



Minutes of the Regular Council Meeting

Place: Council Chambers and conducted through Zoom and streamed live to Facebook

Date: Tuesday, June 20, 2022

Presiding Officer: Mayor Gregory Henley

Councillors present: Councillor Wade Adshade, Councillor Carla Black, Councillor Brenton Colborne, Deputy Mayor Arnold MacDonald and Councillor Chrystal McNutt

Regrets: Councillor Paul Jones

A quorum was present throughout the meeting.

Staff in attendance: CAO – Linda Cloney and Office Assistant – Stan McDougall (recording secretary)

1. **Call to Order**
Mayor Henley called the meeting to order at 6:00pm
2. **Approval of Agenda, including additions or deletions**
Moved by Deputy Mayor MacDonald and seconded by Councillor Black that the agenda of the Town Council Meeting for June 21, 2022, be approved, as presented.
Motion Carried
3. **Approval of minutes from the previous meetings**
 - 3.1 **Town Council Minutes – May 24, 2022**
Moved by Councillor Colborne and seconded by Deputy Mayor MacDonald that the minutes of the Regular Council Meeting for May 24, 2022, be approved as presented.
Motion Carried

3.2 **Special Council Minutes – June 9, 2022**

Moved by Deputy Mayor MacDonald and seconded by Councillor Black that the minutes of the Special Council Meeting for June 9, 2022, be approved as presented.

Motion Carried

4. **New Business**

4.1 **Information/Communication Technology Usage Policy – included in package**

Moved by Deputy Mayor MacDonald and seconded by Councillor Colborne to accept the Information Communication Technology Usage Policy as presented, as recommended by the Committee of the Whole Meeting held on June 6, 2022, prior to this meeting.

Motion Carried

4.2 **Proclamations and Flag Raising Ceremonies Policy – included in package**

Moved by Councillor Colborne and seconded by Councillor McNutt to accept the Proclamations and Flag Raising Ceremonies Policy as presented, as recommended by the Committee of the Whole Meeting held on June 6, 2022, prior to this meeting.

Motion Carried

4.3 **Water Service Request – 1698 Black River Road – included in package**

Moved by Deputy Mayor MacDonald and seconded by Councillor Black to approve the request for water service at 1698 Black River Road, as recommended by the Committee of the Whole Meeting held on June 6, 2022, prior to this meeting.

Motion Carried

4.4 **Review of Policing Services**

4.4a **Review of Policing Services Protocol – included in package**

Moved by Councillor Colborne and seconded by Deputy Mayor MacDonald, that the Town of Oxford conducts a review of the

policing options that includes the RCMP and any other police service providers. Service proposals will be requested, that is to include, but not be limited to: a description of the strategic approach of the option; management and financial reporting structure; current and future costing (operating and capital) with the number of human resource requirements, based on the work activity analysis; any recognized deficiencies in the proposed service; shift schedule; description of programs and services that will be offered an any reference to service delivery or resources that could be impacted; estimation on the timeframe in which service delivery could commence; and process for employment opportunities for current employees of the municipality;

Furthermore, that the Terms of Reference for the review will be to include the current service and municipal contracted services;

And furthermore, that a Review Committee be established with representation from Department of Justice, the Town of Oxford Police Advisory Board, Town Council representatives, and the Chief Administrative Officer.

Motion Carried

- 4.4b Terms of Reference for Policing Services – included in package CAO, Linda Cloney recommended to Council to amend the Terms of Reference for Policing Services section #3, last paragraph to change Deputy Clerk to Office Assistant, which will read, “The Office Assistant shall act as Recording Secretary to the Committee.”

It was moved by Councillor McNutt and seconded by Councillor Black to accept the Terms of Reference for Policing Services as amended.

Motion Carried

4.5 **Deed Transfer Tax Bylaw – first reading**

CAO, Linda Cloney addressed council, summarizing that Council approved the 2022/2023 General Operating Budget at the Special Council Meeting, held on June 9, 2022, which included an adjustment of the Deed Transfer Tax Rate from 1% to 1.5%.

Linda proposed to amend the Deed Transfer Tax By-Law #02-2018, which was approved by Council on July 9, 2018, as presented, to amend by the By-Law by deleting paragraph #3 in its entirety and replacing it with the following; “The amount of deed transfer tax shall be one-and one-half percent (1.5%) of the sale price or value of the property effective July 25, 2022”; and further a notice of intent will be sent out to the public, and a second reading will be given in a Special Council Meeting on July 11, 2022 at 6pm via Zoom.

It was moved by Councillor McNutt and seconded by Councillor Black to amend the Deed Transfer Tax By-Law #02-2018, paragraph #3 as presented.

Councillor McNutt – Yay
Deputy Mayor MacDonald – Yay
Mayor Henley – Yay
Councillor Black – Yay
Councillor Colborne – Yay
Councillor Adshade - Nay

4.6 **Summer Recess for Council – discussion**

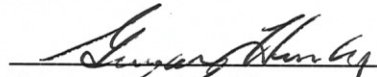
Council had a general discussion regarding taking a summer recess from regular meeting during the months of July and August for 2022. It was moved and seconded that the Town Council will take a summer recess from regular meetings during the months of July and August for 2022.

Motion Carried

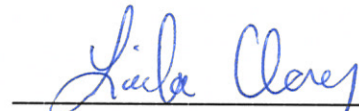
5. Adjournment

Please note that Tuesday, June 21st is National Indigenous Peoples Day. This is a day for all Canadians to recognize and celebrate the unique heritage, diverse cultures and outstanding contributions of First Nations, Inuit, and Métis peoples.

At 6:15pm, it was moved by Councillor McNutt, that the meeting be adjourned.



Gregory Henley, Mayor



Linda Cloney, Recording Secretary

