



## Minutes of the Special Town Council Meeting

Place: Conducted through Zoom  
Date: Monday, August 9, 2021  
Presiding Officer: Mayor Gregory Henley  
Councilors Present: Carla Black, Brenton Colborne, Paul Jones, Arnold MacDonald, and Chrystal McNutt  
Regrets: Deputy Mayor Wade Adshade

***A quorum was present throughout the meeting.***

Staff in attendance: Town Clerk, Linda Cloney (recording secretary) and Senior Accountant, Ruthann Brookins

### **1. Call to Order**

Mayor Henley called the meeting to order at 5:00 pm.

### **2. Approval of Agenda**

It was moved and seconded that the agenda of the Special Town Council Meeting for August 9, 2021, be approved, as presented.

***Motion Carried***

### **3. Background briefing from Procurement Committee regarding Tender: 2021-06 – Capital Paving of Town Streets 2021.**

During the Procurement meeting that was held on August 5, there was information that was provided to the Committee that is incorrect. This misinformation was one factor that weighed on the decision as to what company to award the tender to. Therefore, the Procurement Committee had reconsidered the bids and awarded the tender to the lowest bidder.

### **4. Request for money above the amount approved in the 21/22 Capital Budget for paving**

Staff requested to Council to grant spending \$48,064.00 above the approved amount in the 21/22 Capital Budget to complete the Paving Project.

In the Capital Budget, Capital paving is approved for \$80,000 and the lowest bid came in at \$128,064. Currently in the Gas Tax Reserve is \$155,000. The Gas Tax Funds has not yet been received for this fiscal year also, this year it had been announced that the Province will be doubling up the gas tax.

It was moved and seconded that Town Council approves spending the additional \$48,064 to the pave the streets as per the tender of the lowest bid.

**Motion Carried**

#### **5. Municipal External Audit Services – Baker Tilly Nova Scotia Inc.**

The Procurement Committee has secured a Municipal External Auditor for this fiscal year. The name of the firm is Baker Tilly Nova Scotia Inc.

#### **6. Revised motion made June 7, 2021 – Special Meeting**


It was moved and seconded that Town Council amends the motion made on June 7, 2021, to read that the Oxford Town Council will tax exempt the Oxford Community Centre Association's property and send this to legal to be drafted in a policy.


**Motion Carried**

#### **7. Adjournment**

At 5:10 pm, it was moved and seconded that the meeting be adjourned.

**Motion Carried**

  
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Gregory Henley, Mayor

  
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Linda Cloney, Recording Secretary