



Minutes of the Police Services Review Committee Meeting

Place: Council Chambers

Date: Wednesday, August 24, 2022

Committee Members in Attendance: Chairperson Thomas Shears, Mayor Gregory Henley, Councillor Brenton Colborne, Councillor Carla Black, and Member of the Public David Hoffman.

Representatives of the Department of Justice: Hayley Crichton, Executive Director - Public Safety & Security Division and Michele Matthews, Contract Administrator - Public Safety & Security Division.

Staff in Attendance: CAO Linda Cloney and Office Assistant Stan McDougall (recorder).

Regrets: *Nil*

A quorum was present throughout the meeting

1. Call to Order / Welcome and Introductions

Chair Thomas Shears called the meeting to order at 6:04 pm.

A warm welcome and introductions were extended to all present in person and via Zoom.

2. Approval of Agenda

Moved by Mayor Henley and seconded by Councillor Black to approve the agenda as presented.

Motion Carried

3. Approval of minutes from the previous meeting

Moved by Mayor Henley and seconded by David Hoffman that the minutes of the Police Services Review Committee Meeting for July 27, 2022, be approved, as presented.

Motion Carried

4. New Business

4.1 Department of Justice Report

- **The Protocol – Review of Policing Service Options report – item #5 and #7(f) needs clarity.**

Regarding Item #5, RCMP as the existing police service is to provide a review of current policing services provided to the Town of Oxford, given the formalization of a policing review initiated through the motion from Council and according to the Terms of Reference.

The review would potentially be to both the committee and to Council. This review would be a two-part presentation – a district/regional and local/town review.

Regarding Item #7(f), this clause was added from a policing review previously performed at another municipality where a staff member, that was a municipal employee, who was also working with the RCMP detachment, when there was an organizational change, their position was not given any consideration. The committee has identified that this does not apply to the Town of Oxford.

- **Breakdown of the cost of services for the Town of Oxford and to explain why they are so high.**

Hayley Crichton presented information in the Department of Justice Report titled, Policing Costing Mechanisms in Nova Scotia in detail. *A copy of this report is filed*

- **Comparison of the policing services costs of other small towns in the province per capita, and in specific, a comparison between the Towns of Oxford and Stewiacke**

Hayley Crichton presented information in the Department of Justice Report titled, Policing Costing Mechanisms in Nova Scotia in detail. *A copy of this report is filed.*

- **DOJ advisement of Town of Oxford's Terms of Reference of the Oxford Police Services Review Committee.**

It was recommended by Hayley Crichton, and agreed by the committee, that the Terms of Reference is to include the request for presentation by the RCMP.

Hayley Crichton will provide contact information for the RCMP to the committee. The RCMP will reach out to schedule a time for the presentation. It was advised that the committee should include a request to detail items such as vacancy management, results of the prior GDPRM (General Duty Police Resource Model) with explanation on the analytics used in development of the report. Local priorities and local considerations should also be addressed.

4.2 Review the 2019 Policing Services Review Survey – make recommended changes

The committee recommended the addition of a question regarding the public's perceived value of the current policing services based on the percentage of residential property taxes paid to policing yearly. Linda Cloney will find out the exact percentage for the questionnaire.

The committee agreed that the same questions from the last survey could be used for this survey.

The committee agreed to provide the survey in multiple formats. Formats suggested included Google Forms, mailing out paper copies with the next water bill, posting printed copies in locations such as the library, post office, and the front desk of the Town Hall Office.

5. Next Steps

5.1 Community Meeting Planning – process, date, and time

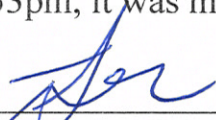
The committee agreed that the presentation should take place in either the Capital Theatre or Oxford Fire Hall and set a tentative date of October 19, 2022, at 6:30pm, giving a month's notice for preparation lead time for the committee and the RCMP. Hayley Crichton and Michele Matthews confirmed that this would agree with both schedules.

6. Date and Time of Next Meeting

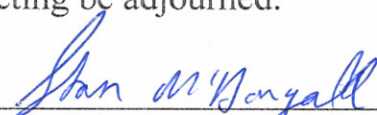
The next scheduled meeting is September 21, 2022, at 6pm pending confirmation of a RCMP review presentation.

7. Adjournment

At 7:33pm, it was moved by Mayor Henley that the meeting be adjourned.



Thomas Shears, Chairperson



Stan McDougall (recorder)

