Spence, Sashika Ariyaratne, Dale MacArthur, Wanda Smith

**Regrets:** Dr. Colette Sauveru, Ken Brownell, Richard Harrison

**1) Call to order:** Chairman Doug Marshall called the meeting to order at 9:35am.

**2) Approval of Agenda**

**MOTION**

**Carol Brown/Stan McDougall**

To approve Agenda as presented

**CARRIED**

**3) Approval of Minutes:**

**MOTION**

**Bob Spence/Stan McDougall**

To accept the minutes of January 13<sup>th</sup>, 2026, as presented

**CARRIED**

**4) Business arising from the minutes**

**a) Foundation's 50/50** – Melissa received the final update from Steve Houle from the DGH Foundation and the chq for the remaining funds in the amount of \$826.57. The 50/50 will now be run by the Foundations of Nova Scotia Board and we should now receive regular updates and payments.

**b) 2026 Budget** – after reviewing the board approved the 2026 budget.

**MOTION**

**Stan McDougall/Bob Spence**

To approve the 2026 budget as presented

**CARRIED**

**5) Reports:**

**1) Chairman** – No report

- 2) **Treasurer** – Mary-Lou reported on the Foundations finances and is scheduling Dave Higgins to attend the meeting in September.

**MOTION**

**Bob Spence/Wanda Smith**

To accept the financial report as presented.

**CARRIED**

- 3) **Site Manager** – Sashika has presented the board with a request to create a comfort room for the palliative care unit. This room will have a cuddle bed, love seat and things to make patients and families more comfortable while their loved one is faced with end-of-life care. Attached is the list as requested in the amount of \$21,070.74.

**MOTION**

**Rev'd Dr. Brian Spence/Wanda Smith**

To approve the purchase of the requested items listed up to the amount of \$22,000.00.

**CARRIED**

- 4) **Coordinator** – No report

**6) Correspondence:** Community Strategic Planning Session – Doug and Sashika are going to attend the meeting at the Community Centre on Thursday night.

**7) New Business:** AGM date change – the board agreed to change the AGM to April 14<sup>th</sup>.

**8) Other:** Next meeting & AGM is Tuesday April 14<sup>th</sup> 2026 @ 9:30am.

**9) Adjournment:** Motion to adjourn this meeting was offered by Carol Brown.

ALL SAINTS COMMUNITY HEALTH CARE FOUNDATION

Annual General Meeting

April 29<sup>th</sup>, 2025

10:00am

Multipurpose Room ASCHC

**Present:** Doug Marshall, Bob Spence, Mary-Lou Bourgeois, Ken Brownell, Carol Brown, Stan McDougall, Richard Harrison, Wanda Smith, Eric Johnston, Terry Lynn Smith

**Regrets:** Archie St.Peter, Dr. Colette Sauveru, Rev'd Dr. Brian Spence

**Guest:** Selena MacDonald

**1) Call to order:** Chairman Doug Marshall called the meeting to order at 10:50am

**2) Approval of Agenda**

**MOTION**

**Bob Spence/Ken Brownell**

To accept Agenda as presented

**CARRIED**

**3) Approval of Minutes:**

**MOTION**

**Carol Brown/Stan McDougall**

To accept the AGM Minutes of March 26<sup>th</sup>, 2024 as presented

**CARRIED**

**4) Reports:**

**a) Auditor's Report** – Selena MacDonald of McIsaac Darragh Chartered Accountants presented the Board with the Financial Statements and Auditors report and answered any questions from the Board.

**MOTION**

**Bob Spence/Richard Harrison**

To accept the Financial Statements and Auditors report as presented

**CARRIED**

## **b) Chairman's Annual Report**

The Foundation met on 5 occasions during 2024 holding meetings on a bi-monthly schedule.

(January, March, June, September, and November)

The Foundation approved and supported:

\$20,000.00 – Springhill High School Gym

\$30,000.00 – 2<sup>nd</sup> floor patient Tv's

\$3,500.00 – Gas cards for cancer patient support

\$5,000.00 – Annual bursary program

Board member Linda Colony resigned due to work commitments and was replaced by Stan McDougall.

Our investment portfolio remained strong despite the world economy.

Respectively submitted.

Doug Marshall

Chairman

**c) Coordinator's Report** – All year end receipts were issued for the Foundation. I have been working very closely with the auditors from McIssac Darragh to help complete the 2024 Audit. The Audit is now complete.

**e) Treasurers Report** – Financial reporting was done by Selena MacDonald.

**5) New Business - Appointment of Auditors** – The Board felt that McIsaac Darragh Chartered Accountants had done a great job with the Audit. The Board was very satisfied with their presentation and would like to continue with their services for 2025.

**MOTION**

**Ken Brownell/Bob Spence**

To appoint McIsaac Darragh Chartered Accountants as our Auditors for 2025.

**CARRIED**

## **6) Nominating Committee Report**

### **NOMINATING COMMITTEE REPORT-2025**

**The Foundation By-Laws states that** one member of the Board shall be appointed by Anglican Lord Bishop of Nova Scotia & PEI or his designate, shall also be appointed to

the Board.

Rev. Dr. Brian J. Spence will be the Board representative for the Anglican Bishop of the Diocese of Nova Scotia & P.E.I...

The Nominating Committee places the following names before the meeting to fill the positions on the Board of Directors as required by the By-laws:

**Town of Oxford (1 position)**

(1) Stan McDougall

**Special Interest (2 positions)**

(1) Terry Lynn Smith  
(2) Dr. Collette Sauveur

**County of Cumberland (2 positions)**

(1) Carol Brown  
(2) Ken Brownell

**Community of Springhill (5 positions)**

(1) Mary Lou Bourgeois  
(2) Doug Marshall  
(3) Robert Spence  
(4) Wanda Smith  
(5) Richard Harrison

**Appointed by the board (1 Position)**

(1) Dale MacArthur

**Honorary Chairman (1 Position)**

(1) Archie St.Peter

This completes the Nominating Committee Report for 2025.

Carol Brown, Chairperson  
Ken Brownell & Stan McDougall

**MOTION**

**Carol Brown/Stan McDougall**

To approve the 2025 Nominating Committee Report and welcome our new members.

**CARRIED**

**7) Adjournment:** Motion to adjourn this meeting was offered by Carol Brown.

Recorder \_\_\_\_\_

Melissa Terris

Chair \_\_\_\_\_

Date \_\_\_\_\_

## NOMINATING COMMITTEE REPORT-2026

**The Foundation By-Laws states that** one member of the Board shall be appointed by Anglican Lord Bishop of Nova Scotia & PEI or his designate, shall also be appointed to the Board.

Rev. Dr. Brian J. Spence will be the Board representative for the Anglican Bishop of the Diocese of Nova Scotia & P.E.I...

The Nominating Committee places the following names before the meeting to fill the positions on the Board of Directors as required by the By-laws:

### **Town of Oxford** (1 position)

- (1) Stan McDougall

### **Special Interest** (2 positions)

- (1) Sashika Ariyaratne
- (2) Dr. Collette Sauveur

### **County of Cumberland** (3 positions)

- (1) Carol Brown
- (2) Ken Brownell
- (3) Dale MacArthur

### **Community of Springhill** (5 positions)

- (1) Mary Lou Bourgeois
- (2) Doug Marshall
- (3) Robert Spence
- (4) Wanda Smith
- (5) Richard Harrison

This completes the Nominating Committee Report for 2026.

Carol Brown, Chairperson  
Ken Brownell & Stan McDougall

## Chairmans Annual Report

2025/2026 was again very productive for the board. Following is some of the events of the year:

The board held 5 bi-monthly meetings.

June 10<sup>th</sup> with 8 members present.

September 9<sup>th</sup> with 7 members present.

November 4<sup>th</sup> with 9 members present.

January 13<sup>th</sup> with 10 members present.

March 10<sup>th</sup> with 9 members present.

Our new site manager Sashika Ariyaratne joined the board on September 29<sup>th</sup>, 2025, replacing Eric Johnston who was seconded to Cumberland Regional.

The provincial association of Foundations 50/50 lotto was temporarily inactive and restarted February 2026.

The tunnel connecting the hospital and the hospital heating building has been under repair and is scheduled to be operational this spring.

We did not move forward with the brochure campaign this year as our post office was closed for several months due to a flood and they did not have the resources to make sure everyone received a brochure or were selling stamps so people could send us a donation at their temporary location.

The financial assistance to the hospital was as follows:

2 NuSteps for the physiotherapy department	\$21,515.58
Ice/water dispensary for addictions services	\$7,800.00
Addictions annual donation	\$500.00
Bursaries	\$5,400.00
Dialysis food pantry program	\$2,000.00
Totaling	\$37,215.58

Closing on a sad note the board lost a valuable member with the passing of our “Honorary Member” Archie St.Peter on March 12<sup>th</sup>.

Respectively submitted

Doug Marshall

ALL SAINTS COMMUNITY HEALTH CARE FOUNDATION  
Special Board Meeting  
April 29<sup>th</sup>, 2025  
Multipurpose Room ASCHC

**Present:** Doug Marshall, Bob Spence, Mary-Lou Bourgeois, Ken Brownell, Carol Brown, Stan McDougall, Richard Harrison, Eric Johnston, Terry Lynn Smith

**Regrets:** Wanda Smith, Dr. Colette Sauveru, Rev'd Dr. Brian Spence

**1) Approval of Agenda**

**MOTION**

**Stan McDougall/Richard Harrison**

To accept Agenda as presented

**CARRIED**

**2) Approval of Minutes:**

**MOTION**

**Ken Brownell/Carol Brown**

To accept the Special Minutes of April 29<sup>th</sup>, 2024 as presented

**CARRIED**

The Special Meeting was convened immediately following the Annual General Meeting and was called to order by Coordinator Melissa Terris who asked then for the report of the Nominating Committee.

**3) Report of the Executive Nominating Committee**

The Nominating Committee composed of Chairperson Carol Brown, Ken Brownell and Stan McDougall submit the following names to you in nomination for the Executive positions for the Foundation for the year 2025.

Chair  
Vice Chair  
Secretary  
Treasurer

Doug Marshall  
Robert Spence  
Stan McDougall  
Mary Lou Bourgeois

Carol Brown - Chairperson

Acting Chair Melissa Terris offered the mandatory three calls for further nominations. Hearing none, she declared the slate presented by the Nominating Committee as the Foundation Executive for the 2025 year.

**4) Chairperson**

The meeting was turned over to the chairperson Doug Marshall

**5) Other – No Other Business**

**6) MOTION** to adjourn this Special meeting of the Foundation was offered by Carol Brown.

Recorder \_\_\_\_\_  
Melissa Terris

Chair \_\_\_\_\_  
Date \_\_\_\_\_

# ALL SAINTS COMMUNITY HEALTH CARE FOUNDATION

## Executive Nominating Committee Report

The Nominating Committee, composed of Chairperson Carol Brown, Ken Brownell and Stan McDougall submit the following names to you in nomination for the Executive positions for the Foundation for the year 2026.

Chair  
Vice Chair  
Secretary  
Treasurer

Doug Marshall  
Robert Spence  
Stan McDougall  
Ken Brownell

Carol Brown  
Chairperson

# NORTHERN REGION WASTE-RESOURCE COMMITTEE

## Meeting Minutes: March 27, 2026

### Present            Elected Officials

Paul Weatherby, Mun. of Colchester (Chair)  
Nic Furlong, Town of Amherst (Vice Chair)  
Chrystal McNutt, Town of Oxford  
Wayne Talbot, Town of Truro  
Fred Gould, Mun. of Cumberland  
Eldon Hebb, Mun. of East Hants

### Present            Staff

Andrea Trask, Mun. of East Hants  
Brenda Rioux, Amherst, Oxford, & Mun. of Cumberland  
Robert Matheson, Mun. of Colchester  
Ishamar Senior Gentles, Mun. of Colchester  
Phil Redden, Mun. of Colchester  
Jessica Rushton, Mun. of Colchester  
Jared Bent, Town of Truro

### Approval of Agenda

**Moved by Councillor Hebb seconded by Councillor Furlong to approve the agenda as circulated.** Motion carried.

### Approval of the Minutes (December 12, 2025)

**Moved by Councillor Hebb seconded by Councillor Talbot to approve the minutes of December 12, 2025 as circulated.** Motion carried.

### Update From Provincial Regional Chairs Committee

#### 1. Divert NS Update: Datacall Submissions & Diversion Credit Funding

This annual report is required by all municipalities and facilities (as part of their approval), due September 30<sup>th</sup> each year. Currently one municipality is outstanding in submitting their report. Staff recommend that all finance departments are flagged for this outstanding funding for this fiscal, not expected until sometime in April.

#### 2. NSE Update: Sharps Regulation

At the last Regional Chairs meeting NS Environment & Climate Change staff reported that regulation for sharps would not be happening at this time. They further shared that after discussions with the Minister and the Pharmacy Association this was not the right time.

Significant discussion occurred following that announcement, with Regional Chairs making a motion to send a letter to the Minister. The letter will summarize the disappointment of the decision not to move forward with this regulation, that exists in 6 other provinces and include data and photos.

Councillor Furlong asked for information on incidents of injuries (needle pokes) for municipal staff. Staff shared that needle pokes have occurred in all municipal-type operations from curbside, landfill, transfer stations, recycling facilities and in compliance work across the province.

### 3. Priorities Group Update: Business Recycling Post EPR for PPP Launch

The municipal staff on the Priorities Group prepared a briefing document ahead of their meeting. A reminder that the membership includes municipal staff (Managers/Directors/Coordinators), Divert NS staff, NSECC staff, NSFM rep, Municipal Affairs rep, and Regional Chairs.

From that meeting action items were created and include:

- Send a letter to Circular Materials on their position related to ICI materials being filtered through their new facility;
- Survey current recycling facilities and transfer stations – seek to understand what they need for their business models to provide ICI services (with or without Circular Materials involvement)

Staff clarified that should the Circular Materials/ReGroup facility take material outside of their program it would require clear measurement and costs assigned. This means a municipal or private hauler would be responsible for those costs – not Circular Materials.

The entire issue is based on two (2) regulations that do not align to support businesses in Nova Scotia – landfill bans and residential EPR program for recyclables.

- Landfill bans do not allow specific items, include cardboard and various recyclables, to be disposed.
- EPR for PPP is for residential materials, and apartments & campgrounds (that register for the services).

Community groups and small businesses that were highlighted with Circular Material are being allowed under the new system. This comes with set collection limits (6 bags/units) and there is no guarantee this will continue in years to come.

Staff also shared that conversations with Circular Materials to-date indicate that the transition in Nova Scotia is going well, and municipal partnerships on the curbside collection services are viewed as a best practice. So, should any members need to consider future curbside collection tenders they are recommended to start conversations with Circular Materials on options to combine services.

### Provincial Regional Coordinator Committee Update

- Circular Materials team attended March 18 meeting. They acknowledge that the drop-off depot system isn't the most efficient and that there are missed areas in the network at this time. Three municipal facilities are in the process of getting setup as drop-offs: East Hants, Richmond and Digby.
- Dairy Stewardship is wrapping up, as this material will be collected in the EPR for PPP system. Regional staff and NS Environment are working to finalize payments.

### NS Solid Waste Managers & Directors Committee Update (Andrea)

Nothing new to report at this time.

### Regional Partner Solid Waste Updates

These are provided as attachments to meeting minutes.

April 1, 2026 marks the beginning of the 2-year term for the Municipality of Colchester managing the administrative duties for this committee. Robert Matheson will be the staff coordinator.

### Next Meeting

The Committee would like to continue with these meetings following the Regional Chairs Committee. The Regional Chairs have just set their 2026-2027 schedule. Regional staff will send a meeting schedule out in the coming weeks and provide calendar invitations.

### Correspondence

No received at this time.

### Adjournment

**Moved by Councillor Hebb to adjourn the meeting. Motion carried.**

# East Hants Update

Northern Region – March 2026

Prepared by Andrea Trask

Manager of Solid Waste



**EAST HANTS**

071 of 109

## Community Outreach & Education – Coming Soon!

- ✓ Spring presentations: Futureworx, Shubenacadie & Gore Community Groups
- ✓ School presentations: In partnership with our Sustainability Coordinator – Mount Uniacke, Hants East High, and Hants North
- ✓ [Exit Ramp Challenge](#): Registration launches April 1!
- ✓ Compost Give-Away: May 7 - 21
- ✓ Waste Adventurers & Touch-a-Truck: Open House June 6! This will include a paper shredding event, educational displays, various vehicles used in collection and management of waste and more!
- ✓ We've hired our summer Clean Foundation student – Evie returns June 30<sup>th</sup>.



East Hants Residents Event

Waste Management Centre  
1386  
AED SITE

REgroup

What Goes Where?

Waste Adventurers & Touch-a-Truck  
Community Open House

Saturday, June 6 10am - 1pm



REUSE REDUCE RECYCLE

**Solid Waste Education Opportunities**  
Book us for information sessions and presentations at your community groups, clubs, workplaces, schools or daycares.  
[solidwaste@easthants.ca](mailto:solidwaste@easthants.ca)

## Education Outreach – EPR

### RECOLLECT System

- Since December we've had **2.4%** increase in registered households
- Averaged **3600+** items searched monthly Dec/Jan (post launch of EPR); and average month we see approx. 1500 items searched
- Current Banner Ad:

#### Be Part of the Community Revolution 🌱

As the season changes, let's work together to keep our community looking its best:

- Set materials out by **7:00 a.m.**
- Place items where they're **clearly visible and accessible from the road**
- Secure loose or lightweight items on windy days
- **Plastic biodegradable bags (even well-known brands) are not accepted in green carts** — use paper-based products instead

#### 🏠 Using a shared collection point?

- Work together with neighbours to keep the area **clean and organized**

#### ♻️ Material heading to the Waste Management Centre?

- If you have someone haul materials, **request a copy of the ticket** to confirm proper and responsible disposal

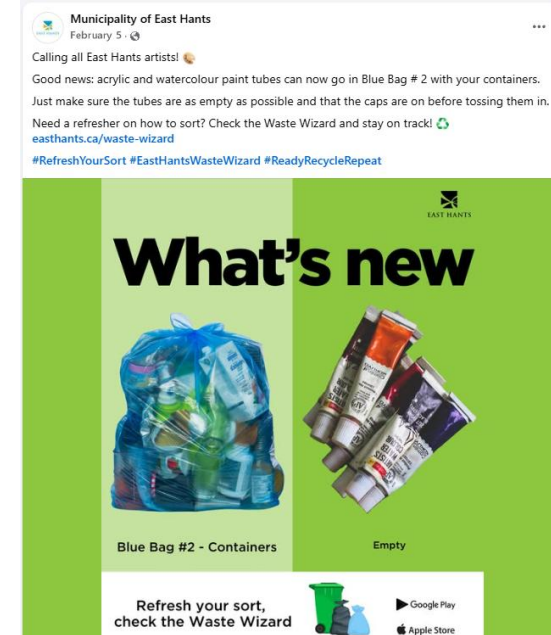
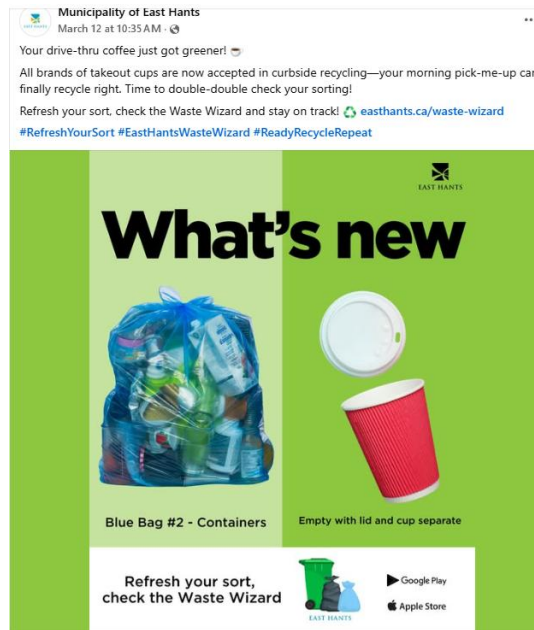
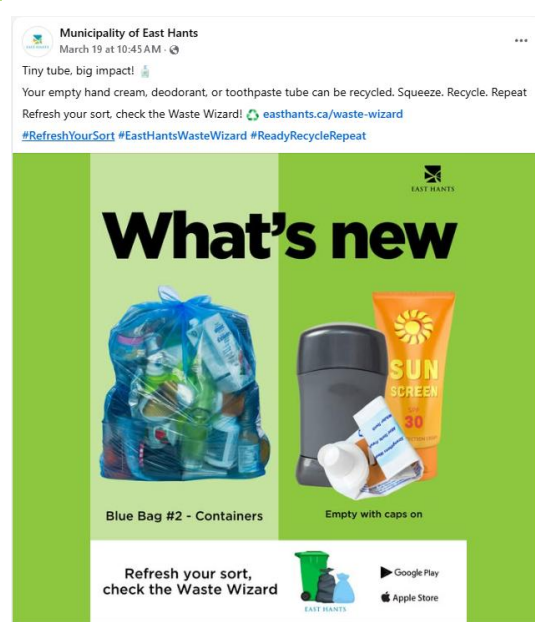
- 📱 Encourage friends, family, and neighbours to **sign up for collection reminders and service alerts**—or help them get set up!



# Education Outreach – EPR

## Communication Efforts:

- Targeted material social media messages
- Direct-mail letters to impacted small businesses and community groups
- Annual Solid Waste Newsletter – mailed to all residents. This included 2 pages dedicated to EPR for PPP ([link to newsletter](#))



## Administration

- Attendance at Regional Chairs, Coordinators and Manager/Director meetings
- Waste Management Centre – Detailed Audit w/ NSECC
  - Staff participated in a 5+ hour audit of our facility; it included a full tour and line by line review of our approval. (Inspector + Engineer)
  - Everything is in great order; we received our follow-up report and again no issues.
- The EPR for PPP file
  - Uploading data for collection and transfer
  - Setting up as an approved CM Drop-off (container arrived this week)
- Procurement Projects:
  - C&D cell construction – closes April 7
  - Thermal cameras (transfer station)
  - Incoming scale replacement
- Seasonal Road – will reopen in later April/early May
- Year-end budget and report tasks underway
- Report to Council re: Solid Waste Bylaw & Policy Development; moving forward with project and plan to present May/June
- Report to Council re: Tipping Fees; approved for April 1
- Seasonal Labourer hired (begins mid-April)



## Compliance/Enforcement

### **Year-To-Date (April 1 to February 28)**

- 36 illegal dumpsites investigated (down from 52 for the same period in 2024)
- 292 calls responded to that required follow-up
- 0 clean-up orders issued to-date this fiscal

### **Current Focus Areas**

- ✓ Curbside compliance – focusing on run sheet reports and follow-ups
- ✓ End-of-lane compliance – shared collection points can cause issues, then with winter weather conditions it adds to the calls
- ✓ Visits with new business locations – checking for proper setup; signage; and confirmation of their waste management plans
- ✓ Multi-residential compliances – ongoing work on compliance and support

## Questions?

Andrea Trask  
Manager of Solid Waste  
[atrask@easthants.ca](mailto:atrask@easthants.ca)  
902-883-6104

Website  
[www.easthants.ca/solid-waste](http://www.easthants.ca/solid-waste)

Facebook  
<https://www.facebook.com/easthantsns>

Twitter  
<https://twitter.com/easthantsns>

YouTube  
[https://www.youtube.com/channel/UCTH-oUxwUIJFX1DTo\\_oK9uw](https://www.youtube.com/channel/UCTH-oUxwUIJFX1DTo_oK9uw)

LinkedIn  
[www.linkedin.com/company/municipality-of-east-hants/mycompany/](http://www.linkedin.com/company/municipality-of-east-hants/mycompany/)



# Colchester Update

March 27, 2026

## Recycling

### Lalagyang Bag

Mga lalagyang plastik at mga bag  
(Basyo, sarado at nakatakip)

- ✓ -Lahat ng mga lalagyang plastik #1 to #7
- ✓ -Lahat ng mga bag na Plastik
- ✓ -Deodorant, toothpaste at pamahid sa kamay
- ✓ -Mga kahon ng gatas, juice

### Mga lata

(Basyo, malinis, tuyo, sarado at nakatakip)

- ✓ -Lata (Mga lata ng pagkain, etc)
- ✓ -Aluminum (Foil, mga trays, lata ng pagkain ng pusa, mga lalagyan ng inumin)

### Babasagin

(Basyo, malinis, tuyo, sarado at walang takip)

- ✓ -Mga babasaging botelya at garapon

Naka-laminate na lalagyang pangbalot  
(Basyo, malinis, tuyo, sarado at walang takip)

- ✓ -Mga cup ng mainit at malamig na inumin

### Papel/May Hibla na Bag

Karton/Kahon

- ✓ -Kahon ng pizza, mga kahong ginagamit sa paglipat, mga kahon ng sapatos
- ✓ -Mga kahon ng cereal, mga kahon ng tisyu at mga pinag-royohan ng papel

Papel

- ✓ -Papel na bag at pinangbalot ng regalo
- ✓ -Diyaryo, mga babasahin at sobre

Nakalaminat na mga pangbalot na papel

- ✓ -Mga bag ng popcorn
- ✓ -Mga bag na papel na may lining
- ✓ -Mga platong papel na coated

Nakatuping cardboard 60cm x 60cm (2ft x 2ft), walang laman

- ✗ -Huwag isama ang mga aklat/nobelang may

### Dadalhin sa Depot

Lalagyan ng Aerosol

(Hindi-nakamamatay, basyo, sarado & nakatakip)

- ✓ -Mga pang-spray sa buhok, mga air freshener, mga pang-spray sa pagkain

Mga malalambot na Plastik

- ✓ -Balot ng kendi, mga bag ng chip at snack

- ✓ -Supot ng cereal, bubble wrap

Mga pangbalot na Styrofoam/foam

- ✓ -Styrofoam, pangbalot na styrofoam at lalagyan ng karne

(Basyo, alisin ang pambalot at sumisipsip na pad na nasa lalagyan ng karne)

**Subway Bottle Exchange**  
25 Pictou Road, Bible Hill  
902-893-8312

**Tatamagouche Recycling**  
Tatamagouche  
902-657-9201

**John Ross & Sons**  
85 Glassey Ave. Truro  
902-893-9429

**TNT Recycling**  
20711 HWY #2 Shubenacadie East  
902-758-2708

- Ihiwalay ang mga bagay na maaaring makakakuha ka ng refund
- Ihiwalay ang mga bagay (lahat ng styrofoam sa

# Education

## Multilingual Waste Sorting Guide

With the new enhanced recycling program for EPR, we thought it would be a fantastic opportunity to change our current waste sorting guides with the recent updates, as well as add more language options. The agency being used is the Access Language Services Inc in Bedford, and they are ISO certified in interpretation and translation. We now currently have the following sorting guides: Arabic, Simplified Chinese, Hindi, French, Tagalog, Spanish and Punjabi.

# Education

Colchester is 100% complete on our Divert NS Education contract

- 28 Community Engagements, from Pop-Up at the Farmer's Market (Tatamagouche, Truro and Portapique) to the Von Adult Day Class to NS Provincial Housing Agency to Nova Scotia Federation of Agriculture to Town of Stewiacke, Dal AC Open House, Dal AC c/o University of Roblom and FutureworX.
- 3 Girl Guide presentations and issued approximately 63 Divert Litter Crests
- 1 - 4H presentation on textile waste

## ✓ School Presentation

- Five (5) Middle School presentation
  - Truro Middle School
  - Ecole Acadienne
  - Central Colchester Junior High
  - West Colchester
  - Bible Hill Junior
- School presentation ( reaching approx. 2482 students)
  - Truro Elementary School
  - Harmony Height School
  - CEC
  - All schools on the Chignecto School Board



# Education

## Nova Institute

- Waste Audit - 2020 – meetings
- Solid Waste Information and Sorting Guide – Inmate Handbook
- Ordering mini bins – Organic signage/sticker
- Finalized Larger Sorting Guide
- Sorting Stations (inside the houses)
- Finally – Presentation (Back on Solid Waste, Sorting, 3R, Sorting Programs, Thinking Green)



# Education

- Early Bird registration opened March 16 and ends on March 31, 2026.

The Colchester Clean Program is for residents of the Municipality of the County of Colchester.  
First 100 registrants receive a free T-shirt  
First 10 individuals could receive \$50 gift card  
First 5 Non-profit organization could receive a \$500 donation  
First 5 recognized sports teams could receive a \$500 donation

(Litter clean-up starts April 22 and ends on May 2, 2026.)

- 379 individual already registered

## Colchester Clean



### Early Bird Registration

March 16 - March 31

- First 100 registrants receive a free Colchester Clean T-shirt
- First 5 Non-Profit organization could receive a \$500 donation
- First 5 recognized sports teams could receive a \$500 donation

**REGISTER NOW**

**ON OUR  
ROADS,  
LITTER  
STANDS  
OUT.**

### Colchester Clean Litter Clean Up

April 22 - May 2

# Administration

---

- Winter collection struggles.
  - 15 service/facility interruptions for various weather related issues
  - Staff keeping residents and haulers informed
  - Acknowledgement to Regroup staff
- Solid staff shuffle is complete (for now)
- Currently looking for summer student/intern staffing
- Construction and Demolition
  - January arrival of the new excavator. Adds to the new position and diversion goals. Grapple to come.
  - February RFP for expansion of the C&D landfill. Awarded to Dillon Construction



# Enforcement

- Waste Compliance Metrics (Nov 2025 to Feb 2026)
  - Collection Related Issues and Follow Up: 89 (includes pre-collection inspections)
  - Illegal Dump and Follow-up: 8
  - Accumulation of SW and Follow Up: 25
- Abandoned Encampment – Bible Hill



# Thank You!

Questions?



ColchesterWRM



@ColchesterWRM



ColchesterWRM



[colchester.ca/garbage-and-recycling](https://colchester.ca/garbage-and-recycling)



Colchester Waste Management App





# Cumberland Region Solid Waste Services

Prepared by: Brenda Rioux,  
Education & Contract Coordinator

# Administration Update

- The Solid Waste Hotline (902-667-5141) which receives calls from residents all over Cumberland County received 871 phone calls during the months of December-February.
- Finalizing Education & Enforcement year end reports.
- Town of Amherst and Municipality of Cumberland collection schedules have been mailed out to residents.
- Signed contracts received from Circular Materials.



# Education Highlights- Litter Messaging

- In the process of securing locations for our Litter Prevention Signage.



# EPR – Cumberland County

- Social Media Posts
- Revised Sort Guide
- Meeting with Solid Waste Collectors
- Updated Recollect



# Education Outreach

- High number of rejections for “Not Dual Stream”.
- Push on education/enforcement.
- Curbside inspections.



## Dual Stream Recycling

### Recyclable Paper

- Cardboard
- Cereal boxes/cracker boxes
- Flyers/Magazines & newspaper
- Gift bags & tissue paper
- Paper dog food bags
- Paper egg cartons
- Wrapping paper

### Recyclable Containers

- Aluminum/steel cans
- All ice cream containers
- Blister packs
- Coffee/nut/juice cans
- Glass bottles & jars
- Hot & cold beverage cups
- Milk cartons
- Plastic bags/containers

## Recycling Right Matters!



### Recyclable Paper

- Cardboard
- Cereal boxes/cracker boxes
- Flyers/Magazines & newspaper
- Gift bags & tissue paper
- Paper dog food bags
- Paper egg cartons
- Wrapping paper



### Recyclable Containers

- Aluminum/steel cans
- All ice cream containers
- Blister packs
- Coffee/nut/juice cans
- Glass bottles & jars
- Hot & cold beverage cups
- Milk cartons
- Plastic bags/containers

## Dual Stream Recycling

### Bag #1 Recyclable Paper



- Cardboard boxes
- Cereal boxes
- Cracker boxes
- Gift bags
- Paper dog food bags
- Paper flour bags
- Paper sugar bags
- Potato bags
- Tissue paper
- Wrapping paper

### Bag #2 Recyclable Containers



- Aluminum/steel cans
- Blister packs
- Coffee/nut cans
- Cold beverage cups
- Frozen juice cans
- Glass bottles & jars
- Hot beverage cups
- Milk cartons
- Plastic bags
- Plastic containers

## Recycling Right Matters!



### Recyclable Paper

- Cardboard
- Cereal boxes/cracker boxes
- Flyers/Magazines & newspaper
- Gift bags & tissue paper
- Paper dog food bags
- Paper egg cartons
- Wrapping paper

### Recyclable Containers

- Aluminum/steel cans
- All ice cream containers
- Blister packs
- Coffee/nut/juice cans
- Glass bottles & jars
- Hot & cold beverage cups
- Milk cartons
- Plastic bags/containers

# Education Outreach

## *Futureworx*

Staff facilitated a half-day educational session with a group of nine students, focusing on solid waste management in Cumberland County. The session covered the following topics:

- An overview of Cumberland County's waste management facilities
- Proper waste sorting practices
- Enforcement measures and local litter concerns
- Provincial solid waste programs and initiatives

## *Solid Waste Collectors*

Met with the collection crew to review new guidelines and discuss expectations regarding rejections.

# Enforcement Update (November - February)

- 11 complaints/calls that required follow-up related to Solid Waste Bylaw enforcement
- 9 dangerous and unsightly premises site visits
- 9 Orders Issued
- 1 SOTs – 1 Warning
- 27 Files Closed



## Current Challenges

- Residential stock piling
- Curbside Rejections – not being brought in
- ICI Sector – Commercial Bins
- New to Amherst – Condo Corps



Thank you!





# Town of Oxford

## Police Advisory Board

January 1, 2026 – March 31, 2026

S/Sgt. Andrew Clarke

# Town of Oxford

Calls for Service  
January 1 – March 31, 2026

## Criminal Code Offences

		Cleared by Charge	Cleared Other	Insufficient Evidence	Unfounded	SUI
Assault	1	1				
Breach	3				1	2
Criminal Harassment						
Disturbing the Peace						
Failure to Comply						
Firearms Act						
Harassing Communications	1					1
Fraud	3		1			2
Mischief						
Sexual Assault						
Theft of Vehicle	1					1
Theft - other						
Unsafe Storage of Firearm						
Uttering Threats	2			2		

## Non-Criminal Code Offences

Motor Vehicle Act – Speeding	1
Motor Vehicle Act – Use of Electronic Hand-held Device	
Traffic Collision	8
Abandoned Vehicle	1
Check stops *	
Other Provincial Traffic Offences	13
CDSA	
Assist to other agency	1
Municipal Bylaws	1
Parking Offences	
Mental Health Act	1
Suspicious Person/Vehicle/Property	1
Trespass Act	1
Wellness Checks	2
<b>Total</b>	
<b>Total Criminal Code and Non CC calls for Service</b>	<b>52</b>

\* Total individual Checkstops

# Oxford Detachment Occurrences

January 1 – March 31, 2026

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**202636921 – Assault with a Weapon** – A female called 911 to report her male partner had assaulted her during an argument. Police attended and found the living room in disarray; investigation revealed the male had thrown a heavy piece of furniture at the female victim. The male was located, arrested, and transported to court. Additional statements were obtained; the matter is before the court.

**2026319103 – FRAUD** – Complainant reports she electronically transferred \$3700 to an email believing she was paying for rent; however, it's a fraudulent email address. The complainant has reported the incident to her bank and is unsure if she will be reimbursed. Matter still under investigation

**2026223797 – Uttering Threats** – Complainant reports receiving a random message on Facebook messenger from a female saying, "I have a gun and I'm going to use it". Member requested a well-being check on the female, same was conducted and no firearms were located in the residence. The female stated that they never sent any message, member has dealt with similar files involving the same female where the FB account was hacked. The complaint was updated of outcome.

**2026340445 – Trespass Act** - Complainant reported on 2026-03-13 in the morning someone had trespassed on her property in Oxford. The complaint stated there were tracks on her property along with yellow flags which signify surveying gas or oil, and she was upset that no one notified her. Members attempted to contact complainant about her concerns but could not reach her via phone. As this is standard practice for survey companies no further police action will be taken. Any further information provided by the complainant will be documented at that time. File Concluded.

**2026261184 – Assist to other agency** – Complainant reports his snowmobile caught fire when driving down trail, member called to assist Oxford fire. While speaking with the complainant no signs of impairment were observed, the complainant stated he was driving and flames started coming out from under the dash, EHS was declined after fire and member arrived. The snowmobile was removed from trail to avoid further accidents, and the file number was provided for insurance purposes. File concluded.

# Cumberland County RCMP Resources

## District Office:

District Commander: Staff Sergeant

Operations NCO: Sergeant

Community Policing officer: Constable – ODS

Domestic Violence Coordinator: Public Servant

Court Liaison Officer: Public Servant

## Amherst Detachment:

NCO: Corporal - ODS

Five Constables – 1 on restricted duties and 1 on Pat Leave

Two Public Servants

## Oxford Detachment:

NCO: Corporal - ODS

Four Constables

One Public Servant

## Parrsboro Detachment:

NCO: Corporal – incoming transfer

Four Constables – 1 ODS, 1 vacant

One Public Servant

## Pugwash Detachment:

NCO: Corporal

Three Constables – 1 transfer out pending

One Public Servant

## Springhill Detachment:

NCO: Sergeant – seconded until June

Seven Constables – 1 vacant position and 2 ODS

One Public Servant

## Street Crime Unit:

NCO: Corporal

Four Constables



## Minutes of the Police Advisory Board

**Place:** Council Chambers

**Date:** Tuesday, January 20, 2026

**Chair:** Thomas Shears

**Members Present:** Myra Thiemann, Brenton Colborne, and S/Sgt. Andrew Clarke

**Regrets:** Padraic Moore

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney - CAO and Stan McDougall – Admin Assistant (Recording Secretary), and Larry Reicker (Public Works Supervisor – via zoom).

**Gallery in attendance:** Nil

**1. Call to Order – Welcome**

At 6:00 PM, Thomas Shears called the meeting to order and welcomed all who attended the meeting.

**2. Approval of Agenda**

Moved and seconded that the agenda of the Police Advisory Board Meeting for Tuesday, January 20, 2026, be approved, as presented.

**Motion Carried**

**3. Approval of the Minutes – October 7, 2025**

Approved by \_\_\_\_\_

  
Thomas Shears, Chair, on January 20, 2026

#### **4. Business**

##### **4.1 RCMP Report – *S/Sgt Andrew Clarke***

S/Sgt. Clarke presented the October 1 to December 31, 2025, RCMP report to the members.

Moved and seconded to accept the RCMP report for October 1 to December 31, 2025, as presented.

***Motion Carried.***

##### **4.2 Board Member Issues**

###### **4.2.1 – Letter of Resignation – Mike Masters, included in the package**

The letter of resignation was reviewed with the committee. The Chair and Committee members thank Mike Masters for his service with the committee and wish him all the best.

Council will be notified of the vacancy and post the vacancy to the public.

###### **4.2.2 -- Round Table – *all members***

Nil

##### **4.3 Municipal Issues**

###### **4.3.1 – Public Works Supervisor – Larry Reicker, zoom**

Larry was introduced to the committee.

###### **4.3.2 - Round Table – *all members***

Nil

##### **4.4 Correspondence**

Nil

**4.5 Date and time for next meeting**

The date for the next Police Advisory Committee meeting was set for April 21, 2026.

**5. Adjourn**

The meeting adjourned at 6:22 PM



\_\_\_\_\_  
**Thomas Shears, Chair**



\_\_\_\_\_  
**Stan McDougall, Admin Assistant**



\_\_\_\_\_  
**Date Approved**

## Cumberland MAP meeting

April 7, 2026

**Attendance:** Zack Knol, Mallory Klooster, Madison Bennett, Sophie Melanson, Kim McMillian, Linda Cloney, TJ Omasheye, Michaela Costard

**Regrets:** Colleen Dowe, Carrie Lee, Courtney Kingsbury

Agenda item	Notes	Lead	ACTIONS
<b>Welcome &amp; Introductions</b>	New members from the YMCA (Michaela & TJ)	Madison	
<b>Quick Catch-up</b>		Madison	<ul style="list-style-type: none"> <li>• Oxford has lots of events happening at the theatre (karaoke, movie nights)</li> <li>• Oxford Community opening soon and will house the library</li> <li>• Amherst Summer Nights in the Park, Movie Nights and Yoga in the park</li> </ul>
<b>Standing Item – Expanding Alcohol Sales</b>	No new developments – According to Heather Mulligan, the most recent the provincial government session has not tabled any more bills. We have survived another session. This is good news.	Madison	<ul style="list-style-type: none"> <li>• Zack shared the consultation via email</li> </ul>
<b>CAPE 3.0 Webinar Update</b>		Sophie	
<b>Issues brought forward</b>	<ul style="list-style-type: none"> <li>- Brief social media chatter: broadening permission to consume alcohol in public spaces (Madison)</li> <li>- Harm Reduction Checklist for events coming soon... would it make sense to think of a few event organizers to approach? (Sophie)</li> </ul>	Madison & Sophie	
<b>Group Discussion continued – Alcohol Policy Approach</b>	<ol style="list-style-type: none"> <li>1) Practice/policy scan of each municipality (Madison)</li> <li>2) Timing - Considerations: budget time is NOT a good time</li> <li>3) How should we tailor our approach to each council? Steps-wise</li> <li>4) Should we have an ask? Or are we providing some feedback from community (stories) and potentially providing policy solutions (from progressive &amp; Prosperous)</li> <li>5) NSAP document might be helpful once it's completed (for our council presentations)</li> </ol>	Madison & Sophie	

<b>Community voices Gathering - BRAINSTORM</b>	Innovative approach to collecting “stories” (and concerns) from residents to help build a case for healthier public policy  Additional potential partners (NSCC, chamber of commerce, etc.)	Sophie	<ul style="list-style-type: none"> <li>• Conversation about why people come to MAP</li> <li>• Hope for the future, to lessen alcohol harms, to create safe and inclusive neighborhoods</li> <li>• Reviewed TOR to see how the actions we are talking about taking (council presentations, community conversations) align with the goals of the MAP committee.</li> </ul>
<b>Wrap-up</b>	<b>Next Meetings:</b> May 5 <sup>th</sup> at 1:30pm <b>Reminder:</b> Please send MAP meeting minutes to CAOs	Madison	

- When we go to speak to communities, can we broaden the conversation beyond alcohol? To include cannabis?
  - If you can incorporate alcohol and cannabis policy into one, it is preferred because it is one policy rather than many.
- Youth and College age are not represented at our table. Could be an idea to reach out to them.

How to engage

- Stories and conversations
- Sharing/Talking circles
- Forums
- Blank wall with sticky’s
  - Overarching theme of the meeting and different paper with questions
- MAP go to where folks are and ask questions
  - What events could we attend to engage with folks
  - Could we do an online survey

What are we asking

- What are our burning question
  - What are the alcohol harms
  - How does alcohol show up in community
    - Asking these questions could help to identify champions
  - OREC school has a spring fling – booth there?
  - Oxford has a youth volunteer
- Alcohol and sports – alcohol free signage

- Alcohol Awareness Month is April – planning
- Madison and Sophie to summarize next steps
- April 27<sup>th</sup> Anchor is meeting 6 – 8 at Anchor
- Opportunity to engage youth at Anchor substance



## Minutes of the Accessibility Advisory Committee

Place: Council Chambers  
Date: Wednesday, May 21, 2025  
Presiding Officer: Danielle Laurie  
Members present: Megan Marchant, Councilor Olivia Cannin-Sweet, Tracy Briggs, Theresa Ryan, Mandy Blake, and Amanda Purdy  
Regrets: Councilor Padraic Moore and Ashlyn Brownell

*A quorum was present throughout the meeting.*

**Staff in attendance:** Linda Cloney – CAO and Stan McDougall – (recording secretary – Via Zoom)

### 1. Call to Order / Welcome

Chair Danielle Laurie called the meeting to order at 6:12 PM and welcomed all who were present and online via Zoom.

### 2. Approval of the Agenda

Moved and seconded that the agenda of the Accessibility Advisory Committee for May 21, 2025, be approved, as presented.

**Motion Carried**

### 3. Approval of the Previous Minutes – February 10, 2025.

\_\_\_\_\_  
Danielle Laurie, Chair, on May 21, 2025

#### **4. Business**

##### **4.1 Accessibility Plan – discussion/approval**

Linda informed the committee that staff have reviewed and updated the existing Accessibility Plan to improve clarity, correct grammar and spelling, remove duplicate content, and ensure alignment with provincial standards. The draft plan was recently reviewed by Chair Dannielle Laurie and Linda, who made a few additional updates. It is now being presented to the committee for review, with the goal of approving the amended Accessibility Plan through a formal motion. Once approved, it will be submitted to the Council for final approval at the next council meeting.

The committee thoroughly reviewed the plan, making a few wording and spelling adjustments. They agreed that the Draft Accessibility Plan is well-structured and effective. Moving forward, it will be reviewed and updated annually to ensure its continued relevance and improvement.

Moved and seconded to recommend to the Council of the Town of Oxford to approve the draft Town of Oxford Accessibility Plan as presented.

**Motion Carried**

#### **5. Correspondence / Other Business**

There were no items of correspondence to review.

Access Awareness Week 2025 will take place from May 25 to May 31. To mark the occasion, a proclamation will be posted, and a flag will be raised and flown throughout the week. Amanda also shared that Cumberland County will be hosting Access Awareness Week activities in Pugwash, including a flag-raising ceremony, outdoor music, a BBQ, and demonstrations of assistive technology.

**6. Next Meeting Date**


The date of the next Accessibility Advisory Committee is to be announced.

**7. Adjournment**

The meeting adjourned at 6:55 PM

  
\_\_\_\_\_  
**Danielle Laurie, Chair**

  
\_\_\_\_\_  
**Stan McDougall, Recording Secretary**

  
\_\_\_\_\_  
**Date Approved**



## Planning Advisory Committee Meeting Minutes

**Place:** Council Chambers, Zoom, streamed live to Facebook  
**Date:** Wednesday, November 25, 2025  
**Chair:** Mayor Greg Henley  
**Presenter:** Torben Laux, Planner and Development Officer  
**Members Present:** Councillor Moore, Councillor Canning-Sweet, and  
**Members Regrets:** Jordan Reid  
**Public Present:** Paul Jones, Chrystal McNutt, and Brenton Colborne

**Staff in Attendance:** Linda Cloney – CAO and Stan McDougall – Administrative Assistant – recording secretary

**Gallery (media and public) in attendance:** Nil

### 1. Call to Order – Welcome

Mayor Henley called the meeting of the Planning Advisory Committee to order at 5:56 PM.

### 2. Approval of Agenda

Moved by Councillor Canning-Sweet and seconded by Councillor Moore to approve the agenda of the Planning Advisory Committee for Tuesday, November 25, 2025, as presented.

**Motion Carried**

### 3. Approval of Previous Minutes – October 21, 2025

  
\_\_\_\_\_  
Mayor Greg Henley on October 21, 2025

## **4. Business**

### **4.1 Development Agreement to Permit the Use of Motor Vehicle Sales, Rental, and Repair Shop, located at 5151 Main Street**

At the last committee meeting on October 21, 2025, Torben explained that the development agreement for 5151 Main Street, Oxford (PID: 25452871) was reviewed. The committee decided to delay recommending that Town Council approve the agreement until more information was available.

The draft agreement included extra requirements such as fencing, green space, pavement or gravel, parking, and hours of operation. If the Town enters into this development agreement, it would be registered with the province, and PVSC would change the property to commercial status. This designation would stay with the property even if it is sold.

The committee also discussed another option: recommending a smaller agreement between the property owner, Dale Braby, and the Town. This agreement would not be registered with the province and would end if the property is sold. The property would stay in the Main Street Mixed-Use Zone. Under this option, the owner could apply for a building permit for a new shed or a sea can container modified to meet fire code.


Torben said he would revise the draft development agreement to reflect this smaller agreement if the committee recommends it. He also noted that the owner could get back most of the fees paid for the development agreement process, minus administrative costs, since there would be no formal development agreement.

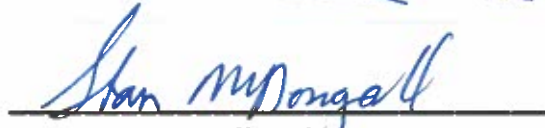
Moved by Councillor Canning-Sweet and seconded by Councillor Moore that the Planning Advisory Committee recommends to the Council of the Town of Oxford to enter into an agreement with 5151 Main Street, as presented.

**Motion Carried**

**5. Adjournment**

The meeting adjourned at 6:11 PM

  
\_\_\_\_\_  
**Greg Henley, Mayor, Chair**

  
\_\_\_\_\_  
**Stan McDougall, Admin Assistant**

*2026 - 05 - 05*  
\_\_\_\_\_  
**Date Approved**

## **BY LAW REPORT – April 2026**

### **DEPOT**

The depot has been very busy lately

One resident has been banned for 60 days due to verbal threats of physical violence towards a town employee

We are now on summer hours

### **BY LAW Enforcement**

May has been very busy with several new files opened, I have been able to close some quickly, but new ones are coming in just as fast

We are still getting lots of dog complaints

We are moving ahead on some of the dangerous unsightly properties in town we should see some movement on these in early June

I have had lots of parking complaints I do my best to resolve these

Complaints are coming in through our complaint forms, by email, by messenger and text

I filled in for an entire week as crossing guard recently due to illness

Respectfully submitted by,

Paul Macdonald

Bylaw Enforcement Officer

[beo@oxfordns.ca](mailto:beo@oxfordns.ca)