

Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers
Date: Monday, April 16, 2018
Presiding Officer: Mayor Patricia Stewart
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Tom Kay, Rick Draper and Wade Adshade
Councilors absent: Nil

A quorum was present throughout the meeting.

Staff in attendance: Kevin Matheson, Interim CAO
Linda Cloney, Deputy Clerk (minute taker)
Call to order: Mayor Stewart called the meeting to order at 6:00 pm

| Agenda item | Discussion and Decisions |
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2. Agenda It was moved and seconded that the agenda of the Oxford Town Council regular board meeting of April 16, 2018 be approved.

8.5 – Unsightly Premises – Mike Wood
8.6 – Letter received from Mr. Gordon Embree
8.7 – Letter received from His & Her Supplements
9.6 - Speed Limits on the Trans Canada Trail

The motion was adopted

3. Presentations

3.1 Cumberland Energy Authority – Haillie Tattrie – What Municipalities can do is educate ourselves on indigenous issues, drawdown and climate change. Cumberland Energy Authority is hosting their 3rd annual Energy Symposium on Thursday, May 24.

3.2 Water Fluoridation – Chris Henneberry – an advocate for the Pugwash Water Fluoridation. The Municipality will commence a study to determine the Capital Cost associated with installing Fluoridation system – their Chief Engineer is in charge of this task. Oxford is interested in results from this study.

3.3 NSCC – David Hoffman – conducting a campaign to raise money for the students. This is to help the students to afford the programs. This campaign is being done province wide and also at each of the campuses. Cumberland Campus have raised almost \$600,000.00, their target is 1.5 million. These funds are for bursaries, scholarships, emergency aid, and programming... etc. The ask is to make a contribution to this campaign.

4. Minutes It was moved and seconded that the minutes of the March 19, 2018 regular meeting for the Oxford Town Council be approved.

The motion was adopted.

5. Action Item Updates There was a review and update of the April 16, 2018 Action Item Update Report.

Key points discussed were:

- Fuel cards are now in place
 - Unsightly Premises letters have been issued
 - Medical Centre Parking lot lighting needs to be looked at.
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6. Director's, Councilor's, Committee's Reports (6.1 to 6.6 and 7)

Kevin Matheson presented the Staff Reports.

Key points discussed were:

- Snow removal was within budget
- Upcoming budget meetings
- Fire Department – Truck #5 is a 1989 vehicle – it may need replace in the near future.

Councillors presented the Councillor's and Committee's Report

Key points discussed were:

Mayor Stewart

- Habitat for Humanity – Key ceremony for our second home is scheduled for May 18, 2018.
- Local area 2553 cadets will be having a new officer taking over. They may be moving back over to the Legion facility.
- April 21 is the first Poetry @ large event. Oxford celebrates Poetry month.

Deputy Mayor Kay

- Arena committee will be meeting in May to discuss the upcoming Wild Blueberry Capital Show and Shine.
- Attended a meeting regarding the dike flooding situation.

Councillor Draper

- Warren Kaizer opened up his shop in town as did Bob Ward opened up the shop to offer some fitness opportunities and a boxing club.
- The tourism committee is organized and will be meeting sometime later this month. They are looking for staff input from Oxford.

Councillor Adshade

- attended a CJSMA meeting – discussion over budget and some discussion over EPR (Extended Producer Responsibility for recycling) The Municipality of Cumberland brings in 30.6% of material and pays 30.5% of the fees. The Town of Amherst brings in 16.7% of the material and pays 15.6% of the fees. The commercial sector brings in 51.7% of the material and pays 53% of the fees. The Town of Oxford brings in 1% of the material and pays 0.9% of the fees.
- Attended the Oxford Area Trails Association meeting and tentatively July 1st is what they are striving for to have the Trail completed. We will then be able to drive from Amherst to Pictou.

Councillor Thompson

- Met with Ray Cochrane – Ride for Dads

- was a Judge for 4H – speech event
- Police Advisory Board has a couple of recommendations
- Resettlement committee is helping a family to be settled on their own. AJ is looking for some volunteer work to do.
- Planning a Community Baby shower for the end of May or the first week of June
- Attended the Recreation Leisure meeting
- Volunteer Banquet is on Wednesday night at 6:30 pm
- Pride Flag – raising ceremony in June.
- Earth Day is Sunday – working with Girl Guides.
- Ad posted looking for volunteers to help in any way with the Blueberry Festival. The Blueberry Festival will be two weeks long.
- A reminder the Community Wide Yard Sale for May 19, 2018

Councillor Clark

- YMCA – passed the budget – they voted to not to participate in the amalgamation with the rest of Nova Scotia but to continue the cooperation they started with Moncton, NB.
- The Wild Blueberry Capital Show and Shine has 15-16 registrations, two commercial vendors and with the possibility of a third. The date of the event is May 26, 2018.

Councillor Colborne

- MAP meeting
- Personnel Meeting
- Animal Shelter – Break in – received donations from as far as the US and United Kingdom. The animal shelter, he believes, has received \$64,000.00 in donations.
- VON – Loonie Draw – The first couple of weeks they had it, the prize was \$1000.00 – The draw is every Friday (guarantees a winner every time), tickets are available at the Oxford Home Hardware.
- Library Meeting - would like to do some painting in the children’s area.

It was moved and seconded that the Director’s, Councilor’s and Committee’s reports presented be approved.

The motion was adopted.

8. Correspondence/
Information Items

8.1 – LA Animal Shelter – requesting an opportunity to discuss a formal agreement between the LA Animal Shelter and the Town of Oxford. Deferred to budget

8.2 – Office of Gaelic Affairs – requesting a Proclamation for the Month of May.

Gaelic Nova Scotia Month Proclamation

Recognizing Gael’s presence through their language and culture as part of Nova Scotia’s rich diversity, Gaelic Nova Scotia Month is a month-long initiative that includes ceilidhs (visits), storytelling

gatherings, workshops, presentations and talks on the many social and economic impacts Gaelic language and cultural expression make in Nova Scotia Society.

The month is celebrated by Nova Scotia Gaels, those who have Gaelic origins, Gaelic language learners, those involved in Gaelic cultural expression and those who simply feel a connection to the language and culture of the Gaels in the province.

On behalf of the Town of Oxford, I would like to extend my personal thanks to the North Shore Gaelic Society and everyone in the Gaelic Community for celebrating this month, demonstrating how cultural identity and its rich diversity is the foundation upon which we build our communities!

Proclaimed by: Mayor Patricia Stewart, Town of Oxford

Date: Monday, April 16, 2018

8.3 – Crime Stoppers – Request for financial assistance of a yearly donation to the Cumberland Board of the Nova Scotia Crime Stoppers. Deferred to budget.

8.4 – Cumberland County Exhibition – Elimination Dinner Donations – The Elimination Dinner is one of the main fundraisers for the Cumberland County Exhibition. The Elimination Dinner will take place on May 12, 2018 beginning at 6 pm at the Oxford Legion. Council decided to give a gift basket as a prize donation for this event.

8.5 – Unsightly Premises – Mike Wood – Regarding property on 41 Pugwash Road – Letter was sent to property owners. Contact a building inspector – is it dangerous?

8.6 – Gordon Embree’s Letter – regarding 5198 Main Street having four water meters rather than one. These rates apply because that was the UARB ruling if there is a water meter, you shall pay for the water meter.

8.7 – Request for funding for Oxford Boxing Club – deferred to budget discussions.

9. New Business

9.1 Repeal and Replacement of by-law for Commercial Development Improvements

After we passed our previous by-law in late 2017 – concerns that the language is not consistent with the model bylaw. It is recommended that we give this first reading and part of the language in it is to repeal the bylaw in which we passed last year for a Central Development District Improvement and replace it with By-law #01-2018 Commercial Development District Improvement Plan By-law. This by-law has the same effect that was intended. It is recommended that Oxford Town Council give first reading of the By-law #01-2018.

It was moved and seconded to repeal the previous by-law for a Central Development District Improvement and to give first reading to By-law #01-2018

Commercial Development District Improvement Plan By-law in which will replace the previous by-law.

The motion was adopted.

9.2 Police Advisory Board Recommendations

Recommendation from the Police Advisory Board – No left turns at the end of James Street on to Main Street. This will lessen the amount of traffic in the Main Street and Water Street intersection.

It was moved and seconded to approve the recommendation from the Police Advisory Board for no left turns at the end of James Street on to Main Street.

The motion was adopted.

Recommendation from the Police Advisory Board – Ride for Dads – ATV use on bridge. As we met with Ray Cochrane and Dave Arsenault with Ride for Dads, we decided that as long that they have traffic control in place, as specified by the local RCMP (Acting Corporal Tom Livingstone) on the day of the event, they may use the bridge and Waverly Street between the ballpark and the arena as requested for their event.

It was moved and seconded to accept the recommendation from the Police Advisory Board to allow the Ride for Dads ATV use on the bridge and Waverly Street to have access from the Arena to the ballpark as long as they have traffic control in place for their event.

The motion was adopted.

9.3 Withdrawal from Operating Reserve For 2017-18

Kevin Matheson made a recommendation that Oxford Town Council make a withdrawal a sum of \$85,000.00 from the operating reserve to recover expenses that would be retroactive to March of 2018.

It was moved and seconded to accept the recommendation to withdrawal the sum of \$85,000.00 from the operating reserve to recover expenses that would be retroactive to March of 2018.

The motion was adopted.

9.4 Appointment of CAO and Clerk Treasurer

Kevin Matheson made a recommendation to Town Council to appoint Rachel Jones as the Town's Chief Administrative Officer and Clerk/Treasurer effective May 1, 2018.

It was moved and seconded to formerly appoint Rachel Jones as the Town's Chief Administrative Officer and Clerk/Treasure effective May 1, 2018.

The motion was adopted.

9.5 Little River
Watermain Crossing

A tender has been issued in the Fall of 2017. It is recommended that we accept the recommendation from the Dillion Consulting to award the tender to J. R. Eisener Contracting Limited for the estimated cost about \$96,675.00 plus HST.

It was moved and seconded award the tender #2017-60 to J. R. Eisener Contracting Limited in the estimated amount of \$96,675.00 plus HST.

The motion was adopted.

9.6 Speed limits TCT

Excessive speeds is a concern on the Trans Canada Trail. The Oxford Area Trails Association is recommending that the Town of Oxford post signs for 20km/h from the Pugwash Road to Black River Road. Also to put up signs for no highway vehicles allowed on the trail. It is requested that we develop a by-law.

It was moved and seconded to ask staff to develop a by-law for the multi-use trail within the Town Limits regarding the issues of speed limits and no highway vehicles allowed on the trail.

The motion was adopted.

9.7 Thank you

As this is Kevin Matheson's last Council meeting, Mayor Stewart on behalf of Council and staff says thank you to Kevin as we have learned so much from him want to thank him for his guidance and help. Thank you Kevin for making something turn out very positive.

10. Adjournment

The Mayor advised Council that the next Regular Council Meeting is scheduled for Tuesday May 22, 2018 at 6 p.m. in Council Chambers.

It was moved and seconded that the meeting be adjourned.

The motion was adopted and the meeting was adjourned at 8:10 p.m.

Patricia Stewart, Mayor

Linda Cloney, Deputy Clerk