



Minutes of the Committee of the Whole Meeting

Place: Zoom, streamed-live to Facebook
Date: Monday, February 7, 2022
Presiding Officer: Mayor Gregory Henley
Councillors present: Deputy Mayor Wade Adshade, Councillor Carla Black, Councillor Brenton Colborne, Councillor Paul Jones, Councillor Arnold MacDonald, and Councillor Chrystal McNutt
Regrets: nil

A quorum was present throughout the meeting.

Staff in attendance: Town Clerk – Linda Cloney (recording secretary)

1. Call to order

At 6 pm, Mayor Henley called the meeting to order.

2. Approval of Agenda

Moved by Councillor Jones and seconded by Councillor McNutt that the agenda of the Committee of the Whole Meeting for February 7, 2022, be approved, as presented.

Motion Carried

3. Approval of Previous Minutes

Moved by Councillor Black and seconded by Councillor Jones that the minutes of the Committee of the Whole Meeting for January 10, 2022, be approved, as presented.

Motion Carried

4. Business

4.1 Snow Removal Policy - discussion

The Public Works Committee and staff are developing a Snow Removal Policy for the Town of Oxford regarding snow and ice management. The purpose of the policy is to provide direction to staff involved in snow and ice management operations to ensure the streets, sidewalks, fire hydrants, and parking lots are cleared in a safe and timely manner.

4.2 Cross Connection Control By-law - discussion

The purpose of this bylaw is to eliminate cross connections between any municipal public water system and any private water supply system. Also, to regulate direct connections between any municipal public water supply and non-potable water sources.

Mayor Henley asked if other municipalities have the Cross Connection Control By-law in place?

Reply – yes, the staff are working with the County of the Municipality of Cumberland and the Municipality of East Hants bylaws as a resource.

Councillor Colborne asked if we need to have a bylaw where the Cross Connection Control is in our regulations as dictated by the Utility and Review Board?

Reply – Staff will investigate that further but feels that the Town will need to have a Bylaw in place to have enforcement that will be required.

4.3 Municipal Boundary Review – discussion

Ever since 2006, the Municipal Boundary Review is required every eight years. All councils of every municipality and town in the province must study the number and boundaries of its polling districts, their fairness and reasonableness and the number of councillors. For towns that elect councillors for a town, the Board must consider the population and the geographic size of the town.

The Nova Scotia Utility and Review Board (NSURB) recommends a two-step process for the study. Council may decide to hire a consultant or third party to the required study. Many councils' direct senior municipal staff to conduct the study, in some cases aided by committees which include members from the public.

Councillor Colborne asked where the Town does not have ridings does this review still apply to us.

Reply – due to our geographic size and population the Town may just need to report that into the NSURB regarding the number and boundaries of its polling districts. The area that the study would need to be conducted is the number of councillors.

5. Reports

5.1 Brenda Rioux, Solid Waste Education & Contract Coordinator – Regional Chairs Update

The report is included in the Council package.

Councillor Colborne commented that the Norther Region Solid Waste Committee has been talking about Extended Producers Responsibilities (EPR), as a concern, for some time now. The manufacturers must take more responsibility for their products they are producing and the life cycle of it.

6. Correspondence

6.1 Minister Bradley Johns, Minister of Justice and Attorney General – Accessibility Plans deadline April 2022.

The letter from Minister Bradley Johns explains that the deadline for the Accessibility Plans remain as April 2022, but there are no foreseeable penalties for those municipalities that can not make the deadline. The Accessibility Directorate will continue to work with

those municipalities as a resource to assist the municipalities with the completion of their respective plans.

6.2 Honourable John A. Lohr, Minister for Municipal Affairs and Housing – Investing in Canada Infrastructure Program (ICIP)

The letter from the Honourable John A. Lohr references that the Province will soon be accepting applications under the Green – Environmental Quality Stream of the Investing in Canada Infrastructure Program.

The staff will be researching this further to see if the Town could benefit from this program as this time.


Deputy Mayor Adshade asked if we could access this grant to put in the new water line on Waverly Street, the downtown water line and what percentage are they covering?
Reply – Staff will investigate this further. Also, there are mandates that are dictated to the Town regarding drinking water and wastewater that may be able to be applied for in this.

7. Adjournment

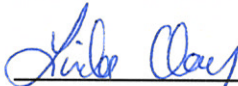
Mayor Henley announced that the next scheduled Council meeting is set for Tuesday, February 22, 2022, due to Heritage Day.

At 6:35 pm, it was moved by Councillor Jones that the meeting be adjourned.

Motion Carried



Gregory Henley, Mayor



Linda Cloney, Recording Secretary