



## Minutes of Special Council Meeting

Place: Council Chambers, Zoom, streamed-live to Facebook  
Date: Monday, June 9, 2022  
Presiding Officer: Mayor Gregory Henley  
Councillors Present: Councillor Carla Black, Councillor Brenton Colborne,  
Councillor Paul Jones, Councillor Wade Adshade,  
Councillor Crystal McNutt, Deputy Mayor Arnold  
MacDonald  
Regrets: Councillor Carla Black

***A quorum was present throughout the meeting.***

Staff in attendance: CAO – Linda Cloney, Senior Accountant – Ruthann Brookins,  
and Office Assistant – Stan McDougall (recording secretary)

Media Present: Six Rivers News, Radio, and TV – Mark Rushton

**1. Call to Order**

At 6:00 pm, Mayor Henley called the meeting to order.

**2. Approval of Agenda**

Moved by Councillor Jones and seconded by Councillor Adshade that the agenda of the Special Council Meeting for June 9, 2022, be approved, as presented.

***Motion Carried***

**3. Presentation – Ruthann Brookins, Senior Accountant – Municipal Financial Indicators and Overview of Reserves and Capital Debt.**

Ruthann presented a report in detail of the Financial Indicators and Overview of Reserves and Capital Debt.

Ruthann also presented to Council a copy of the Draft 2022/2023 General Operating Budget.

It was moved by Councillor McNutt and seconded by Councillor Jones that the Council of the Town of Oxford estimates that the sum required for the lawful purposes of the Town for the year 2022/23 is the sum of \$2,668,538 and;

Further resolved that Town Council authorizes the removal of the 2% increase to the Council and Mayor honorariums for a total of \$1,391, and apply this money to the Contingency Line located in the Public Works section of the draft budget, and;

Further resolved that Town Council authorizes the removal of the Cumberland Business Connector fee of \$11,000, and apply this money to the Contingency Line located in the Public Works section of the draft budget, and;

Further resolved that the Town Council hereby authorizes the levying and collection of a rate for the current year of \$4.2804 per \$100 on the value of the property assessed in the assessment roll as Commercial property and \$1.7874 per \$100 on the value of the property assessed in the assessment roll as Residential and Resource property, a sewer service charge per the Town's Sewer Charges Bylaw plus 6.2% increase per connection, a Medical Center Rent rate increase of 3% to be applied commencing September 1, 2022, and a Deed Transfer tax increase from 1% to 1.5%, these being the rates the Council deems sufficient to raise the sum to defray the expenditures of the Town for the current year, and;

Further resolved that the rates and taxes be due and payable on September 30, 2022, and;

Further resolved that an interest rate continues at 1.5% per month, or 18% per annum, compounded, be charged on the 2022/23 final tax bills still outstanding after September 30, 2022, and that interest charges are applied on the first day of each month for outstanding amount.

***Motion Carried***

4. **New Business**

4.1 **2022/2023 Draft General Operating and Capital Budgets**

Ruthann presented a report in detail of the Draft General Operating Capital Budgets for 2022/2023.

It was moved by Councillor Adshade and seconded by Councillor McNutt that the Council of the Town of Oxford approve the 2022/23 capital budget totalling \$322,000 including capital reserve funding of \$194,000, gas tax reserve funding of \$128,000, and with no long-term debt funding.

***Motion Carried***

5. **Adjournment**

At 6:41 pm, it was moved by Councilor Jones that the meeting be adjourned.

***Motion Carried***

  
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Gregory Henley, Mayor

  
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Stan McDougall, Recording Secretary

