



## Minutes of the Special Council Meeting

**Place:** Council Chambers, Zoom, streamed live to Facebook  
**Date:** Monday, November 7, 2022  
**Presiding Officer:** Mayor Greg Henley  
**Councillors Present:** Deputy Mayor Arnold MacDonald, Councillor Chrystal McNutt, Councillor Paul Jones, Councillor Brenton Colborne, and Councillor Carla Black

**Regrets:** Nil

***A quorum was present throughout the meeting.***

**Staff in attendance:** CAO – Linda Cloney, and Office Assistant – Stanley McDougall (recording secretary).

**1. Call to Order**

Mayor Henley called the meeting to order at 6:12pm

**2. Approval of Agenda**

Moved by Councillor McNutt and seconded by Councillor Black that the agenda of the Special Council Meeting for November 7, 2022, be approved, as presented.

***Motion Carried***

**3. Special Election – appointment of returning officer**

CAO Linda Cloney proposed to appoint Stanley McDougall, Office Assistant at the Town of Oxford as the Returning Officer for the Town of Oxford. Each municipal Council must officially appoint a Returning Officer to act during a regular or special municipal election. This person is the primary contact and person with authority to implement the processes for the elections according to the Municipal Elections Act.

Stanley has accepted the role and CAO Linda Cloney would be his resource for the process.

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald to appoint Stan McDougall as the Returning Officer for the special election.

***Motion Carried***

**4. OVFD – Application for a generator – time sensitive**

Oxford Fire Department was giving consideration to apply for a generator for the community and asked for town of Oxford support to enter into a lease agreement that states that the Oxford Fire Department is to be utilized as both a Fire Station and as a Comfort Centre in another emergency event like Hurricane Fiona. Currently there is a generator at Oxford Fire provided by EMO, which is a rather large generator. The generator applied for by Oxford Fire will be smaller but capable of doing the same amount of work. During a future emergency event, this would free up the EMO generator to be used elsewhere. There will be no cost to the Town of Oxford. 80% will be funded by the province of Nova Scotia and 20% will be funded by the Oxford Fire Fighters Association.

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald to enter into a lease agreement with the Oxford Fire Department to utilize Oxford Fire Department as both a Fire Department and as a Comfort Centre during an emergency event to facilitate in the application for a generator.

***Motion Carried***

**5. In Camera – legal**

At 6:18pm it was moved by Councillor Colborne and seconded by Councillor Black to go in-camera to discuss legal matters at 6:09pm.

***Motion Carried***

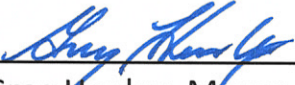
At 6:58pm, it was moved by Deputy Mayor MacDonald and seconded by Councillor Jones to come out of in-camera and resume the Special Council Meeting.

***Motion Carried***

**6. Adjournment**

At 6:59 pm, it was moved by Councillor Jones that the Special Council meeting be adjourned.

***Motion Carried***

  
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Greg Henley, Mayor

  
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Stan McDougall, Recording Secretary

