



## Minutes of the Regular Council Meeting

Place: Council Chambers and conducted through Zoom and streamed live to Facebook

Date: Tuesday, September 27, 2022

Presiding Officer: Mayor Gregory Henley

Councillors present: Councillor Carla Black, Councillor Paul Jones, Councillor Brenton Colborne, Deputy Mayor Arnold MacDonald and Councillor Chrystal McNutt

Regrets: Nil

***A quorum was present throughout the meeting.***

Staff in attendance: CAO – Linda Cloney and Office Assistant – Stan McDougall (recording secretary)

Prior to calling the meeting to order, Mayor Henley stated to Council that the CAO received the resignation of Wade Adshade from Town Council and thanked him for 18 years of service and dedication.

Mayor Henley further extended a statement of thanks to everyone involved in restoring town services due to the recent hurricane Fiona.

**1. Call to Order**

Mayor Henley called the meeting to order at 6:03pm

**2. Approval of Agenda, including additions or deletions**

Moved by Deputy Mayor MacDonald and seconded by Councillor Black that the agenda of the Town Council Meeting for September 27, 2022, be approved, as presented.

***Motion Carried***

3. **Approval of minutes from the previous meetings**

3.1 **Regular Council Minutes – June 20, 2022**

3.2 **Special Council Minutes – July 11, 2022**

3.3 **Special Council Minutes – August 2, 2022**

3.4 **Special Council Minutes – August 8, 2022**

3.5 **Special Council Minutes – September 12, 2022**

Moved by Deputy Mayor MacDonald and seconded by Councillor McNutt that the minutes of the Regular Council Meeting for June 20, 2022, Special Council Minutes for July 11, 2022, August 2, 2022, August 8, 2022, and September 12, 2022, be approved as presented.

***Motion Carried***

4. **New Business**

4.1 **Terms of Reference for the Police Services Review Committee– add presentation by the RCMP to be coordinate the RCMP presentation**  
CAO, Linda Cloney, advised that the Terms of Reference, approved in June 2022, were reviewed with the Department of Justice and it was noted that one additional item should be added to revise the Terms of Reference adding the item that the Police Services Review Committee will coordinate a presentation by the existing police service to present to Council on current policing services provided in the municipality.

Moved by Councillor McNutt and seconded by Councillor Black to amend the item to the Terms of Reference as presented.

***Motion Carried***

Item of note added in relation to 4.1 - The Policing Service Review Committee is hosting a Community Consultation Meeting on October 19, 2022, at 6:30pm at the Capitol Theatre and it was encouraged for all residents to attend to discuss the current policing services in Oxford, join in a question-and-answer session and survey to share input and be involved in the policing services for the Town of Oxford.

#### 4.2 **Municipal Boundary Review – discussion**

An online survey was posted and as a result, there were about 100 responses. The survey responses were reviewed by Council, and it was highlighted that, 88% of respondents knew how to contact a councillor, and over 80% have attended a council meeting either online or in person. However, the main question of interest to Council, regarding the size of the council, 47.5% of respondents indicated that the council was the right size and 30% of respondents indicated there were too many. Therefore, it wasn't a clear response.

CAO Linda Cloney explained that the size of council is ultimately decided by the Nova Scotia Utility Review Board through public consultation and direction from Council via an application.

Councillor McNutt discussed that the Municipal Boundary Review Committee did not come up with a decision through this process at this time but the biggest concern for the committee was the number of meetings attended.

Attracting candidates to run for Council was also addressed as a concern as was the cost of running an election.

#### 4.3 **2022/2023 Boards and Committees – discussion only – to be approved on October 17 Council Meeting**

CAO, Linda Cloney reviewed the 2022/2023 list of boards and committees with Council. A total of 14 committees and boards were identified as inactive due, most due to previous Council.

CAO, Linda Cloney recommended to Council to hold a Special Council meeting after the Committee of the Whole meeting on Monday October 3, 2022, to report back to Council on other municipalities with a CAO and four councillors, on those Councils, and numbers of boards and committees each councillor, in a council of 4 were involved in.

4.4 **Deputy Mayor Selection – discussion only – selection at October 17 Council Meeting, included in the package**

Every October this policy is reviewed and at the October 17 Council Meeting, further discussion, and review on changing or remaining the same will be tabled.

4.5 **Financials**

- **2022/2023 General Operating Financial Report, included in the package**

- **2022/2023 Water Operating Financial Report, included in the package**

CAO, Linda Cloney, through discussion with the Town of Oxford Senior Accountant confirmed that the town is on budget.

Moved by Councillor McNutt and seconded by Councillor Colborne to accept the financial reports as presented.

***Motion Carried***

5. **In-Camera – discuss security of municipal property**

At 6:45pm, it was moved by Councillor Colborne and seconded by Deputy Mayor MacDonald to go in-camera to discuss security of municipal property.

***Motion Carried***

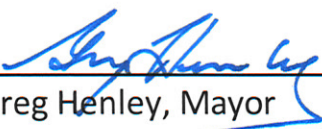
At 7:13pm, it was moved by Deputy Mayor MacDonald and seconded by Councillor Black to come out of in-camera and resume the Regular Council Meeting.

***Motion Carried***

6. **Adjournment**

At 7:15 pm, it was moved by Councillor Colborne that the meeting be adjourned.

***Motion Carried***

  
\_\_\_\_\_  
Greg Henley, Mayor

  
\_\_\_\_\_  
Stanley McDougall, Recording Secretary