



TOWN OF OXFORD  
Special Council Meeting  
Town Hall – Council Chambers  
Monday, 9 July 2018  
6:00 PM

### AGENDA

1. Call to Order
2. Approval of Agenda
3. Presentation: REMO All Hazards Plan – Mike Johnson, REMC
4. Minutes of the Previous Meetings
  - 4.1 June 18, 2018
5. New Business
  - 5.1 RFD 001-2018 Deed Transfer Tax Bylaw: 2<sup>nd</sup> Reading and Passing
  - 5.2 RFD 002-2018 Pump Replacement Well #3
  - 5.3 RFD 003-2018 Physician Recruitment Committee Funding
  - 5.4 RFD 004-2018 Scotiabank Overdraft Protection
6. Adjournment

## 2018 All Hazard Plan

### Council Approval Request

Date: 2018-07-09 Council Meeting

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This letter is a request to Council for approval of the updated All Hazard Plan 2018.

Over the past year and a half, I have been working to update our All Hazard Plan and make it a true reflection of the Regional aspect of the Emergency Management Office here in Cumberland County. In order to bring the EM Plan up to date, we needed to include many of the changes that have occurred over the past 5 to 7 years. (Adoption of the ICS System for management, the inclusion of the Town of Amherst, the dissolution of Springhill and Parrsboro and the development of a regional Emergency Coordination Center Team to name a few.) The changes are highlighted in the following list:

1. Adoption of ICS positions and responsibilities
2. Combining staff from all 3 municipalities to staff the ECC
3. MOU's and agreements
4. Community Profiles – Springhill and Parrsboro
5. Advisory Committee Chair may declare State of Emergency
6. Mass notification system for emergency coordination center
7. Mobile Emergency Coordination Kit
8. Reports and Forms – Now under Incident Command System

The attached document represents all of these changes and sets the administrative procedures to be followed in responding to a serious emergency or disaster. The document is to be reviewed and approved every 3 years. The all Hazard Plan (Emergency Management Plan) has been approved by the Town of Amherst on the 18<sup>th</sup> of June and the County of Cumberland on the 20<sup>th</sup> of June.

The following motion is proposed for the Town of Oxford Council:

***The Town of Oxford Council as a party to the Cumberland Regional Emergency Management Organization acknowledges and approves the changes to the All Hazard Plan, adopting this plan as the Town of Oxford's management process for severe emergencies and disasters.***

Sincerely,

Mike Johnson  
Cumberland Regional Emergency  
Management Coordinator

## Minutes of the Regular Meeting of the Town of Oxford Council

Place: Council Chambers  
Date: Monday, June 18, 2018  
Presiding Officer: Mayor Patricia Stewart  
Councilors present: Councilors Brenton Colborne, Dave Clark, Dawn Thompson, Tom Kay, Rick Draper and Wade Adshade  
Councilors absent: Nil

A quorum was present throughout the meeting.

Staff in attendance: Rachel Jones, CAO  
Linda Cloney, Deputy Clerk (minute taker)  
Call to order: Mayor Stewart called the meeting to order at 6:00 pm

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Agenda item	Discussion and Decisions
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2. Agenda	It was moved and seconded that the agenda of the Oxford Town Council regular Council meeting of June 18, 2018 be approved as amended.
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- Presentations: Extended Producer Responsibilities – Stephen Rayworth, General Manager, CJSMA
- 8.2 NSFM Board Report

**Motion Carried**

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### 3. Presentations

3.1 Extended Producer Responsibilities (EPR) - Stephen Rayworth, General Manager, CJSMA	Key points of the presentation were: <ul style="list-style-type: none"><li>• presented a proposed high level Extended Producer model for NS</li><li>• Solid Waste is a Municipal Operation</li><li>• Impact on our transfer station – Council will need to have discussion as collection is the standard as per the Regional Chairs</li><li>• The facility in Little Forks will probably be only processing fiber materials only.</li><li>• Implementation is expected to be approximately 5 years.</li></ul>
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4. Minutes	It was moved and seconded that the minutes of the May 22, 2018 regular Oxford Town Council meeting be approved.
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**Motion Carried**

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### 5. New Business

5.1 Fees Policy	It was moved and seconded to approve the Fees Policy as presented.
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**Motion Carried**

5.2 NSCC Funding Request

It was moved and seconded to approve a \$25,000 in funding to the Nova Scotia Community College to be paid over a 5 year period effective the 2019/2020 budget year.

**Motion Carried**

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6. Staff Reports and Councillor/Committee Reports (6.1 to 6.4 and 7)

Rachel Jones presented the Staff Reports.

Key points discussed were:

- Franklin Electric estimated \$40,000 for the well and pump at Well#3
- Look into Federal Infrastructure funding.
- Council is happy with the new fence at the ball park
- Summer students have been hired
- The blueberry chair is popular with the locals
- Fire Truck #1 and Fire Truck # 2 maintenance will take our repair budget for this year
- Fire Truck #5 is no longer being used as an attack truck, it now serves as a rescue truck

Councillors presented the Councillor's and Committee's Report

Key points discussed were:

**Councillor Colborne**

- Arena Committee Meeting – Looking to host the car show again next year. This year's car show raised about \$1,440.00
- EMO Meeting – Inter-Provincial Emergency Service Agreement has been finalized.
- VON – throughout the province, the VON has raised \$ 634,781.00 - 43,000 meals on wheels were served and 7,000 rides to those that needed to get to the hospital or groceries.

**Councillor Clark**

- Police Advisory Board Meeting – waiting for a cost on flashing lights and there was discussion on Main Street regarding the safety of the parking spaces for the cars making a right turn off of James Street.
- YMCA – their AGM is June 19, 2018

**Councillor Thompson**

- Refugee Settlement Committee – Reminder to council and the public there there is a community baby shower on Friday, June 22, 2018 at 7:00 pm at the Nazarene Church. They are having a baby girl.
- Attended the Community Garden Event with Corey – the numbers were low
- Strawberry Run – registration numbers are really low.
- Wild Blueberry Harvest Festival – Devin Tefry will be doing our brochure. There are many events in Oxford that are scheduled to celebrate the festival.
- The Town of Oxford will be participating in the Cumberland County Exhibition Parade "A Trip Down Memory Lane"

**Mayor Stewart**

- Had a meeting with the County and the Town of Amherst and met with Doctors throughout Cumberland County. There was discussion about Doctor Recruitment. Mayor Stewart will be joining the County, Town of Amherst and Doctors as a committee member to deal with this issue.

- Habitat for Humanity – Mayor Stewart will be stepping down as a Co-Chair on this committee and let the community take it over.

- The Pride Flag Raising was very well attended. There were about 50 – 60 people there at the event.

**Deputy Mayor Kay**

- Wednesday, June 20 there will be a meeting with Ernest Eddy from Black and MacDonald regarding the monitoring system and the louvers.

**Councillor Draper**

- CED Committee Meeting – reminder to Council and the public about the 50<sup>th</sup> anniversary for Oxford Frozen Foods on July 28<sup>th</sup>. It will be a private event – restricted to staff. There will be a huge firework show at the Oxford Ball Park after their concert. The kilted chef will be in for part of the day to give cooking demonstrations on wild blueberries.

- The Tourism Committee is moving forward. They are aligning themselves closely with the Marketing Campaign of the Province of Nova Scotia and the Tourism Industry of Canada. They are meeting every two weeks.

- Closure of Water Street for the fireworks – the concern is regarding emergency vehicles needing to get through if needed.

It was moved and seconded that the Director's, Councilor's and Committee's reports presented be approved.

**Motion Carried**

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**8. Correspondence/  
Information Items**

8.1 – Oxford Pioneer Heritage Club - regarding request for payment of an invoice. Council directed for staff to reply to the OPH Club. It was commented that in the future the club will need to put in a request before seeking work done to the Oxford Pioneer Heritage Club property. Council is willing to pay for 50% of the invoice for this time.

8.2 – NSFM Board Report – This report will be provided to all of councils across the Province on a monthly basis. This report was included to the Council's package.

A general discussion regarding the policing contract. Rachel will follow up on the status of the joint review.

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**9. Adjournment**

The Mayor advised Council there is a special council meeting scheduled for July 9, 2018 at 6:00 pm in the Council Chambers.

It was moved and seconded that the meeting be adjourned.

**Motion Carried**

**The motion was adjourned at 7:20 p.m.**

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**Patricia Stewart, Mayor**

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**Linda Cloney, Minute Taker**



**REQUEST FOR DECISION**  
**Deed Transfer Tax Bylaw: 1<sup>st</sup> Reading**  
**RFD #2018-001**

Date: 11 May 2018	Subject: Deed Transfer Tax Bylaw 1 <sup>st</sup> Reading
Proposal Attached: Yes	Submitted by: Rachel Jones, Chief Administrative Officer
Proposal:	That Town Council give first reading of Chapter #?? Deed Transfer Tax Bylaw.
Background:	<p>Through the 2018-19 budget deliberations, Town Council has proposed implementing a deed transfer tax as a source of much needed revenue to assist in balancing the budget. The <i>Municipal Government Act</i>, R.S.N.S. 1998, c. 18, s. 102(1) enables municipal councils to determine, through a bylaw, that a deed transfer tax applies in the municipality and to determine the rate of that deed transfer tax, although it is not to exceed 1.5% of the value of the property being transferred.</p> <p>S. 110 also enables councils and the Minister of Municipal Affairs to agreed that the Registrar of Deeds is to be the municipality's agent in the collection of the deed transfer tax.</p> <p>In reviewing other municipalities, there are 18 units that charge 1.5%, 4 units that charge 1.25%, 24 units that charge 1%, 3 units that charge 0.5%, and 3 units (including Oxford) that do not have a deed transfer tax. It should be noted that the two other units without deed transfer tax are the Municipality of the County of Kings (3<sup>rd</sup> largest municipal unit in NS) and the Town of Kentville.</p> <p>The proposed bylaw is based on the model bylaw developed through the Association of Municipal Administrators Nova Scotia and it is similar to the majority of the bylaws that are in place across the Province.</p>
Benefits:	With municipalities restricted in how to generate revenue, primarily through property taxes and user fees, the deed transfer tax provides an opportunity through the user fee model to generate additional revenue. Any revenues from this source can

	be used generally to offset potential tax rate increases and/or for specific projects through allocation to the operating or capital reserve fund.
Disadvantages:	An increased fee for any service is always a challenge for residents to adjust to, and for Council to implement, however it is clear that the majority of units are currently charging this fee.
Options:	Council has the option to implement a deed transfer tax anywhere between 0 and 1.5%, however the current draft operating budget has been developed using a minimal amount of deed transfer tax at 1%.
Required Resources:	An agreement will need to be put in place between the Town and the Province of Nova Scotia to designating the Registrar of Deeds as our agent to collect the deed transfer tax. Advertising of the implementation of the bylaw is also required by legislation, as well as to advise the public in the changes proposed by the bylaw.
Source of Funding:	Generates revenue through user fees.
Sustainability Implications: (Environmental, Social, Economic and Cultural)	Provides a small additional source of revenue for the Town that is already operating on a very limited operating budget.
Workplan Implications (now/future):	Staff will monitor the revenues generated by this fee to determine options for Council around potential use of the funds.
Communication Plan:	Advertising will need to take place to indicate second reading, and when the bylaw is passed to indicate to the public and the Province when it comes into force. The Province is able to notify all authorized lawyers in the province regarding the new bylaw, which will allow them to properly advise their clients through property sales.
Staff Comments/ Recommendations:	
CAO's Review/ Comments:	With limited revenues, the deed transfer tax is a user fee that the majority of municipal units have used for years.

CAO Initials: RLJ

Target Decision Date: June 18, 2018





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## Chapter 02-2018 Deed Transfer Tax Bylaw

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1. This By-Law is entitled the “Deed Transfer Tax By-Law”.
2. Effective on July 16, 2018, a deed transfer tax applies in the Town of Oxford.
3. The rate of the deed transfer tax in the Town of Oxford is one (1) percent of the value of the property transferred.
4. The Registrar of the Land Registration Office shall be the agent and collector of the deed transfer tax for the Town of Oxford in accordance with the agreement to that effect between the Town of Oxford and the Minister of Municipal Affairs.

### Clerk’s Annotation For Official Bylaw Book

Date of first reading:	22 May 2018
Date of advertisement of Notice of Intent to Consider:	20 June 2018
Date of Final Reading:	
Effective Date:	
*Date of advertisement of Passage of Bylaw:	
Date of mailing to Minister a certified copy of the Bylaw:	

I certify that this DEED TRANSFER TAX BYLAW was adopted by Council and published as indicated above.

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Chief Administrative Officer

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Date

\*Effective Date of the Bylaw unless otherwise specified in the text of the Bylaw.



**REQUEST FOR DECISION**  
**Replacement Pump Well #3**  
**#002-2018**

Date: 5 July 2018	Subject: Replacement Pump for Well #3
Proposal Attached: Yes	Submitted by: Rachel Jones, Chief Administrative Officer

Proposal:	That Council authorize an alternate procurement process for the purchase of a replacement pump for Well #3, in the amount \$24,537.42 plus applicable taxes, plus installation.
Background:	<p>The power supply from NSP has been variable and, as a result, the pump in Well #3 was damaged to the point of failure. The Director of Public Works has researched, in consultation with an engineer from Dillon Consulting, viable solutions that will serve the Town of Oxford now and into the future. Based on the information gathered and a meeting with the consultant to determine our next steps, staff are recommending the purchase of an 8" 60 HP 575VAC 3 PH Sandfighter submersible pump. The following are the comments from George Goad, P.Eng. with Dillon Consulting:</p> <ol style="list-style-type: none"> <li>1. The main difference is supply of a 6" or 8" motor. The larger motor carries a \$2500 premium (approximate). The large motor allows for better cooling, ability to handle large amperage and should decrease the stress on the motor previous installations seem to be experiencing.</li> <li>2. Peter Gay of Franklin Electric confirmed the supply of the VFD is to give the motor protections including phase imbalance, over and under voltage and over and under current. The VFD will also permit soft start and stop of the motor if programmed into the device. This should help increase the service life of the pump.</li> <li>3. Peter was advised that proper wiring diagrams were required for the installation of the VFD and this should be a part of his supply.</li> </ol>

	<p>4. Peter indicated Franklin would be present for the installation and would guide the Town and their electrician with the install of the equipment.</p> <p>Part of the selling features of this pump is the energy savings that other installations have experienced, which will reduce the cost to operate the well.</p> <p>Well #3 is one of the Town's high producing wells and is critical in delivering continuous water service to our primary industry (Oxford Frozen Foods Ltd.), as well as maintaining fire protection to our hydrant system. Due to the time of year, we are quickly approaching high production at OFF as well as the summer season and fire protection needs. The demands on our water utility could easily be overwhelmed, potentially leaving us in situation that we could not meet the needs of residential, commercial and fire needs.</p> <p>The time for an open public tender process would put us past the start up time of OFF. Staff recommend that the Council approve the use of an alternative procurement practice rather than taking the time to go to a public tender, which will allow us to single source the supply of the pump and have it installed to meet our timing requirements for service delivery.</p>
Benefits:	<p>Maintains service to the entire residential and commercial community.</p> <p>Utilizes current technology that will serve the Town's Water Utility well into the future.</p> <p>Staff will be trained with respect to operation.</p>
Disadvantages:	None foreseen.
Options:	<ol style="list-style-type: none"> <li>1. Go forward with the recommendation from staff for an alternative procurement process; or</li> <li>2. Development tender specifications and go to a public bidding process.</li> </ol>
Required Resources:	
Source of Funding:	Water Utility Capital Budget which will need to be included in the 2018-19 budget (yet to be formally approved).
Sustainability Implications:	Energy savings due to efficiency of the new pump, as well as continuous water service with the capacity of Well #3.

(Environmental, Social, Economic and Cultural)	
Workplan Implications (now/future):	Public Works Director to be involved in the workplan for installation, as well as employee training for the operation of the well.
Communication Plan:	
Staff Comments/ Recommendations:	
CAO's Review/ Comments:	I recommend the alternate procurement process as presented.

CAO Initials: RLJ

Target Decision Date: 9 July 2018

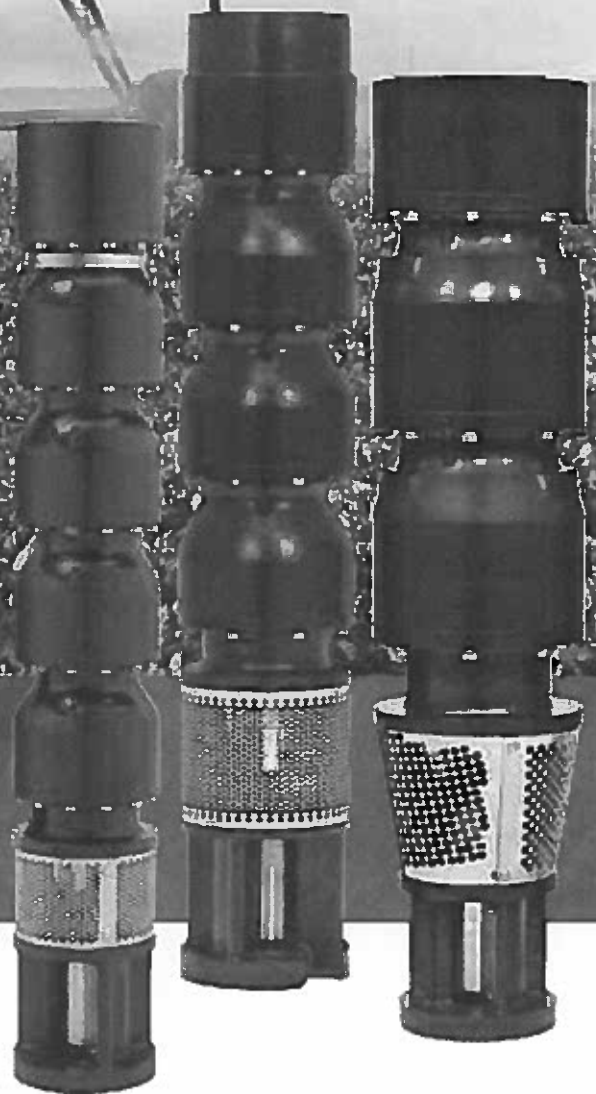


# FPS

## STS SERIES

SUBMERSIBLE TURBINE PUMPS

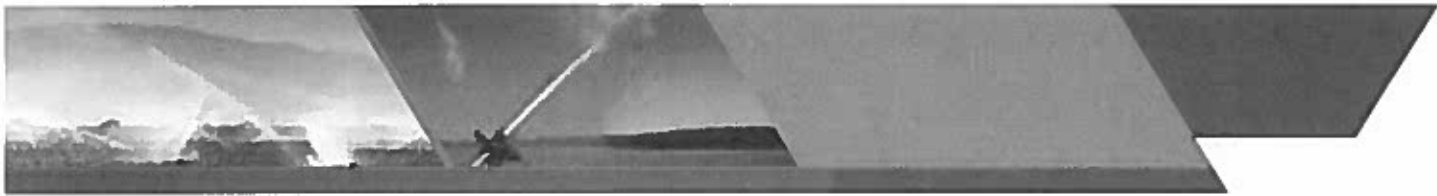
Whether you're irrigating a field or watering livestock, you just got another option to get your job done. All STS pumps are built for rugged, high demand applications — and they deliver.



[franklinwater.com](http://franklinwater.com)



**Franklin Electric**



## STS SERIES

### PERFORMANCE DATA

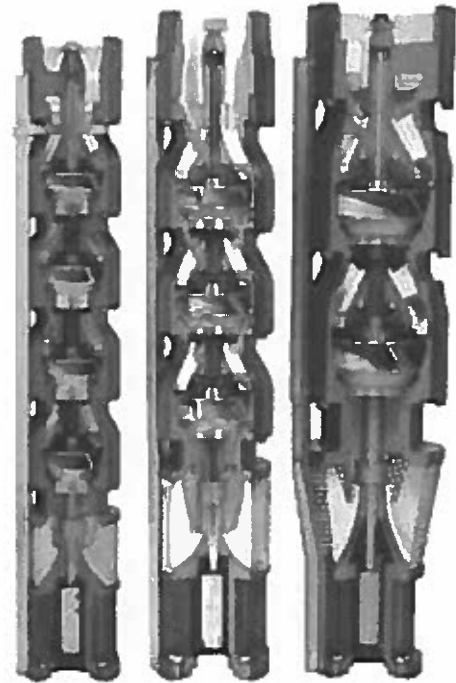
Discharge Size: 3", 4", and 6" FNPT/BSPP  
 Capacity: 90 to 1000 gpm (19 to 190 m<sup>3</sup>/hr) @ BEP  
 Power: 5 hp to 200 hp (3.7 kW to 150 kW)  
 Total Dynamic Head: Up to 1700 ft (520 m)

### APPLICATIONS

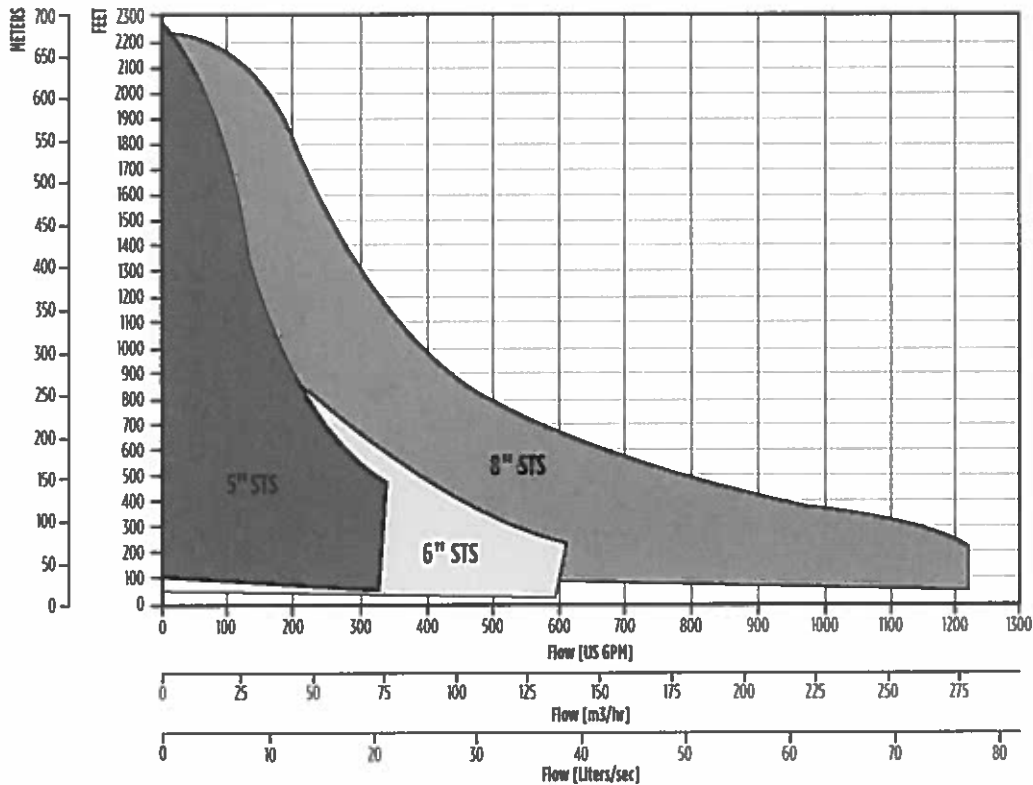
- Irrigation
- Agricultural
- Industrial
- Municipal
- Commercial

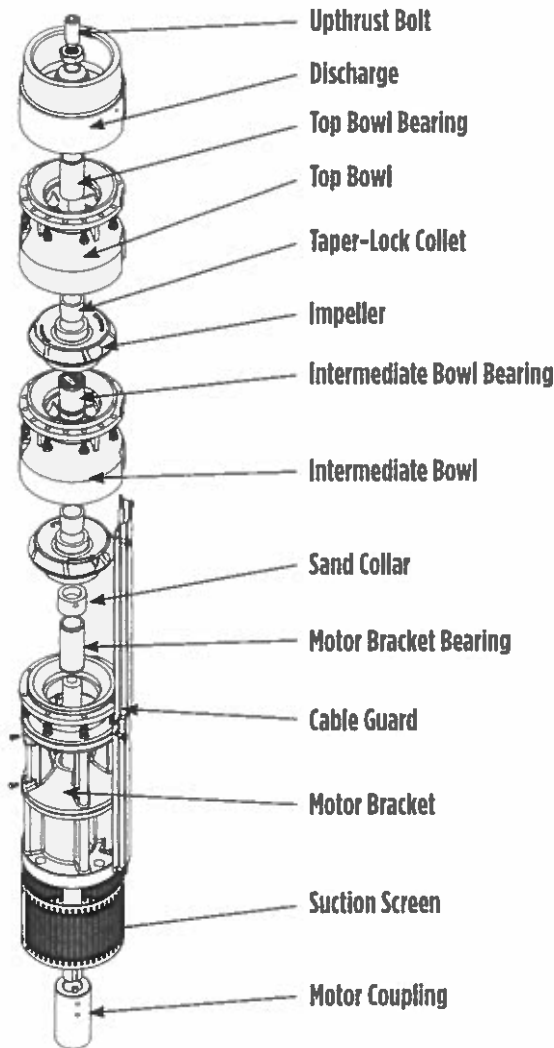
### FEATURES

- Premium ductile iron casting for longer life and higher pressures
- Lengthened bronze discharge and motor bracket bearings for increased pump life
- Spiral cutlass rubber intermediate bearings designed for harsh environments
- 416 stainless steel pump shaft ground and polished for maximum durability
- Investment cast stainless steel impellers for maximum abrasion resistance
- Custom bearing and shaft configurations available



STS SUBMERSIBLE TURBINE FAMILY CURVE





**UPTHRUST BOLT**

Protects pump during momentary upthrust at start-up (factory set).

**DISCHARGE**

Heavy-duty casting with threaded connection, supports grease packed extra long top bowl bearing.

**BOLTING, FASTENERS, CABLE GUARD**

Stainless steel for strength and corrosion resistance.

**INTERMEDIATE BOWL**

Heavy-duty casting, flanged, supports intermediate bowl bearing for reliable long life.

Note: Standard bowl depicted in diagram. XP bowls available for high stage count applications.

**IMPELLER**

Enclosed design to optimize efficiency, precision machined collet is designed to ensure locking of impeller to shaft. Impeller is single-plane dynamic balanced as standard.

**PUMP SHAFT**

Minimum 100,000 psi tensile for maximum strength and corrosion resistance, ground and polished for a smooth bearing surface.

**MOTOR BRACKET**

Heavy-duty casting precision machined to ensure positive motor alignment, contoured for smooth flow entrance, supports standard stainless steel sand collar.

**SUCTION SCREEN**

Stainless steel design is non-collapsible and corrosion-resistant.

**MOTOR COUPLING**

Stainless steel motor coupling with O-ring to prevent sediment entry.

**MATERIALS OF CONSTRUCTION**

Part Name	Common Material Name	Material Spec. Number
Discharge Bracket	Ductile Iron	ASTM A536 65-45-12
Top Bowl	Ductile Iron	ASTM A536 65-45-12
Intermediate Bowl	Ductile Iron	ASTM A536 65-45-12
Bearings, Disch. and Suction	Bronze	ASTM B584 C89B35
Impeller	304 Stainless Steel	ASTM A743/A743M CF8
Pump Shaft	416 Stainless Steel	ASTM A582 S41600
Suction Bracket	Ductile Iron	ASTM A536 65-45-12
Bowl Bearing	Rubber	Rubber
Sand Collar	300 Stainless Steel	ASTM A666
Suction Screen	302 Stainless Steel	ASTM A240 S30200
Cable Guard	300 Stainless Steel	ASTM A666
Shaft Coupling	416 Stainless Steel	ASTM A582 S41600
Upthrust Bolt	300 Stainless Steel	ASTM A666
Taper Lock	416 Stainless Steel	ASTM A582 S41600
Bolting	300 Stainless Steel	ASTM A666

Note: Bowl bearing and shaft options available. Refer to catalog for available options.







Company name :  
 Company contact name :  
 Company contact number :  
 Quote number :  
 Inquiry received date :

Model/Order No : 550 GPM 8" STS Sub-Turbine  
 Stages : 6 (1 / 5x / 0x)  
 Quantity of pumps in parallel : 1

Based on curve number : 8STS-550-04  
 Date last saved : 12 Jun 2018 5:22 PM

Operating Conditions

Flow, rated : 500.0 USgpm  
 Differential head / pressure, rated (requested) : 390.0 ft  
 Differential head / pressure, rated (actual) : 394.2 ft  
 Suction pressure, rated / max : 0.00 / 0.00 psi.g  
 NPSH available, rated : Ample  
 Frequency : 60 Hz

Liquid

Liquid type : Water  
 Additional liquid description :  
 Solids diameter, max : 0.00 in  
 Solids concentration, by volume : 0.00 %  
 Temperature, max : 68.00 deg F  
 Fluid density, rated / max : 1.000 / 1.000 SG  
 Viscosity, rated : 1.00 cP  
 Vapor pressure, rated : 0.34 psi.a

Performance

Speed, rated : 3525 rpm  
 Impeller diameter, rated : 1A+5B  
 Impeller diameter, maximum : A  
 Impeller diameter, minimum : C  
 Efficiency : 81.16 %  
 NPSH required / margin required : 12.93 / 0.00 ft  
 Ns (imp. eye flow) / Nss (imp. eye flow) : 3,425 / 11,787 US Units  
 MCSF : 350.0 USgpm  
 Head, maximum, rated diameter : 630.5 ft  
 Head rise to shutoff : 59.95 %  
 Flow, best eff. point : 540.5 USgpm  
 Flow ratio, rated / BEP : 92.50 %  
 Diameter ratio (rated / max) : 100.00 %  
 Head ratio (rated dia / max dia) : 84.79 %  
 Cq/Ch/Ce/Cn [ANSI/HI 9.6.7-2010] : 1.00 / 1.00 / 1.00 / 1.00  
 Selection status : Acceptable

Material

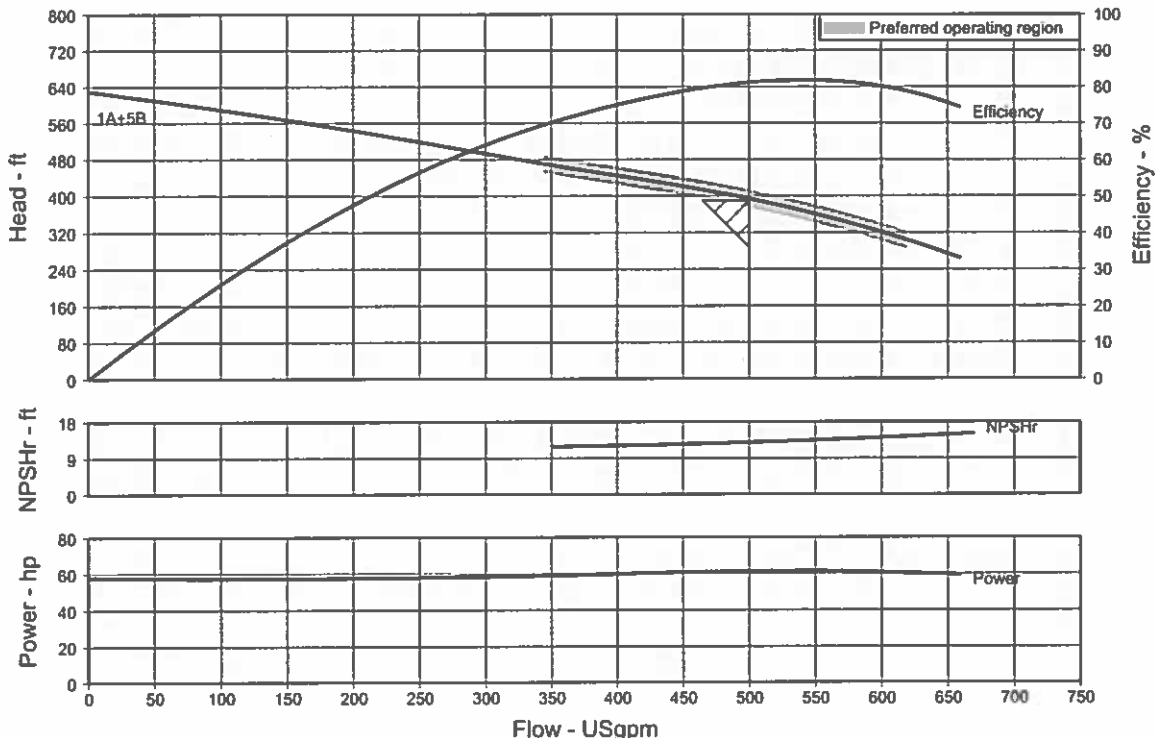
Material selected : Standard

Pressure Data

Maximum working pressure : 272.9 psi.g  
 Maximum allowable working pressure : N/A  
 Maximum allowable suction pressure : N/A  
 Hydrostatic test pressure : N/A

Driver & Power Data (@Max density)

Driver sizing specification : Maximum power  
 Margin over specification : 0.00 %  
 Service factor : 1.15 (used)  
 Power, hydraulic : 49.76 hp  
 Power, rated : 61.31 hp  
 Power, maximum, rated diameter : 61.38 hp  
 Minimum recommended motor rating : 60.00 hp / 44.74 kW

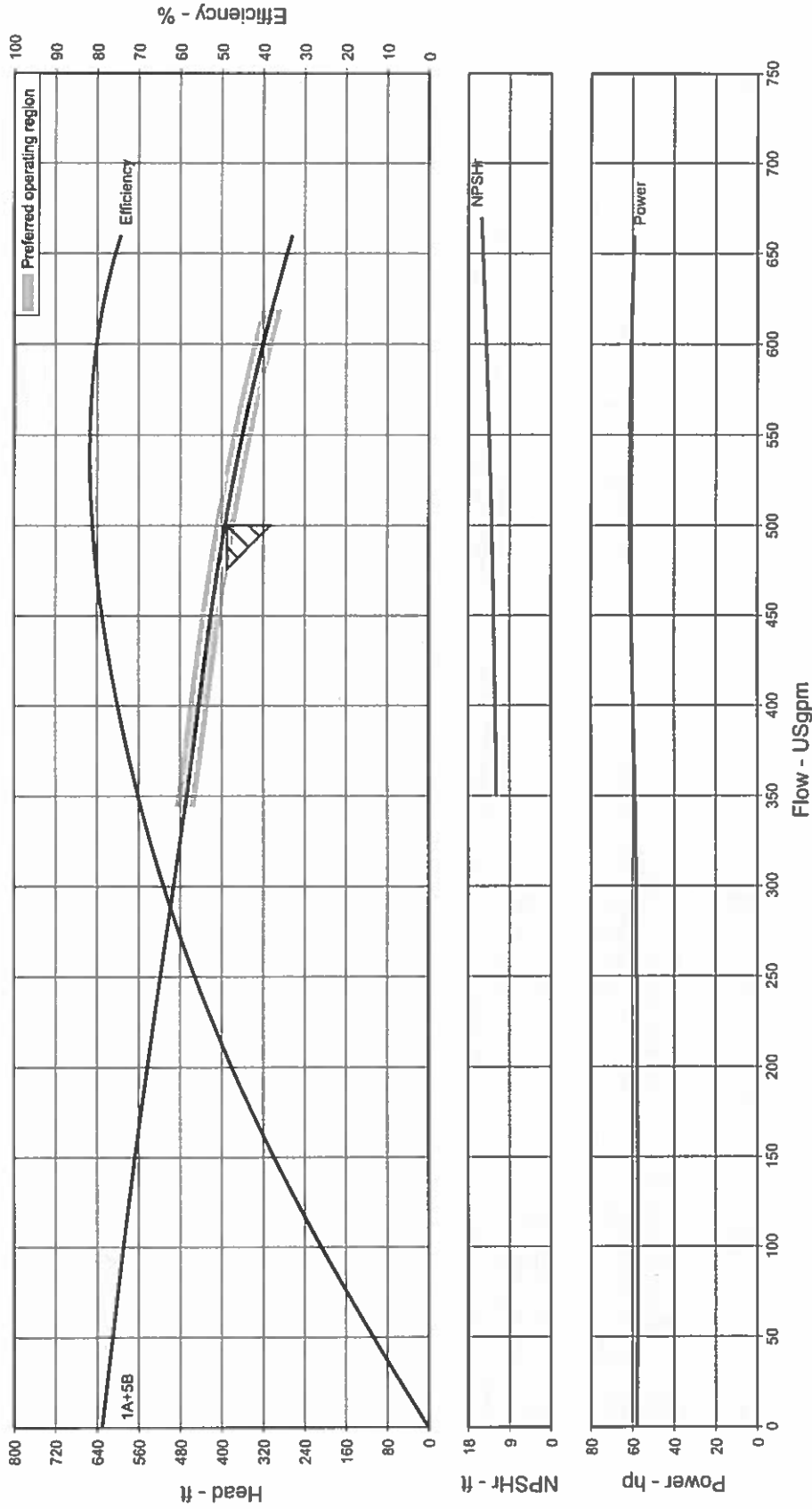




Franklin Electric

### Pump Performance Curve

Company name :  
 Company contact name :  
 Company contact number :  
 Quote number :  
 Inquiry received date :



Model/Order No	: 550 GPM 8" STS Sub-Turbine	Speed, rated	: 3525 rpm	NPSH required	: 12.93 ft
Stages	: 6 (1 / 5x / 0x)	Based on curve number	: 8STS-550-04	Fluid density, rated / max	: 1.000 / 1.000 SG
Flow, rated	: 500.0 USgpm	Efficiency	: 81.16 %	Viscosity	: 1.00 cP
Differential head / pressure, rated	: 390.0 ft	Power, rated	: 61.31 hp	Cq/Ch/Ce/Cn [ANSI/HI 9.6.7-2010]	: 1.00 / 1.00 / 1.00 / 1.00
				Date last saved	: 12 Jun 2018 5:22 PM



Company name :
Company contact name :
Company contact number :
Quote number :
Inquiry received date :

Model/Order No : 550 GPM 8" STS Sub-Turbine Speed, rated : 3525 rpm
Stages : 6 Date last saved : 12 Jun 2018 5:22 PM

Performance Data

Head, maximum diameter, rated flow : 464.8 ft
Head, minimum diameter, rated flow : 334.4 ft
Head, maximum, rated diameter : 630.5 ft
Efficiency adjustment factor, total : 1.00
Power adjustment, total : 0.00 hp
Head adjustment factor, total : 1.00
Flow adjustment factor, total : 1.00
Flow adjustment factor, efficiency only (shift BEP) : 1.00
Flow adjustment factor, end-of-curve only, total : 1.00
MCSF adjustment factor : 1.00
NPSHR adjustment factor, total : 1.00
User applied performance adjustment comments :
NPSH margin dictated by pump supplier : 0.00 ft
NPSH margin dictated by user : 0.00 ft
NPSH margin used (added to 'required' values) : 0.00 ft

Stage, Speed and Solids Limits

Stages, maximum : 15
Stages, minimum : 4
Pump speed limit, maximum : 3600 rpm
Pump speed limit, minimum : 1800 rpm
Curve speed limit, maximum : 3600 rpm
Curve speed limit, minimum : 1800 rpm
Variable speed limit, minimum : 1200 rpm
Solids diameter limit : 0.13 in

Typical Driver Data

Driver speed, full load : 3550 rpm
Driver speed, rated load : 3549 rpm
Driver efficiency, 100% load : N/A
Driver efficiency, 75% load : N/A
Driver efficiency, 50% load : N/A

Mechanical Limits

Torque, rated power, rated speed : 1.74 hp/100 rpm
Torque, maximum power, rated speed : 1.74 hp/100 rpm
Torque, driver power, full load speed : 1.69 hp/100 rpm
Torque, driver power, rated speed : 1.70 hp/100 rpm
Torque, pump shaft limit : 720 hp/100 rpm
Radial load, worst case : -
Radial load limit : -
Impeller peripheral speed, rated : -
Impeller peripheral speed limit : -

Various Performance Data

Table with 5 columns: Flow (USgpm), Head (ft), Efficiency (%), NPSHr (ft), Power (hp). Rows include Shutoff, maximum diameter, MCSF, Rated flow, BEP flow, 120% rated flow, End of curve, Maximum value, etc.

System differential pressure

Table with 2 columns: @ Density, rated and @ Density, max. Rows include Differential pressure, rated flow, shutoff, maximum diameter (psi).

Discharge pressure

Table with 4 columns: @ Suction pressure, rated and @ Suction pressure, max. Rows include Discharge pressure, rated flow, shutoff, maximum diameter (psi.g).



Franklin Electric

**Pump Performance - Additional Data**

Company name :  
Company contact name :  
Company contact number :  
Quote number :  
Inquiry received date :

**Ratios**

Maximum flow / rated flow, rated diameter

: 126.00 %

Head rated diameter / head minimum diameter, rated flow

: 117.86 %



**REQUEST FOR DECISION**  
**Physician Recruitment Committee Funding**  
**#003-2018**

Date: 5 July 2018	Subject: Physician Recruitment Committee Funding
Proposal Attached:	Submitted by: Rachel Jones, Chief Administrative Officer

Proposal:	That the Town of Oxford financially support the Physician Recruitment Committee based on population, that being 4% or approximately \$408/year.
Background:	<p>Mayor Stewart participates on the Cumberland Region Physician Recruitment Committee which was struck as a result of a County wide meeting with physicians and elected officials on May 1, 2018. As a result, a recommendation has come from the Committee to each of the respective municipal councils for funding in the amount of \$10,215 per year, with an additional one-time cost of \$700, to be funded jointly by the County of Cumberland and the Towns of Amherst and Oxford.</p> <p>With the County of Cumberland having a population of 30,005, Amherst with 9,413, and Oxford at 1,190, the percentages of the cost work out to be 65%, 31%, and 4% respectively based on Statistics Canada Census results for 2016.</p> <p>The activities that would be funded from this initiative are around recruitment and are listed below:</p> <ol style="list-style-type: none"> <li>1. A reusable pop up banner for a recruitment fair booth (\$700)</li> <li>2. "Swag" to be given out to visitors to booths with the following requirements – locally produced, advertises name of community (estimated \$500)</li> <li>3. Booth fees for three recruitment fairs per year: \$3,000 at Dalhousie Family Medicine Retreat in September; \$1,215 for a mini-booth at the Family Medicine Forum in Toronto; \$1,500 for booth at Dalhousie specialty recruitment fair.</li> <li>4. Travel costs and accommodations for two attendees per fair (\$4,000)</li> </ol>

	<p>Cumberland County has opted out of funding this initiative as it feels this is a provincial responsibility. The Town of Amherst is committed to funding the initiative, and will do so in its entirety if necessary, due to the critical physician shortage that Cumberland Region is experiencing.</p>
Benefits:	<p>The funding amount is nominal and demonstrates the priority that the Town of Oxford places on this important community issue.</p> <p>Can also demonstrate to the Provincial Government the importance and willingness of communities to become involved.</p>
Disadvantages:	<p>Health care is typically a provincial responsibility, however, recruitment through community promotion is a grey area.</p> <p>This is not a budgeted amount in the 2018-19 Operating Budget.</p>
Options:	
Required Resources:	
Source of Funding:	The Town's Operating Reserve Fund
Sustainability Implications: (Environmental, Social, Economic and Cultural)	Physician recruitment has been a critical issue for this area for some time, and the impacts are becoming wider known through advocacy and physicians becoming more public with the barriers to finding additional resources.
Workplan Implications (now/future):	
Communication Plan:	
Staff Comments/ Recommendations:	
CAO's Review/ Comments:	

CAO Initials: RLT

Target Decision Date: 9 July 2018

## **Funding proposal Cumberland County Physician Recruitment Committee**

The Physician Community has identified that the recruitment process needs to be supported locally. Relying on centralized administration to recruit and retain physicians for our area without our support has proven dangerously ineffective. The best advocates to prospective physicians for our community are our own community members, especially physicians themselves. This needs to be supported, as it is a resource and time-intensive process. Luckily, this community is blessed with an excellent spirit of volunteerism and dedication, both within the physician community as well as businesses, elected leaders and the public in general.

We would like to request a grant from the Town of Amherst, as well Cumberland County. These funds would be used entirely to cover the following expenses:

1. A reusable pop-up banner for a recruitment fair booth: 700\$
2. "Swag" to be given out to visitors to booths with the following requirements:
  - a. Locally produced
  - b. Advertises name of community

Budget estimation: 500\$ per year

3. Booth fees for three recruitment fairs per year
  - a. 3000\$ for an all-day booth at the Dalhousie Family Medicine Retreat in September.
  - b. Minibooth at the Family Medicine Forum in Toronto 1215\$ (we'd be with the NSHA larger booth)
  - c. 1500\$ for a booth at the Dalhousie specialty recruitment fair in the spring. Booth prices not posted yet so this is an estimate.
4. Travel costs and accommodations for 2 attendees per fair
  - a. Estimated 500\$ for Dalhousie Family Medicine retreat
  - b. Estimated 3000\$ for Family Medicine Forum
  - c. Estimated 500\$ for Specialty recruitment fair

Total: 10 215\$ per year plus a one time cost of 700\$ for a pop-up banner.





Competing in a local market (/business/competing-in-a-local-market-218727/)

Big Block Dog walk on June 26 in downtown Amherst (/community/big-block-dog-walk-on-june-26-in-downtown-

Special Olympic Amherst athletes bring



# Amherst to fully fund doctor recruiting committee

Darrell Cole (darrell.cole@amherstnews.ca) (mailto:darrell.cole@amherstnews.ca)

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Cumberland Regional Health Care Centre - File - Darrell Cole

## Cumberland County opts against funding, says health is a provincial responsibility

AMHERST – Amherst is prepared to financially support a Cumberland County doctor recruitment committee, but the Municipality of Cumberland has said no thanks.

Amherst decided at its June council meeting on Monday to commit more than \$10,000 to the recruiting efforts, agreeing to cover its share as well as the county's and even Oxford's, if it's unable to provide its share of the funding.

"The physician community has identified that the recruitment process needs to be supported locally," Mayor David Kogon said. "Relying on centralized administration to recruit and retain physicians for our area without our support has proven dangerously ineffective."

The town's share of the funding, based on a per capita basis, would have been \$3,424, while the county and Oxford would be responsible for the remainder of the funding.

Oxford council has yet to meet to consider the request.

"The best advocates for our community are our own community members, especially physicians themselves," the mayor said. "This needs to be supported, as it is a resource and time-intensive process."

Kogon did not want to comment on the county's decision, but said the town is stepping up to make sure the committee is funded. He stressed the money will not be used to cover physician salaries for time they take out of the office to support the committee's work. The doctors are volunteering their time for the committee.

Instead, the funding will cover expenses associated with attending job fairs where doctors are recruited as well as booth fees for recruiting events at Dalhousie University in September, at the Family Medicine Forum in Toronto and the Dalhousie specialty recruiting fair next spring.

Cumberland County Warden Allison Gillis said his council supports the work of the committee, but it doesn't agree with funding what should be a provincial responsibility.

"We discussed it as a council and we just don't think it's something we should be funding," Gillis said. "Health care and the recruiting of doctors is a provincial responsibility and the work of this committee should be funded by the province, not the municipal taxpayers."

Gillis understands recruiting additional doctors will benefit everyone in Cumberland County, and the county plans to remain a member of the committee, but council can't support municipal funding.

The situation is the opposite of 2006 when the municipal units were asked to fund part of the community portion of the money required to open a third operating room at the Cumberland Regional Health Care Centre.

The county fully supported the fundraising campaign, while the town refused to a request for \$250,000 saying health care is a provincial responsibility.

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**REQUEST FOR DECISION**  
**Scotiabank Overdraft Protection**  
**#004-2018**

Date: 5 July 2018	Subject: Scotiabank Overdraft Protection
Proposal Attached: Yes	Submitted by: Rachel Jones, Chief Administrative Officer

Proposal:	That Council approve the Bank of Nova Scotia Borrowing Resolution as presented.
Background:	<p>It was brought to my attention early in May that the Town's banking arrangements and accounts had not been reviewed recently to incorporate current and more efficient processes to ensure proper cash flow and reduce administrative work. Both the Deputy Clerk and CAO met with representatives from Scotiabank to review these arrangements and learn about processes that would be helpful to streamline our operations.</p> <p>As a result, a borrowing resolution is being presented to Council for approval to enable the demand loan account to act as an overdraft protection for the Town's General Operating Account. This is a better process rather than having to formally request fund transfers between accounts to ensure cashflow is unrestricted. This is increasingly important prior to collection of general revenues through the property tax bill process.</p>
Benefits:	This is primarily a housekeeping item to ensure efficiency and streamline administrative operations as it relates to managing the Town's bank accounts. The demand loan is already set up and was intended for this purpose, just the way it is accessed has changed over time but not updated in actual operations.
Disadvantages:	None foreseen.
Options:	
Required Resources:	

Source of Funding:	
Sustainability Implications: (Environmental, Social, Economic and Cultural)	
Workplan Implications (now/future):	
Communication Plan:	
Staff Comments/ Recommendations:	
CAO's Review/ Comments:	I recommend Council approve the borrowing resolution as presented.

CAO Initials: RLJ

Target Decision Date: 9 July 2018

### BORROWING RESOLUTION MUNICIPALITIES AND SCHOOL BOARDS

COPY OF RESOLUTION PASSED AT A MEETING OF THE \_\_\_\_\_  
(COUNCIL OR SCHOOL BOARD, ETC.)

of \_\_\_\_\_  
(NAME OF MUNICIPALITY, SCHOOL DISTRICT, ETC.)

**RESOLVED:**

(\* INSERT TITLES  
RATHER  
THAN NAMES)

1. That the \* \_\_\_\_\_ is/are hereby authorized to borrow on behalf of \_\_\_\_\_ (the "Corporation") from THE BANK OF NOVA SCOTIA (the "Bank") from time to time by way of promissory note a sum or sums not exceeding at any one time \_\_\_\_\_ dollars (\$ \_\_\_\_\_) to meet, until the taxes are collected, current expenditures of the Corporation for the year \_\_\_\_\_.

2. That the \* \_\_\_\_\_ is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.

(\*DELETE IF  
NOT APPLICABLE)

\* \*3. The \* \_\_\_\_\_ is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements under the seal of the Corporation providing for payment to the Bank of all amounts required to be paid by the Bank pursuant to each promissory note of the Corporation guaranteed by the Bank with interest at such rate as the Bank may from time to time determine and of a guarantee fee in respect of each such promissory note at such rate as the Bank may from time to time determine.

4. That the \* \_\_\_\_\_ is/are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

5. That the \* \_\_\_\_\_ is/are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

**CERTIFICATE**

I hereby certify that the foregoing is a true copy of a Resolution of the Corporation of the \_\_\_\_\_ of \_\_\_\_\_ in the \_\_\_\_\_ duly passed at a meeting of the Council of the said Corporation duly held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ signed by its proper officers as required by law and that the said Resolution is in full force and effect.

DATED at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_.

(CORPORATE SEAL)

By: Sign  
Title

DATE RECEIVED.....
RECORDED.....
APPROVED.....
E.O. AUDITOR.....