



Minutes of the Special Council Meeting

Place: Council Chambers, Zoom, streamed-live to Facebook
Date: Monday, September 11, 2023
Presiding Officer: Mayor Greg Henley
Councillors Present: Carla Black, Paul Jones, Brenton Colborne, Deputy Mayor Arnold MacDonald, Chrystal McNutt, and Olivia Canning

Councillors Regrets:

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney - CAO, Stan McDougall - Admin Assistant (recording secretary), Ruthann Brookins (Senior Accountant), and Nick Purdy - Public Works Supervisor

1. Call to Order

At 6:47 PM, Mayor Henley called the meeting to order.

2. Approval of Agenda

Moved by Councillor McNutt and seconded by Councillor Black that the agenda of the Special Council Meeting for September 11, 2023, be approved, as presented.

Motion Carried

3. Approval of connecting Town water and sewer services with PID# 25463126 on Horton Street.

CAO Cloney presented to Council a request from Oxford Frozen Foods to connect to Oxford water and sewer services which would involve taking water services from Horton Street and crossing the street to the

property. This water service crossing would have the ability to service up to 4 different properties in the future, like a project that had been completed on Birchwood and McCormick.

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald to connect town water services to PID# 25463126 on Horton Street.

Motion Carried

4. **Approval to enter agreement with Dillon Consulting RE: Design and preparation of the tender package for the work of the replacement of water utilities on Foundry Street and with aide with the funding application.**

CAO Cloney presented to council a housekeeping item regarding work done over the summer, regarding the Provincial Capital Assistance Program (PCAP) that was received and the funding from that was used toward engineering and design plans for Foundry Street. Dillon Consulting is providing those plans for the Town of Oxford, and it is a requirement for Council to move to enter into agreement with Dillon to provide these plans.

Moved by Councillor Jones and seconded by Councillor Black to enter into an agreement with Dillon consulting to provide engineering and design plans for the Foundry Street project.

Motion Carried

5. **In Camera**

- 5.1 **acquisition, sale, lease, and security of municipal property**

At 7:03 PM it was moved by Councillor McNutt and seconded by Deputy Mayor MacDonald to go in-camera to discuss acquisition, sale, lease, and security of municipal property.

Motion Carried

At 8:03 PM it was moved by Councillor Jones and seconded by Deputy Mayor MacDonald to come out of in-camera and resume the Special Council Meeting.

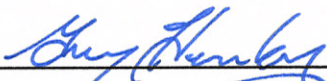
Motion Carried

Moved by Councillor McNutt and seconded by Councillor Black to accept the bid from Dexter Construction for pavement patching on Water Street located at civic address 273 at a cost of \$23,085.00 plus HST and Water Street pavement patching located at civic address 63 at a cost of \$13,515.00 plus HST for a total of \$36,600.00 plus HST.


Motion Carried

5. Adjournment

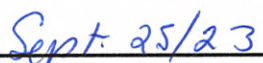
The meeting adjourned at 8:05 PM



Mayor Greg Henley, Chair



Stan McDougall, Admin Assistant



Date Approved

