



# TOWN OF OXFORD

105 Lower Main Street  
P.O. Box 338  
OXFORD, NOVA SCOTIA  
B0M 1P0



## Application Only

Application for:      Building Permit    Development Permit    Demolition Permit

### Applicant Information

Owner/Agent: _____
Mailing Address: _____
Town/City: _____
Postal Code: _____
Phone #: _____
Cell #: _____
Fax #: _____
Email: _____

### Contractor Information

Owner/Agent: _____
Mailing Address: _____
Town/City: _____
Postal Code: _____
Phone #: _____
Cell #: _____
Fax #: _____
Email: _____

### Property Information

Location: _____ (civic #, street name, postal code)
Property ID (PID)# _____      Assessment Account Number (AAN #) _____

### Lot / Structure Description

Present use of land/existing structure(s): _____
Description of proposed new use/structure(s): _____
Describe the project: _____
_____
New sign(s): <input type="checkbox"/> Yes <input type="checkbox"/> No
Total estimated value of construction: _____

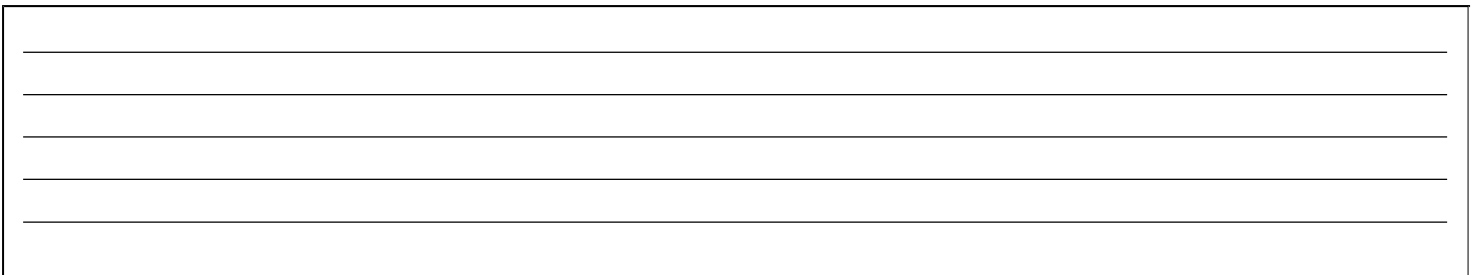


Plot Plan:

Note: If applicable, include a site plan as an attachment.



Additional Notes / Comments:



## Application Fees

Development Permit Only = \$25.00

Demolition Permit = \$10.00

Building / Development Permit: Minimum Fee = \$10.00

Commercial Rate (New Construction and Renovations) = \$2.00 per \$1,000 of Value

Residential Rate = \$0.06 per sq. ft

Residential Renovations = \$1.00 per \$1,000 of value

Accessory Structures and Decks = \$0.02 per sq. ft

Development Charge (Water CAD Study) = \$100 per unit\*

Square foot calculations are based on total occupied space. Unfinished basements in single family residential are not included in calculations.

Note: All new development will be required to pay the Development Charge (Water CAD Study).

\*Two or more units are subject to additional fees as per the Fees Policy.

Note: Cheques to be made payable to Town of Oxford. Fee schedule may change without notice.

## Items Required

If applicable, include with your application a site plan, and construction drawings. Town staff will contact you should further information be required.

## Declaration

Note: For email submissions, Town staff may require you to provide an alternative form of this declaration.

I declare the information and statements contained in this application are true and that the plans and specifications submitted are for the development or construction of the project described. This form may only be signed by the Owner or Owners Agent (written authorization from Owner is required).

Date: \_\_\_\_\_

Signature of Owner/Agent: \_\_\_\_\_

Print Name: \_\_\_\_\_

## Contact

### Mailing Address:

Town of Oxford  
PO Box 338  
Oxford, NS  
B0M 1P0

Email: csmith@oxfordns.ca

### Courier Address:

Town of Oxford  
105 Lower Main Street  
Oxford, NS  
B0M 1P0

Phone: 1-902-447-2170

Fax: 1-902-447-2485