



## Minutes of the Special Council Meeting

Place: Zoom and streamed live to FaceBook  
Date: Monday, April 4, 2022  
Presiding Officer: Mayor Gregory Henley  
Councillors present: Councillor Wade Adshade, Councillor Carla Black, Councillor Brenton Colborne, Councillor Paul Jones, Deputy Mayor Arnold MacDonald, and Councillor Chrystal McNutt  
Regrets: nil

***A quorum was present throughout the meeting.***

Staff in attendance: Town Clerk – Linda Cloney (recording secretary)

### **1. Call to order**

Mayor Henley called the meeting to order at 6:15 pm.

### **2. Approval of Agenda**

Moved by Councillor Jones and seconded by Councillor Black that the agenda of the Special Council Meeting for April 4, 2022, be approved, as presented.

***Motion Carried***

### **3. New Business**

#### **3.1 Recreation Commission – add Connor Patriquin to the committee**

The Recreation Commission is completely a volunteer base committee. The committee is requesting that the Council accept adding Connor Patriquin as a recognized member of the committee. He has expressed interest in organizing a Co-Ed pick up basketball as previous Recreation Directors have done in the past.

Moved by Councillor McNutt and seconded by Councillor Adshade to recognize Connor Patriquin as a volunteer committee member with the Recreation Commission for the Town of Oxford.

***Motion Carried***

#### **3.2 Public Works Committee – committee members change request**

The Public Works Committee requests that Council accepts the change of membership to remove Mayor Henley from the committee to be replaced by Councillor Colborne.

Moved by Councillor Black and seconded by Deputy Mayor MacDonald to remove Mayor Henley and appoint Councillor Colborne to the Public Works Committee.

Councillor McNutt – Yay  
Councillor Adshade – Nay  
Councillor Black – Yay  
Mayor Henley – Yay  
Deputy Mayor MacDonald – Yay  
Councillor Colborne – Yay  
Councillor Jones – Yay

***Motion Carried***

### **3.3 Approval of updated Boards and Committee List**

Moved by Councillor McNutt and seconded by Councillor Black to approve the 2021/2022 Boards and Committees List as amended in 3.1 and 3.2.

***Motion Carried***

### **3.4 Public Works Committee Recommendation**

The Public Works Committee met last week to discuss the vacancy of the Public Works Supervisor position. They feel it is important to fill that vacancy. Staff require permission of Council to move forward on the job description and advertising of a Public Works Supervisor.

Moved by Councillor Jones and seconded by Councillor Colborne that council approve the Town to hire a Public Works Supervisor with a starting wage of \$55,000 depending on experience and skill sets and to direct staff to start advertising of this vacant position. Also, that Council approve the job description of the Public Works Supervisor as presented.

***Motion Carried***

### **3.5 In Camera – Discuss Personnel**

At 6:23 pm, it was moved by Councillor Jones and seconded by Deputy Mayor MacDonald to go in-camera to discuss personnel.

***Motion Carried***

At 6:48 pm, it was moved by Councillor Jones and seconded by Councillor Black to come out of in-camera and resume the Special Council Meeting.

***Motion Carried***

Moved by Councillor Adshade and seconded by Councillor McNutt that Council appoints Linda Cloney as Chief Administrative Officer (CAO) effective April 19. Council will work out an employment contract before the April 19 Council Meeting. This is pending Linda Cloney's acceptance of the employment contract.

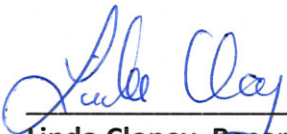
Councillor McNutt – Yay  
Councillor Adshade – Yay  
Councillor Black – Yay  
Mayor Henley – Yay  
Deputy Mayor MacDonald – Yay  
Councillor Colborne – Yay  
Councillor Jones – Yay

#### 4. Adjournment

At 6:50 pm, it was moved by Deputy Mayor MacDonald that the meeting be adjourned.

***Motion Carried***

  
\_\_\_\_\_  
Gregory Henley, Mayor

  
\_\_\_\_\_  
Linda Cloney, Recording Secretary

