



Minutes of the Special Council Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Monday, October 3, 2022
Presiding Officer: Mayor Greg Henley
Councillors Present: Deputy Mayor Arnold MacDonald, Councillor Chrystal McNutt, Councillor Paul Jones, Councillor Brenton Colborne, and Councillor Carla Black

Regrets: Nil

A quorum was present throughout the meeting.

Staff in attendance: CAO – Linda Cloney, and Office Assistant – Stan McDougall (recording secretary).

- 1. Call to Order**
At 6:08pm, Mayor Henley called the meeting to order.
- 2. Approval of Agenda**
Moved by Councillor Jones and seconded by Councillor Black that the agenda of the Special Council Meeting for October 3, 2022, be approved, as presented.
Motion Carried
- 3. Working Alone Policy – includes risk assessment and work plan - for approval – included in package**
Moved by Councillor McNutt and seconded by Councillor Colborne to accept the policy as presented.
Motion Carried

4. Town of Oxford Visa Limits – *the request and policy are included in package* – request to amend the policy – *included in package*

It was requested to council to reduce the mayor's visa limit from \$5000 to \$3000 and increase the Administration/CAO Visa from \$5000 to \$9000 limit.

It was further noted that there are currently no Visas other than the Mayor and Administration Visa.

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald to amend the policy to adjust the Mayor's Visa from \$5000 limit to \$3000 limit and the Administration Visa from \$5000 limit to \$9000 limit.

Motion Carried

5. Tax and Water Collection Policy – recommendation from Committee of Whole – *included in package*

A motion was made at the last Committee of the Whole meeting on September 7, 2022, to change the date in Section 12 of the Tax and Water Collection Policy to September 30th from June 30th to review properties for tax sale to coincide with the preparation of final tax bills.

Moved by Councillor Black and seconded by Councillor McNutt to amend the Tax and Water Collection Policy with a date change in Section 12 from June 30th to September 30th.

Motion Carried

6. Town of Oxford Violence Prevention Policy and Procedure – for approval – *included in package*

Moved by Deputy Mayor MacDonald and seconded by Councillor McNutt to approve the Town of Oxford Violence Prevention Policy and Procedure as written.

Motion Carried

7. Municipal Boundary – direction for CAO regarding application

Council discussed benefits of having a more diverse Council with 6 councillors whereas having 4 may reduce diversity in discussion and decision making.

CAO Linda Cloney and Mayor Henley confirmed that the commitment of a reduced committee is 8 years. An application to the Utility Review Board must be made and then the Utility Review Board needs time to conduct public consultation before the Board makes its decision on or before December 31, 2022.

Moved by Councillor Jones and seconded by Councillor Black to request more information on honorariums and defer a recommendation to the next Council meeting.

Motion Carried

8. Extend Final Property Tax payment date – for discussion

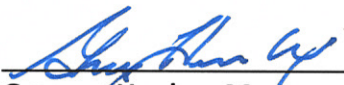
Mayor Henley made a request to council to extend the Final Property Tax payment due date to Friday October 7, 2022, to help residents considering Hurricane Fiona and complications due to the storm. This would see the deadline extended 8 days from the original due date of September 30, 2022.

Moved by Councillor Jones and seconded by Deputy Mayor MacDonald to extend the Final Property Tax Payment date to October 7, 2022.

Motion Carried

9. Adjournment

At 6:27 pm, it was moved by Councilor Jones that the meeting be adjourned.



Gregory Henley, Mayor



Stan McDougall, Recording Secretary

