



Minutes of the Regular Council Meeting

Place: Council Chambers and conducted through Zoom and streamed live to Facebook

Date: Tuesday, November 21, 2022.

Presiding Officer: Mayor Gregory Henley

Councillors present: Councillors Carla Black, Paul Jones, Brenton Colborne, Chrystal McNutt and Deputy Mayor Arnold MacDonald

Regrets: Nil

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney, CAO, and Stan McDougall (recording secretary).

Prior to calling the meeting to order, Mayor Henley reminded everyone of the Accessibility Committee meeting on Thursday November 24, 2022, at 6:00 PM. The committee is seeking a new volunteer public appointee. If you are interested in volunteering for this committee to contact CAO, Linda Cloney at the Town of Oxford.

Following the meeting of Regular Council there will be a Public Works Committee Meeting.

1. Call to Order

Mayor Henley called the meeting of the Oxford Town Council to order at 6:07pm.

Due to technical difficulties a video from the Minister of Municipal Affairs and Housing, the Honourable John Lohr was unable to be broadcast at the meeting. Mayor Henley summarized the video in recognition of Municipal Awareness Week (Nov 21 – Nov 27, 2022) that recognizes municipal

employees, from Mayors, Wardens, Councillors and staff for their work and support of Nova Scotia Communities.

2. Approval of Agenda

Moved by Councillor Jones and seconded by Councillor Black that the agenda of the Town Council Meeting for November 21, 2022, be approved, as presented.

Motion Carried

3. Approval of minutes from the previous meetings

3.1 Town Council Minutes – October 17, 2022

3.2 Special Council Minutes – October 24, 2022

3.3 Special Council Minutes – November 7, 2022

Moved by Councillor McNutt and seconded by Councillor Colborne that the minutes of the Regular Council Meeting for October 17, 2022, Special Council Meeting for October 24, 2022, and Special Council Meeting for November 7, 2022, be approved as presented.

Motion Carried

4. New Business

4.1 2022/2023 Boards and Committees – revisions to consider – draft in package

CAO, Linda Cloney reviewed revisions to consider for Boards and Committees 2022/2023. It was reviewed that a volunteer public appointee for the Town of Oxford was required for the All-Saints Community Health Care Foundation.

The Town of Oxford Accessibility Committee and Audit Committee also were reviewed to have a vacancy for a volunteer public appointee.

The Welcoming Committee was formed. Councillor Black reviewed the names of the committee members: Helen Reade and Catherine Mundle from Oxford Frozen Foods, Michelle Cann and Sarah Henley from OREC, Ron Furlong from Amherst and area Chamber of Commerce, Jodi Getson, Pastor of Oxford Church of the Nazarene,

Ksenia Sabouloua from Y Reach Settlement Staff, and Deputy Mayor Arnold MacDonald and Councillor Carla Black

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald to accept the revision of the 2022/2023 Boards and Committees as presented.

Motion Carried

Councillor Black announced that the Welcoming Committee is hosting a “Meet your Neighbours” social gathering on December 7, 2022, at the Oxford Firehall from 6:00 PM – 8:00 PM. All were invited to an evening of socializing, coffee, tea, and community information.

4.2 Sewer Maintenance Services – Councillor Colborne – verbal presentation

Councillor Colborne has had calls for sewer rodding in the past and reviewed that as per the current policy, the Town of Oxford no longer does this service. CAO, Linda Cloney reviewed that the main sewer line is the responsibility of the Town of Oxford but would make the sewer rods available for homeowners to borrow.

4.3 RFD #11-2022-1 – Special Election Rates and Expenses, included in the package

CAO, Linda Cloney reviewed that candidates were being sought for the Special Election for Councillor of the Town of Oxford and reviewed the Special Election Rates and Expenses, which were all comparable to the previous Special Election and that was hosted. Costs were reviewed for the election as well as some potential savings.

Moved by Deputy Mayor MacDonald and seconded by Councillor McNutt to accept the RFD #11-2022-1 - Special Election Rates and expenses as presented.

Prior to adjourning the meeting, Mayor Henley reminded the Town of Oxford of the annual Christmas parade on November 25, 2022,


starting at 6:30pm and Santa will be there. The Oxford Arena will be hosting a free skate from 7:00 PM to 9:00 PM following the parade.

Councillor Jones inquired about Winter Parking. CAO, Linda Cloney, advised that a post will go out on social media and our website to announce Winter Parking restrictions

5. Adjournment

At 6:23pm, it was moved by Councillor Jones that the Regular Council Meeting be adjourned.

Motion Carried



Greg Henley, Mayor



Stan McDougall, Recording Secretary