



Minutes of Committee of the Whole Meeting

Place: Council Chambers, Zoom, streamed-live to Facebook
Date: Monday, November 7, 2022
Presiding Officer: Mayor Gregory Henley
Councillors Present: Councillor Carla Black, Councillor Brenton Colborne,
Councillor Paul Jones, Councillor Chrystal McNutt, and
Deputy Mayor Arnold MacDonald

Regrets: Nil

A quorum was present throughout the meeting.

Staff in attendance: CAO – Linda Cloney and Office Assistant – Stan McDougall
(recording secretary)

1. Call to Order

At 6:00 pm, Mayor Henley called the meeting to order.

2. Approval of Agenda

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald that the agenda of the Committee of the Whole Meeting for November 7, 2022, be approved, as presented.

Motion Carried

3. Approval of minutes from the previous meeting

3.1 Committee of the Whole Minutes – October 3, 2022

Moved by Councillor Jones and seconded by Councillor McNutt that the minutes of the Committee of the Whole Meeting for October 3, 2022, be approved, as presented.

Motion Carried

4. New Business

4.1 Municipal Boundary Review – In Person Hearing booked for December 7
At the October 17, 2022 Regular Council meeting it was decided to apply to the Municipal Boundary Review Board to have council retain the current count of 6 councillors and a mayor for the Town of Oxford. The application was sent in and received, and a public hearing was set for December 7, 2022, in Council Chambers. The hearing was in person and a final decision by the board was made during the hearing. Details of the meeting were posted on the Town of Oxford Website.

5. Reports of Town Departments

- 5.1 Public Works Report - *included in package*
- 5.2 Fire Department Report – *submit separately and posted online*
- 5.3 Municipal Physical Activity Leader (MAPL) Report – *included in package*
- 5.3 Administration Department Report, submitted by Linda Cloney - CAO – *included in package*

CAO Linda Cloney briefly reviewed the reports with the committee, highlighting some of the key points in the reports. Moved by Councillor Colborne and seconded by Councillor McNutt to accept the reports of town departments as presented.

Motion Carried

6. Reports of Committees and Boards

- 6.1 Recreation Commission – *verbal report from Councillor McNutt*
Parade is Friday November 25, 2022, at 6:30pm. Application is on the Town of Oxford Facebook site to be filled out and submitted to Councillor McNutt. Best decorated house will be announced after Remembrance Day.
- 6.2 Solid Waste Management – *included in package*
- 6.3 RCMP Quarterly Reports – *included in package*

CAO Linda Cloney briefly reviewed the reports with the committee, highlighting some of the key points in the reports. Moved by Councillor Jones and seconded by Councillor Black to accept the reports of committees and boards as presented.

Motion Carried

7. Correspondence

7.1 Dream Business Program – *included in package*

CAO Linda Cloney reviewed the Dream Business Program that began in November 2022 and ran once a week for 6 weeks. The program was designed to make entrepreneurship more approachable, providing participants with valuable tools and resources to assist in creating the business model around the business idea. Participants received coaching and access to new connections becoming part of the “Mashup” community. Information on this program was made available at the town hall and via the agenda package on the town website. People interested in the program can also call 902-300-2356.

8. Adjournment

At 6:11 pm, it was moved by Councilor Jones that the meeting be adjourned.



Greg Henley, Mayor



Stan McDougall, Recording Secretary



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