



## Minutes of Committee of the Whole Meeting

Place: Council Chambers, Zoom, streamed-live to Facebook  
Date: Monday, December 5, 2022  
Presiding Officer: Mayor Gregory Henley  
Councillors Present: Carla Black, Brenton Colborne, Paul Jones, Chrystal McNutt, and Deputy Mayor Arnold MacDonald  
Regrets: NIL

***A quorum was present throughout the meeting.***

Staff in attendance: Linda Cloney - CAO, Stan McDougall - Office Assistant (recording secretary), Nick Purdy – Public Works Supervisor, and Jimmy Ward - MPAL

Prior to calling the meeting to order, Mayor Henley made the following announcements:

Nominations were announced as open for a seat on Oxford Town Council until December 13, 2022. The term will be for 21 months at which time a new election will take place.

A volunteer was still being sought for the All-Saints Community Health Care Foundation which meets every two months in Springhill at the hospital and the Town reimburses for mileage.

A citizen volunteer was being sought for the Oxford Accessibility Committee.

A citizen volunteer, preferably with financial experience, was also being sought for the Audit Committee.

Mayor Henley extended congratulations for everyone that participated in the 2022 Christmas parade. Many compliments on the parade were received and it was noted that the parade was the best and biggest yet.

A Welcome to Oxford Event for new and long-term residents at the Oxford Fire Hall will be held on December 7, 2022, from 6PM to 8 PM to allow new residents to come down and meet other neighbours and get acquainted with the neighbourhood.

COVID-19 vaccine clinic is scheduled to be held on December 14, 2022, at the Oxford Fire Hall from 11:00 AM until 2:00 PM.

The Town Hall boiler system needs repair, and the hours of operation were reduced from 10 AM until 2 PM until the heat has been restored in the Town Hall.

There have been issues at the Transfer Station with the main gate being broken several times. We ask residents to notify the RCMP if they see someone going into the Transfer Station at when it normally is closed or if they see suspicious activity.

#### **1. Call to Order**

At 6:04 PM, Mayor Henley called the meeting to order.

#### **2. Approval of Agenda**

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald that the agenda of the Committee of the Whole Meeting for December 5, 2022, be approved, as presented.

***Motion Carried***

#### **3. Approval of minutes from the previous meeting**

##### **3.1 Committee of the Whole Minutes – November 7, 2022**

Moved by Councillor Colborne and seconded by Councillor Jones that the minutes of the Committee of the Whole Meeting for November 7, 2022, be approved, as presented.

***Motion Carried***

#### **4. Reports of Town Departments**

**4.1 Public Works Report – Nick Purdy presented - report included in package**

**4.2 Fire Department Report** – *Linda Cloney presented – report included in package.*

Mayor Henley extended thanks to Trueman Rushton for his many years of service and dedication as the Fire Chief for the Town of Oxford.

**4.3 Municipal Physical Activity Leader (MPAL) Report** – *Jimmy Ward presented – report included in package*

**4.4 Administration Department Report** – *Linda Cloney presented – report included in package*

Moved by Councillor Jones and seconded by Councillor Black to accept the reports as presented.

***Motion Carried***

**5. Reports of Committees and Boards**

5.1 Library Report – Councillor Black presented - *included in package*

5.2 Intermunicipal Poverty Reduction Report Councillor Black presented – *report in package*

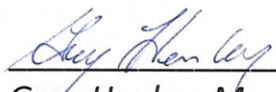
Moved by Deputy Mayor MacDonald and seconded by Councillor McNutt to accept the reports as presented.

***Motion Carried***

**6. Adjournment**

At 6:20 pm, it was moved by Councilor Jones that the meeting be adjourned.

***Motion Carried***

  
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**Greg Henley, Mayor**

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**Stan McDougall, Recording Secretary**

